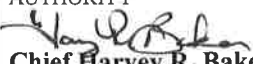


*Washington Suburban Sanitary Commission Police*

**GENERAL ORDER**

TITLE <b>WSSC POLICE AND SECURITY SERVICES GROUP GOALS AND OBJECTIVE</b>			PROCEDURE NUMBER <b>GO 100.0</b>
SECTION <b>Organization</b>	DISTRIBUTION <b>A</b>	EFFECTIVE DATE <b>09/14/16</b>	REVIEW DATE <b>8/22/18</b>
REPLACES			
RELATED GENERAL ORDERS	REFERENCES <b>CALEA</b>	AUTHORITY  <b>Chief Harvey R. Baker</b>	

**I. PURPOSE**

It is the purpose of this directive to set forth the procedures for formulating, updating and distributing the Washington Suburban Sanitary Commission (WSSC) Police and Security Services Group's goals and objectives.

**II. POLICY**

It is the policy of this Group to formulate goals and objectives, both for the Group as a whole and for each component. These goals and objectives are to be updated yearly, with input from all personnel levels in their development, and made available to all personnel. These goals and objectives will help ensure direction and unity of purpose for the Group and serve as a measure of progress.

**III. PROCEDURES**

- A. All goals and objectives shall be formulated as a part of the Washington Suburban Sanitary Commission (WSSC) Police fiscal year (July-June) budgetary process. Long-term goals and objectives shall be reviewed and updated during this process. The WSSC Chief of Police shall provide direction in their development and set any necessary parameters.
  - 1. Annual goals and objectives are documented in the Group's fiscal year budget proposal to the Commission.
  - 2. Long-term goals and objectives are documented in the Group's fiscal year review of the Commission's Capital Improvements Program (C.I.P.) and Internal Service Funds (I.S.F.). These are based on the following:

**Division Goals and Objectives**  
**GO 100.0**

- a. Anticipated workload and population trends.
  - b. Anticipated staffing levels.
  - c. Capital improvement needs.
  - d. Major equipment.
- B. Deputy Chief, Operations Unit and Deputy Chief, Investigative Services Unit, WSSC Police Department shall solicit input from their personnel when developing yearly goals and objectives.
- C. Deputy Chief, Operations Unit and Deputy Chief, Investigative Services Unit, WSSC Police Department shall develop one or more goals and objectives for their organizational component as a part of the yearly budgetary process. These goals and objectives shall be submitted to the WSSC Chief of Police, no later than April first of each year, for the fiscal year starting the following July.
- D. The WSSC Chief of Police shall formulate the overall yearly and long-term goals and objectives of the Group.
- E. All Deputy Chiefs shall submit a semi-annual report to the WSSC Chief of Police regarding progress towards achieving the established goals and objectives.
- F. The WSSC Chief of Police shall ensure that the established annual goals and objectives of the Group and each of its organizational components are made available to all affected personnel.

**End of Document**