



Refund Hearing Request Form

Please print this completed form and submit it via postal mail to the WSSC's Corporate Secretary at 14501 Sweitzer Lane, Laurel, MD 20707 or via fax to 301-206-7013. You may also save the completed form and submit as an e-mail attachment to customerservice@wsscwater.com. Retain a copy for your records.

Date

Customer Information

Name

Account Number (if known)

Premise Address

City

Postal Code

Phone

E-mail

Preferred way to contact you?	E-mail	Phone	Postal Mail
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Mailing Address (if different)

Address 2

City

State

Postal Code

Meter Reading(s)

If the property is served by an inside water meter, please provide the current 7 or 8 digit meter reading. (Include any stationary "0's."). Alternatively, if you prefer, you may submit a picture of the meter reading along with your form.

Meter Reading(s) Date

Main Meter Reading

Outside Remote Reading Device (if possible)

Sub-meter Reading (if applicable)

Outside Remote Reading Device (if possible)

Dispute Information

Disputed Billing Period(s):

Please thoroughly explain your reason for disputing the bill(s) (include all information/documentation pertinent to your dispute)

*Refund amount requested:

*WSSC's fees are required by Maryland law; therefore, this amount should not equal 100% of the billed charges. Additionally, if the property was occupied during the period and water was used, this amount should not equal 100% of the water/sewer charges.

of people living at the property during the disputed period(s)

of people living at the property one year before the disputed period(s)

of people living at the property currently

Hearing Scheduling Information

The hearing will be held at the WSSC Richard Hocevar building at 14501 Sweitzer Lane, Laurel, Maryland. I prefer to attend the hearing

Via Phone Conference

In Person

If in person, for security purposes,
please provide the name(s) and
phone number(s) for anyone who
may accompany you to your hearing

Legal representation is optional. My
own attorney will represent me at the
hearing

Yes

No

If yes, please provide your attorney's
name and contact information

I am an attorney (check if yes)

14501 Sweitzer Lane
Laurel, MD 20707
www.wsscwater.com

Main 301.206.WSSC (9772)
Toll Free 800.828.6439

Emergency 301.206.4002
TTY 301.206.8345