



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of Commission Package is to request approval of Change Order No. 1 in Option Year One to Contract No. 7337, Original Equipment Manufacturer (OEM) Replacement Parts and Services, in the amount of \$866,666.67. This Change Order increases funding to contract with Sherwood-Logan and Associates, Inc. and is required to cover demand throughout the remainder of the contract term.

Basis of Award: This contract was awarded on May 10, 2018 with a three (3) year Base Term plus two (2) one-year Option Terms in the amount of \$1,000,000.00 to cover the base term period of 5/01/2018 through 4/30/2021. The award of this Contract was based upon an approved Exemption from Competitive Procurement.

PROJECT OVERVIEW:

This contract is to provide OEM Replacement Parts and Services for the repair and maintenance of mechanical, plumbing and electrical components on an as-needed basis to support production at the water filtration plants and water resource recovery facilities.

CONTRACT DATA:

CONTRACT NO. :	7337	CUMULATIVE CONTRACT AMOUNT:	\$1,200,000.00
CONTRACT TERM:	MAY 1, 2021 – APRIL 30, 2022	ORIGINAL CONTRACT AMOUNT:	\$333.333.33
OPTION TERM:	TWO (2) ONE-YEAR OPTIONS	CONTRACT TYPE:	GOODS & SUPPLIES
PROCUREMENT TYPE:	EXEMPTION FROM COMPETITIVE PROCUREMENT	OSDI CONCURRENCE:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input type="checkbox"/> PRINCE GEORGE'S COUNTY <input checked="" type="checkbox"/> BOTH		

AWARDEE INFORMATION:

AWARDEE:	SHERWOOD-LOGAN AND ASSOCIATES, INC.
CHANGE ORDER AMOUNT:	\$866,666.67
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

MBE/SLBE REQUIREMENT: NONE

☐ AFRICAN AMERICAN ☐ ASIAN AMERICAN ☐ NATIVE AMERICAN
☐ HISPANIC AMERICAN ☐ WOMEN OWNED ☐ WSSC-SLBE APPROVED

CHANGE ORDER HISTORY:

CONTRACT HISTORY	AMOUNT AWARDED	AMOUNT OF CHANGE	CUMULATIVE AMOUNT
BASE TERM (3 YEAR)	\$1,000,000.00		\$1,000,000.00
CHANGE ORDER No. 1		\$150,000.00	\$1,150,000.00
CHANGE ORDER No. 2		\$ 400,000.00	\$1,550,000.00
OPTION TERM I	\$333,333.33		\$1,883,333.33
CHANGE ORDER No. 1		\$866,666.67	\$2,750,000.00
CUMULATIVE TOTAL OF CHANGE ORDERS		\$1,416,666.67	\$2,750,000.00

☐ Denotes Commission Approval Required

STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CHANGE ORDER No. 1 TO CONTRACT No. 7337 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award. BUYER NAME: O. DALILA PERLA BUYER INITIALS: DP

COMMITTEE REVIEW & APPROVAL

DocuSigned by:

Al R. Roshdich

A2CCFD5A79994499

General Service Director

/

Jul 1, 2021 | 2:35 PM EDT

Date

DocuSigned by:

Capricia M. Poole-Williams

A2CCFD5A79994499

Chief Procurement Officer

/

Jul 1, 2021 | 3:02 PM EDT

Date

DocuSigned by:

Joseph F. Beach

A2CCFD5A79994499

**Deputy General Manager
Administration**

/

Jul 1, 2021 | 3:14 PM EDT

Date

DocuSigned by:

Carla Reid

B23dF1D881E3480...

General Manager/CEO

/

Jul 1, 2021 | 4:50 PM EDT

Date

-
- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:
- _____
- _____

- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

/

COMMISSION**Date**