



COMMISSION PACKAGE

ACTION REQUESTED:

Request Type: Option Term

Purpose of Commission Package: To request approval of the funds required for option terms 1 and 2 of Contract No. PM0002A18 – Construction Management and Tank Evaluation, Design and Inspection (BOA) in the amount of \$6,000,000.00 to be distributed to the following vendors:

	<u>Option Term 1</u>	<u>Option Term 2</u>
1. Arcadis U.S., Inc.	\$1,500,000.00	\$1,500,000.00
2. Whitman, Requardt, & Associates, LLP.	\$1,500,000.00	\$1,500,000.00

This contract was approved by the Commissioners on May 16, 2018 with a base term of three (3) years and two (2) one-year option terms in the amount of \$12,000,000.00. The option term amounts were not approved in the original Commission Package.

Basis of Award: N/A

PROJECT OVERVIEW:

The scope of this contract includes providing construction management services; tank evaluation and inspection services for the Facility Design and Construction Division's construction projects in Montgomery and Prince George's Counties, Maryland. The scope includes pre-construction services, construction service, and post construction services.

OSDI Review: To date, according to WSSC Water's Web-Based Compliance System, Arcadis U.S., Inc. has been paid \$858,697.67 of which 14.36% (\$123,303.86) has been paid to its MBE/SLBE Subcontractors.

To date, according to WSSC Water's Web-Based Compliance System, Whitman, Requardt & Associates, LLP has been paid \$1,738,083.47 of which 30.35% (\$527,539.53) has been paid to its MBE Subcontractor.

CONTRACT DATA:

CONTRACT NO.:	PM0002A18	CUMULATIVE CONTRACT AMOUNT:	\$18,000,000.00
CONTRACT TERM:	5 YRS.	CONTRACT TYPE:	ARCHITECTURE & ENGINEERING
PROCUREMENT TYPE:	RFP	OPTION TERM:	2, ONE -YEAR OPTIONS
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input type="checkbox"/> PRINCE GEORGE'S COUNTY <input checked="" type="checkbox"/> BOTH	OSDI CONCURRENCE:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AWARDEE INFORMATION:

AWARDEE NO.1:	ARCADIS U.S., INC.
OPTION TERM AMOUNT:	\$3,000,000.00

PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE	
MBE/SLBE REQUIREMENT: 26.00% SUBCONTRACTING		
SUBCONTRACTORS	PROFFERED PERCENTAGE	SUMMARY OF SERVICES
Navarro & Wright Consulting Engineers, Inc. (MDOT #99-113, Hispanic American) Sparks, Maryland	4.00% (MBE)	Provide electrical, mechanical, structural, civil engineering, tank inspection and material testing services.
Shah & Associates (CRMSDC #CR09883, Asian American) Gaithersburg, Maryland	5.00% (MBE)	Provide electrical, mechanical engineering, instrumentation and control services.
The Robert B. Balter Company (WBENC #2005119759, Female/Woman-Owned) Ownings Mills, Maryland	2.00% (MBE)	Provide tank inspections, welding, painting inspections and material testing services.
DM Enterprises DBA – DME (MDOT #15-362, African American) Laurel, Maryland	5.00% (SLBE)	Provide project and document controls and inspection work services.
Environ-Civil Engineering, LTD. MDOT #97-156, African American) Columbia, Maryland	5.00% (SLBE)	Provide civil and mechanical engineering, tank inspection, and other services.
Sharp & Company (MDOT #08-142, Female/Woman-Owned) Rockville, Maryland	1.00% (SLBE)	Provide public relations services.
SZ PM Consultants, Inc. (MDOT #12-683, Asian American Female/Woman-Owned) Washington, DC	4.00% (SLBE)	Provide construction administration services
AWARDEE NO.2:	WHITMAN, REQUARDT & ASSOCIATES, LLP	
OPTION TERM AMOUNT:	\$3,000,000.00	
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE	
MBE/SLBE REQUIREMENT: 32.00% SUBCONTRACTING		
SUBCONTRACTORS	PROFFERED PERCENTAGE	SUMMARY OF SERVICES
The Robert B. Balter Company (WBENC #2005119759, Female/Woman-Owned) Ownings Mills, Maryland	5.00% (MBE)	Provide materials testing; IBC special inspection for structural systems, WACEL & MARTCP, field technician
Shah & Associates (CRMSDC #CR09883, Asian American) Gaithersburg, Maryland	4.00% (MBE)	Provide electrical design, electrical inspection, instrumentation & controls, commissioning
BVF Engineering, Inc. (MDOT #12-131, Asian American) Columbia, Maryland	4.00% (MBE)	Provide construction, schedule reviews; civil, field inspection, MEP, field inspections

