



General Services Department

Allison Dunn Wilson, LEED AP
Director

December 2, 2025



Agenda

- General Services Department Overview
- Upcoming Solicitations
- Bidding Requirements
- Success Tips

General Services Department

Who We Are

The **General Services Department** plays a vital role in supporting the core operations of the WSSC Water by delivering essential services that ensure functionality, safety, and efficiency across all facilities and operations.

From **HVAC repairs and grounds maintenance to materials sourcing, fleet management, energy management, printing, uniforms, records management** as well as **facility construction**, our team works diligently behind the scenes to keep everything running smoothly.

General Services Divisions

- Facilities Services
- Fleet Services
- Materials Management
- Sustainability and Support Services

Together, these divisions work collaboratively to **provide world-class support**, enabling WSSC Water to deliver on its mission and core values of being just, accountable, caring, community focused, excellence and trustworthiness.

Facility Services Division

Provides comprehensive **building maintenance**, including **electrical, plumbing, HVAC, carpentry**, and **fire system inspections** to ensure facilities remain safe and operational.

The Facility Services Division is responsible for all **building** and **grounds** related maintenance duties for all WSSC Water facilities including Hocevar Support Services Building, labs, depots, plants, and pump stations.

Fleet Services Division

Delivers reliable, safe, sustainable, and **customer - focused transportation** and worksite equipment to support WSSC Water's One Water Mission.

To lead in excellence while keeping more than **3,000 vehicles** and **pieces of equipment** maintained and repaired.

"Where Maintenance Meets Excellence"



Materials Management Division

Manages **material procurement, storage, and distribution** through multiple warehouses and depots, delivering top-tier customer service and ensuring the timely availability of essential materials.

Primary goal is to provide the right materials at the right time at the right time for our customers across **10 warehouses and 40,000-line items**.

Sustainability and Support Services Division

Comprised of Two (2) Components:

- **Facility Engineering & Construction** plans, designs, and constructs new and upgraded support service facilities such as depots, offices and laboratories. This includes major Capital Improvements Projects and minor renovations, upgrades, and replacement of major building systems, HVAC upgrades, elevators replacements, roofs replacement, and paving.
- **Support Services** manages workspace planning, real estate, office services including reprographic and mail services, vending, uniform contracts, records management, and energy management.

General Services – Upcoming Solicitations

Solicitation Name	Division	Advertisement Month	Estimated Contract Value
Vehicle Upfitting (Light, Heavy, & Police)	Fleet Services	Bids Due 12/11/2025	\$14M
Temple Hills Jet Truck Facility	Sustainability & Support Services	Bids Due 12/18/2025	\$2M - \$3M
Supply / Delivery of Materials and Parts (6 solicitations)	Materials Management	FY26 Q3	\$3.9M / Year
Anacostia Depot Reconfiguration Project	Sustainability & Support Services	FY26 Q3	\$90M – \$100M
Alignment, Suspension & Driveshaft (Parts & Services)	Fleet Services	FY26 Q4	\$300K
Heavy Duty Vehicle Body Work	Fleet Services	FY26 Q4	\$1.2M
Support Center & Laboratory Facility Maintenance	Facility Services	FY27 Q1	~\$1.5M
Support Center & Laboratory Facility Janitorial Services	Facility Services	FY27 Q2	~\$1.5M



Questions?