



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of Commission Package: Request approval to award Contract No. BT6417A17 for St. Clair 16" Water Main Replacement in Prince George's County to Sagres Construction Corporation in the amount of \$1,525,000.00 with a completion time of 392 days.

Basis of Award: This solicitation is being awarded to the lowest, most responsible and responsive bidder.

PROJECT OVERVIEW:

The project consists of the construction of replacement of approximately 3,712 feet of 16-inch water main, 93 feet of 10-inch water main, 509 feet of 8-inch water main, 18 feet of 6-inch water main and 3,965 feet of water house connections to serve 24th Avenue, Lyons Street, St. Clair Drive and other various streets in the Hillcrest Heights area of Prince George's County, Maryland.

CONTRACT DATA:

CONTRACT NO.:	BT6417A17	CUMULATIVE CONTRACT AMOUNT:	\$1,525,000.00
CONTRACT TERM:	392 DAYS	CONTRACT TYPE:	CONSTRUCTION
PROCUREMENT TYPE:	IFB	OPTION TERM:	N/A
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input checked="" type="checkbox"/> PRINCE GEORGE'S COUNTY <input type="checkbox"/> BOTH	OSDI CONCURRENCE:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AWARDEE INFORMATION:

AWARDEE:	SAGRES CONSTRUCTION CORPORATION
CONTRACT AMOUNT:	\$1,525,000.00
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

MBE/SLBE SUBCONTRACTING REQUIREMENT: 33.02%

☒ AFRICAN AMERICAN ☒ ASIAN AMERICAN ☐ NATIVE AMERICAN
☐ HISPANIC AMERICAN ☒ WOMEN OWNED ☒ WSSC-SLBE APPROVED

SUBCONTRACTORS (OSDI APPROVED SUBCONTRACTING PLAN)	PROFFERED PERCENTAGE	CLASSIFICATION	SUMMARY OF SERVICES
ACORN SUPPLY AND DISTRIBUTING, INC.	5.90%	MBE	Supplier of Project Materials
CROWN CONSTRUCTION	12.46%	SLBE	Utility Construction Services/Water House Connections
DEETEC ENGINEERS AND SURVEYORS, LLC.	.56%	MBE	Survey and Stakeout Services
MONUMENTAL MAINTENANCE SERVICES, INC.	1.31%	SLBE	Saw Cutting Services
KEY MATERIALS AND UTILITIES, INC.	6.56%	MBE	Materials for Project

SOLIS, INC.	3.93%	SLBE	Hauling Services
DULLES GEOTECHNICAL AND MATERIALS TESTING SERVICES, INC.	2.30%	MBE	Materials Testing Services

STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CONTRACT NO. BT6417A17 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD.

OBI RANJBAR BUYER INITIALS _____

^{DS}
OR

Legal Form and Sufficiency Review

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

DocuSigned by:

Amanda Conn

Oct 30, 2020 | 8:55 AM EDT

9AD1E0AB7A4F4AF
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

General Counsel's Office

Date _____

Date _____

Date _____

Date _____

Date _____

Date _____



SOLICITATION:	16465	DATE: TIME: LOCATION:	June 19, 2020
Title:	ST. CLAIR 16" WATER MAIN REPLACEMENT		
ENGINEER'S ESTIMATE	\$2,057,090.00	RECORDED BY:	Obi Ranjbar

	NAME OF BIDDER	BID AMOUNT
1.	SAGRES CONSTRUCTION CORPORATION	\$ 1,525,000.00
2.	A&M CONCRETE CORPORATION	\$ 1,758,616.00
3.	RUSTLER CONSTRUCTION, INC	\$ 1,883,110.00
4.	J. FLETCHER CREAMER & SON, INC	\$ 1,897,260.00
5.	CIVIL CONSTRUCTION, LLC	\$ 2,212,180.00
6.	CAPITOL PAVING OF DC	\$ 2,956,550.00
7.	FORT MYER CONSTRUCTION CORP	\$ 2,983,149.00
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Memorandum

October 13, 2020

To: Commissioners ^{DS} *CR*

Thru: Carla A. Reid
General Manager/CEQ

Thru: Joseph F. Beach ^{JFB}
Deputy General Manager for Administration

From: Courtney J. Edmonds, Director ^{DS} *CJE*
Office of Supplier Diversity & Inclusion

Subject: Review of Request for Award of Contract No. BT6417A17 for St. Clair 16" Transmission Water Main Replacement

