

# WASHINGTON SUBURBAN SANITARY COMMISSION

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## Interoffice Memorandum

TO: THE COMMISSION

THRU: JOHN R. GRIFFIN  
GENERAL MANAGER

THRU: THOMAS C. TRABER, CHIEF FINANCIAL OFFICER  
RATE STABILIZATION & DEBT REDUCTION TEAM

FROM: PHILLIP L. NUNN  
REVENUE GROUP LEADER

DATE: MARCH 1, 2004

SUBJECT: FRONT FOOT BENEFIT APPEAL HEARINGS & HEARING OFFICERS

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In early Spring, following the completion of the previous year's water and sewer line construction, affected property owners are notified in writing of their assessments. Customers are requested to contact the Property Assessment staff with any questions or concerns they may have about the proposed assessments. The notice also provides a date and time for an Assessment Appeal Hearing with a WSSC Commissioner for any customer who remains concerned that the proposed assessment is in error.

Therefore, I am requesting that the Commission set May 26, 2004, at 5:30 P.M. as the date and time for the 2004 front foot benefit assessment appeal hearings, and to select two Commissioners to serve as hearing officers.

TCT/PLN/mn