SUBCONTRACTORS	PROFFERED PERCENTAGE	SUMMARY OF SERVICES
EBA Engineering, Inc. (MDOT #02-088, Asian American) Laurel, Maryland	4.00% (MBE)	Provide civil/site, inspections (W/WW facility) materials testing; geotechnical engineering & inspections
Environ-Civil Engineering, LTD. (MDOT #97-156, African American) Columbia, Maryland	5.00% (MBE)	Provide utility/pipeline inspection
Kumi Construction Management Corporation (MDOT #08-452, African American) Washington, DC	5.00% (MBE)	Provide civil/site field inspection for facilities/pipelines; cost estimating, change order reviews
SZ PM Consultants, Inc. MDOT #12-683, Asian American Female/Woman-Owned) Washington, DC	5.00% (MBE)	Provide project controls; construction scheduling, welding inspection and electrical inspection

OPTION TERM HISTORY:

OPTION TERM NO.	AMOUNT OF CHANGE	CUMULATIVE AMOUNT
BASE TERM CONTRACT VALUE		\$12,000,000.00
OPTION TERM No. 1	\$3,000,000.00	\$15,000,000.00
OPTION TERM No. 2	\$3,000,000.00	\$18,000,000.00
CUMULATIVE TOTAL OF OPTION TERMS	\$6,000,000.00	\$18,000,000.00

☐ Denotes Commission Approval Required

STATEMENT OF DETERMINATION AND FINDINGS:

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CONTRACT NO. PM0002A18 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD.

BUYER: ERIK T. LEWIS BUYER INITIALS: EL

COMMITTEE REVIEW & APPROVAL
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DocuSigned by:

Sheon Grojean

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Aug 9, 2021 | 2:05 PM EDT

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Mike Harmer
 Chief Engineer

Date

DocuSigned by:

Angela Kaspas

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Aug 9, 2021 | 2:57 PM EDT

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Courtney J. Edmonds
 OSDI Director

Date

DocuSigned by:

Capricia M. Poole-Williams

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Aug 9, 2021 | 3:03 PM EDT

A42FEEDB26A644B0
Capricia M. Poole-Williams
 Chief Procurement Officer

Date

DocuSigned by:

James A. Price Jr.

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Aug 10, 2021 | 7:48 AM EDT

F21E19AE700B467...
James A. Price, Jr.
 Deputy GM for Operations

Date

DocuSigned by:

Carla Reid

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Aug 10, 2021 | 11:49 AM EDT

B334F1D884F3469...
Carla A. Reid
 General Manager/CEO

Date

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- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:
- _____
- _____

- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

/

COMMISSION

Date



Memorandum

July 28, 2021

To: Commissioners DS
CR

Thru: Carla A. Reid
General Manager/CEO

Thru: Joseph F. Beach DS
JFB
Deputy General Manager for Administration

From: Courtney Edmonds, Director DS
CE
Office of Supplier Diversity & Inclusion

Subject: Review of Request for Concurrence with Option Term One (1) for Contract No. PM0002A18 for the Construction Management and Tank Evaluation, Design, and Inspection Services Basic Ordering Agreement (BOA)