The Office of Supplier Diversity & Inclusion ("OSDI") has reviewed the request for Award of BT6417A17 St. Clair 16" Transmission Water Main Replacement. In accordance with MBE Program Regulation (WSSC Water Code of Regulations Chapter 6.30) and SLBE Program Regulation (WSSC Water Code of Regulations Chapter 6.35), this solicitation was advertised with a 33.00% Minority Business Enterprise and Small Local Business Enterprise (MBE/SLBE) subcontracting requirement that can only be satisfied by WSSC Water-Approved SLBEs (SLBE only or SLBE-SDVs) and the following qualified and certified-MBE firms: African American, Asian American, Native American and Female/Woman-Owned.

This Solicitation was advertised in WSSC Water's Supplier Portal System and through the Commission's normal procurement process. Two thousand and fifty (2050) firms were notified, one hundred nineteen (119) firms downloaded the solicitation and eight (8) bids were received.

Sagres Construction Corporation, a majority owned firm located in Alexandria, Virginia has been recommended for Award by the Procurement Office. The estimated contract value is \$1,525,000.00 with a contract term of 392 days.

Listed below is the OSDI determination of the most responsive and responsible bidder deemed by the Procurement Office:

Prime/Bidder	Responsive to OSDI Solicitation Requirements	Subcontractors	Proffered Percentage	Summary of Services	Plan Validated
Sagres Construction Corporation Alexandria, Virginia Estimated Contract Value: \$1,525,000.00 Total MBE/SLBE Subcontracting: 33.02% (\$503,555.00)	Yes	Acorn Supply & Distributing, Inc. (MDOT #89-685, Female/Women-Owned) White Marsh, Maryland	5.90% (MBE)	Supplier of project materials	Yes
		*Crown Construction Service, Inc. Lanham, Maryland	12.46% (SLBE)	Utility construction services/water house connections	Yes
		*Deetec Engineers & Surveyors, LLC (MDOT #08-521, African American) Germantown, Maryland	0.56% (MBE)	Survey and stakeout services	Yes

Prime/Bidder	Responsive to OSDI Solicitation Requirements	Subcontractors	Proffered Percentage	Summary of Services	Plan Validated
Sagres Construction Corporation (cont'd)		*Monumental Maintenance Services, Inc. (MDOT #07-360, Hispanic American) Boonsboro, Maryland	1.31% (SLBE)	Saw cutting services	Yes
		Keys Materials & Utilities, Inc. (MDOT #95-367, Female/Women-Owned) Mt. Airy, Maryland	6.56% (MBE)	Materials for project	Yes
		*Solis, Inc. (MDOT #17-119, Hispanic American) Capitol Heights, Maryland	3.93% (SLBE)	Hauling services	Yes
		Dulles Geotechnical and Material Testing Services, Inc. (MDOT #13-577, Asian American) Chantilly, VA	2.30% (MBE)	Materials testing services	Yes

*WSSC Water-Approved SLBE Firm

All firms are registered in WSSC Water's Supplier Portal System.

The OSDI concurs with the Award of Contract No. BT6417A17 St. Clair 16" Transmission Water Main Replacement to Sagres Construction Corporation.

Should you require any additional assistance, please contact the Office of Supplier Diversity & Inclusion at 301-206-8800.

CJE/ag/ns

cc: Procurement Office

Certificate Of Completion

Envelope Id: 9EC67AC0C5544C9C8A69FF14CB0D39CA	Status: Completed
Subject: Please COMMISSION_PACKAGE_SINGLE_AWARDEE_BT6417A17_(RFR)___CMPW_updates.pdf	
Source Envelope:	
Document Pages: 6	Signatures: 6
Certificate Pages: 6	Initials: 2
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Sarita Muhammad
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	14501 Sweitzer Lane
	Laurel, MD 20707
	Sarita.Muhammad@wsscwater.com
	IP Address: 205.167.187.197

Record Tracking

Status: Original	Holder: Sarita Muhammad	Location: DocuSign
10/28/2020 5:02:32 PM	Sarita.Muhammad@wsscwater.com	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: WSSC Water	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Amanda Conn	DocuSigned by:  9AD1E0AB7A4F4AF...	Sent: 10/28/2020 5:22:03 PM
Amanda.Conn@wsscwater.com		Viewed: 10/30/2020 8:55:44 AM
WSSC Water		Signed: 10/30/2020 8:55:49 AM
Security Level: Email, Account Authentication (Optional)	Signature Adoption: Pre-selected Style Using IP Address: 205.167.186.197	

