



WASHINGTON SUBURBAN SANITARY COMMISSION

Development Services Division Permit Services Section
14501 Sweitzer Lane, Lobby Level
Laurel Maryland 20707

PARTIAL - SEP RELEASE FOR SERVICE REQUEST

Date of Request: _____ SEP Project Number: _____

Requested Permit Number(s) for Partial Release: _____

SEP Project Name: _____

Applicant Rep./Company: _____

Applicant Email: _____ Applicant Phone: _____

Project Engineer/Company: _____

Engineer Email: _____ Engineer Phone: _____

WSSC Contract Manager: _____

Do not submit this request if any of the following items and/or conditions are still outstanding:

Please indicate by checking the appropriate box that the item or condition has been completed:

Assignment of Connection Permit Numbers (BCR) Package has been fully processed for this SEP Project: Yes No Not Applicable

All WSSC Easements have been executed for this SEP Project: Yes No Not Applicable

All dependencies have been satisfied for this SEP Project: Yes No Not Applicable

Note: If any of the above items or conditions are found to be outstanding, the submittal package will be rejected and returned to engineer/applicant NOT reviewed.

The following items are required to be included with request:

If Any ONE item is missing the submittal package will be rejected and returned to engineer/applicant NOT-reviewed.

e-Builder issued email with the Certificate of (Partial) Substantial Completion as an email attachment

Certified Release of Liens (Submit Notarized Original)

Outstanding Fees (If Applicable)

FOR WSSC USE ONLY APPROVED FOR RELEASE

Project Manager: _____ Date: _____

Hydraulic Reviewer: _____ Date: _____

Permit Specialist: _____ Date: _____

Final Approval: _____ Date: _____