The Office of Supplier Diversity & Inclusion (OSDI) has reviewed the request for Concurrence with Option Term One (1) for Contract No. PM0002A18 for the Construction Management and Tank Evaluation, Design, and Inspection Services Basic Ordering Agreement (BOA). In accordance with MBE Program Regulations (WSSC Water Code of Regulations Chapter 6.30) and SLBE Program Regulations (WSSC Water Code of Regulations Chapter 6.35), this contract was awarded to Arcadis U.S., Inc, a majority-owned firm located in Laurel, Maryland with a 26.00% Minority Business Enterprise and Small Local Business Enterprise (MBE/SLBE) subcontracting requirement, and to Whitman, Requardt & Associates, LLP, a majority-owned firm located in Baltimore, Maryland with a 32.00% MBE subcontracting requirement. The award amount for each firm was \$6,000,000.00 with a Base-Term of three (3) years with two (2) one-year option terms. The total contract value is \$12,000,000.00.

The Base Term for Contract No. PM0002A18 (103733/103737) commenced on May 30, 2018 and expires on August 29, 2021.

Option Term One (1) for Contract No. PM0002A18 will commence on August 30, 2021 and will expire on May 29, 2022. The contract value for Option Term One (1) is \$1,500,000.00 for each firm.

To date, according to WSSC Water's Web-Based Compliance System, Whitman, Requardt & Associates, LLP has been paid \$1,738,083.47 of which \$527,539.53 (30.35%) has been paid to its MBE Subcontractors.

The chart below reflects a summary of the Base Term subcontracting requirement and performance to-date and summary of services for Contract No. PM0002A18/103733:

Prime/Bidder	Subcontractors	Base Term Subcontracting Requirement (103733)	Base Term Performance To-Date (103733)	Option Term One (1) Subcontracting Requirement	Summary of Services
Whitman, Requardt & Associates, LLP Baltimore, Maryland	The Robert B. Balter Company (WBENC #2005119759, Female/Woman-Owned) Owings Mills, Maryland	5.00% (MBE)	0.00% (MBE)	5.00% (MBE)	Provide materials testing; IBC special inspection for structural systems, WACEL & MARTCP, field technician
Total MBE Subcontracting: 32.00%	BVF Engineering, Inc. (MDOT #12-131, Asian American) Columbia, Maryland	4.00% (MBE)	0.00% (MBE)	4.00% (MBE)	Provide construction schedule reviews; civil field inspection, MEP field inspections
Total Majority Subcontracting: 5.00%	EBA Engineering, Inc. (MDOT #02-088 Asian American) Laurel, Maryland	4.00% (MBE)	5.41% (MBE)	4.00% (MBE)	Provide civil/site inspections (W/WW facility) materials testing; geotechnical engineering & inspections
	[^] Environ-Civil Engineering, Ltd. (MDOT #97-156, African American) Columbia, Maryland	5.00% (MBE)	0.00% (MBE)	5.00% (MBE)	Provide utility/pipeline inspection

Prime/Bidder	Subcontractors	Base Term Subcontracting Requirement (103733)	Base Term Performance To-Date (103733)	Option Term One (1) Subcontracting Requirement	Summary of Services
	Kumi Construction Management Corporation (MDOT #08-452, African American) Washington, DC	5.00% (MBE)	0.85% (MBE)	5.00% (MBE)	Provide civil/site field inspection for facilities/pipelines; cost estimating, change order reviews
	Shah & Associates (CRMSDC #CR09883, Asian American) Gaithersburg, Maryland	4.00% (MBE)	24.10% (MBE)	4.00% (MBE)	Provide electrical design, electrical inspection, instrumentation & controls, commissioning
	^SZ PM Consultants, Inc. (MDOT #12-683, Asian American Female/Woman-Owned) Washington, DC	5.00% (MBE)	0.00% (MBE)	5.00% (MBE)	Provide project controls; construction scheduling, welding inspection and electrical inspection
	Corpro Companies Inc. West Chester, Pennsylvania	1.00% (Majority)	0.00% (Majority)	1.00% (Majority)	Corrosion Control Engineering; Cathodic Protection Design
	Tank Industry Consultants Indianapolis, Indiana	4.00% (Majority)	0.57% (Majority)	4.00% (Majority)	Coatings inspection, dry team tank evaluation, tank inspection
	Total MBE Subcontracting	32.00%	30.35%	32.00%	
	Total Majority Subcontracting	5.00%	0.57%	5.00%	
	Total Subcontracting	37.00%	30.92%	37.00%	

^WSSC Water-Approved SLBE Firm

To date, according to WSSC Water's Web-Based Compliance System, Arcadis U.S., Inc. has been paid \$858,697.67 of which \$123,303.86 (14.36%) has been paid to its MBE/SLBE Subcontractors.