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Michael Harmer	DocuSigned by:  8DC2D14E73E54B5...	Sent: 10/30/2020 8:55:54 AM
Mike.Harmer@wsscwater.com		Viewed: 10/30/2020 12:05:13 PM
Chief Engineer		Signed: 10/30/2020 12:08:41 PM
WSSC Water	Signature Adoption: Pre-selected Style Using IP Address: 205.167.187.197	
Security Level: Email, Account Authentication (Optional)		

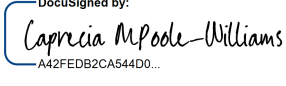
Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Courtney J Edmonds	DocuSigned by:  528DA92DF6F3438...	Sent: 10/30/2020 12:08:44 PM
Courtney.Edmonds@wsscwater.com		Viewed: 10/30/2020 12:13:30 PM
Director, Supplier Diversity		Signed: 10/30/2020 12:15:53 PM
WSSC Water	Signature Adoption: Pre-selected Style Using IP Address: 205.167.187.197	
Security Level: Email, Account Authentication (Optional)		


Electronic Record and Signature Disclosure:

Not Offered via DocuSign


Caprecia MPoole-Williams	DocuSigned by:  A42FEDB2CA544D0...	Sent: 10/30/2020 12:15:55 PM
Caprecia.Poole-williams@wsscwater.com		Viewed: 10/30/2020 12:34:20 PM
Chief Procurement Officer		Signed: 10/30/2020 12:36:49 PM
WSSC Water	Signature Adoption: Pre-selected Style Using IP Address: 73.132.187.30	
Security Level: Email, Account Authentication (Optional)	Signed using mobile	

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
James Price James.Price@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional)	 <p>DocuSigned by: <i>James Price</i> F21E19AE790B467...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 205.167.186.197</p>	<p>Sent: 10/30/2020 12:36:52 PM Viewed: 11/2/2020 7:52:52 AM Signed: 11/2/2020 7:54:22 AM</p>

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Joseph F Beach Joseph.Beach@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional)	 <p>DS <i>JFB</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 205.167.186.197</p>	<p>Sent: 11/2/2020 7:54:26 AM Viewed: 11/2/2020 9:43:27 AM Signed: 11/2/2020 9:45:33 AM</p>
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Carla Reid Carla.Reid@wsscwater.com General Manager/CEO Security Level: Email, Account Authentication (Optional)	 <p>DocuSigned by: <i>Carla Reid</i> B234F1D881E3460...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 205.167.186.197</p>	<p>Sent: 11/2/2020 9:45:36 AM Viewed: 11/2/2020 9:58:50 AM Signed: 11/2/2020 9:59:04 AM</p>
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Electronic Record and Signature Disclosure:
Accepted: 11/2/2020 9:58:50 AM
ID: c4e9703d-37c6-4d68-b4c1-7f1fbf615b64

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Mary Clahane Mary.Clahane@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional)	 <p>COPIED</p>	<p>Sent: 10/30/2020 8:55:53 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		

Thalia Sanchez Thalia.Sanchez@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional)	 <p>COPIED</p>	<p>Sent: 10/30/2020 12:08:43 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		

Carbon Copy Events	Status	Timestamp
Felicia Edwards Felicia.Edwards@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 10/30/2020 12:36:51 PM
Samantha Cannon Samantha.Cannon@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/2/2020 7:54:24 AM Viewed: 11/2/2020 10:04:10 AM
Keisha Rattan Keisha.Rattan@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/2/2020 9:45:35 AM Viewed: 11/2/2020 10:04:20 AM
Cindy Sullivan Cindy.Sullivan@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/2/2020 9:59:07 AM
Alexis.Kosh Alexis.Kosh@wsscwater.com WSSC Water Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 11/2/2020 9:59:08 AM Viewed: 11/2/2020 10:28:15 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/28/2020 5:22:03 PM
Certified Delivered	Security Checked	11/2/2020 9:58:50 AM
Signing Complete	Security Checked	11/2/2020 9:59:04 AM
Completed	Security Checked	11/2/2020 9:59:08 AM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact WSSC Water:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at WSSCWater@wsscwater.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to WSSCWater@wsscwater.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with WSSC Water

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify WSSC Water as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by WSSC Water during the course of your relationship with WSSC Water.