The chart below reflects a summary of the Base Term subcontracting requirement and performance to-date and summary of services for Contract No. PM0002A18/103737:

Prime/Bidder	Subcontractors	Base Term Subcontracting Requirement (103737)	Base Term Performance To-Date (103737)	Option Term One (1) Subcontracting Requirement	Summary of Services
Arcadis U.S., Inc. Laurel, Maryland Total MBE/SLBE Subcontracting: 26.00% Total Majority Subcontracting: 10.00%	The Robert B. Balter Company (WBENC #2005119759, Female/Woman-Owned) Ownings Mills, Maryland	2.00% (MBE)	0.00% (MBE)	2.00% (MBE)	Tank Inspections; welding and paint inspections and materials testing
	^DM Enterprises dba DME (MDOT #15-362, African American) Laurel, Maryland	5.00% (SLBE)	11.57% (SLBE)	5.00% (SLBE)	Project controls; document controls and inspection work
	^Environ-Civil Engineering, Ltd. (MDOT #97-156, African American) Columbia, Maryland	5.00% (SLBE)	0.00% (SLBE)	5.00% (SLBE)	Civil engineering; mechanical engineering, tank inspections and other services
	Navarro & Wright Consulting Engineers, Inc. (MDOT #99-113, Hispanic American) Sparks, Maryland	4.00% (MBE)	0.00% (MBE)	4.00% (MBE)	Electrical, mechanical, structural, civil engineering, tank inspections, inspections and material testing
	Shah & Associates (CRMSDC #CR09883, Asian American) Gaithersburg, Maryland	5.00% (MBE)	0.00% (MBE)	5.00% (MBE)	Electrical, mechanical engineering, instrumentation and controls
	^Sharp & Company (MDOT #08-142, Female/Woman-Owned) Rockville, Maryland	1.00% (SLBE)	0.00% (SLBE)	1.00% (SLBE)	Public Relations
	^SZ PM Consultants, Inc. (MDOT #12-683, Asian American Female/Woman-Owned) Washington, DC	4.00% (SLBE)	2.79% (SLBE)	4.00% (SLBE)	Construction administration
	World International Testing, Inc. Steubenville, Ohio	10.00% (Majority)	0.00% (Majority)	10.00% (Majority)	Tank evaluations, design and inspection services and other services as needed
	Total MBE/SLBE Subcontracting	26.00%	14.36%	26.00%	
	Total Majority Subcontracting	10.00%	0.00%	10.00%	
	Total Subcontracting	36.00%	14.36%	36.00%	

^WSSC Water-Approved SLBE Firm

The Commission fully expects Whitman, Requardt & Associates, LLP to meet its MBE subcontracting requirement of 32.00% of the total contract value of \$6,000,000.00 for the contract term. All payments to subcontractors for ongoing work must be logged and validated in WSSC Water's Web-Based Compliance System.

The Commission fully expects Arcadis U.S., Inc. to meet its MBE/SLBE subcontracting requirement of 26.00% of the total contract value of \$6,000,000.00 for the contract term. All payments to subcontractors for ongoing work must be logged and validated in WSSC Water's Web-Based Compliance System.

Please note that the overall and individual MBE subcontracting requirements must be met. The Project Manager should monitor this contract to ensure that the MBE subcontracting requirement is met.

The Office of Supplier Diversity & Inclusion concurs with exercising Option Term One (1) for Contract No. PM0002A18 for the Construction Management and Tank Evaluation, Design, and Inspection Services Basic Ordering Agreement (BOA) to Whitman, Requardt & Associates, LLP and Arcadis US, Inc.

Should you require any additional information, please contact the OSDI at 301-206-8800.

CJE/ag/ljm

cc: Procurement Office