



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of this Commission Package: To request approval to award Contract No. 16741 for Motor Control Center (MCC) Replacement – Mill Branch Pumping Station and Green Branch Wastewater Pumping Station within Prince George’s County to Singleton Electric Company, Inc. in the amount of \$2,795,000.00 with a completion time of 460 days.

Basis of Award: This solicitation is being awarded to the lowest, most responsible and responsive bidders.

PROJECT OVERVIEW:

The project consists of the replacement of the Motor Control Center (MCC) and Heating Ventilation and Air Conditioning (HVAC) equipment at the Green Branch Wastewater Pumping Station and Mill Branch Wastewater Pumping Station in accordance with the contract drawings and specification in Prince George’s County, Maryland.

CONTRACT DATA:

CONTRACT NO.:	16741	CUMULATIVE CONTRACT AMOUNT:	\$2,795,000.00
CONTRACT TERM:	460 DAYS	CONTRACT TYPE:	CONSTRUCTION
PROCUREMENT TYPE:	MULTI-STEP IFB	OPTION TERM:	NONE
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input checked="" type="checkbox"/> PRINCE GEORGE’S COUNTY <input type="checkbox"/> BOTH	OSDI CONCURRENCE:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AWARDEE INFORMATION.:

AWARDEE No. 1:	SINGLETON ELECTRIC COMPANY, INC.
CONTRACT AMOUNT:	\$2,795,000.00
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

MBE/SLBE REQUIREMENT: 45.90% SUBCONTRACTING

☐ AFRICAN AMERICAN ☐ ASIAN AMERICAN ☐ NATIVE AMERICAN
☐ HISPANIC AMERICAN ☐ WOMEN OWNED ☒ WSSC-SLBE APPROVED

SUBCONTRACTORS (OSDI APPROVED SUBCONTRACTING PLAN)	PROFFERED PERCENTAGE	CLASSIFICATION	SUMMARY OF SERVICES
MAC ELECTRIC, LLC	45.90%	SLBE	Furnish and Install Motor Control Centers

STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CONTRACT NO. 16741 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD.

BUYER: MICHAEL D. JACKSON BUYER INITIALS: MDJ

Legal Form and Sufficiency Review

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

DocuSigned by:

Amanda Conn

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General Counsel's Office

Or

The Procurement Office has notified the General Counsel's office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

General Counsel's Office

COMMITTEE REVIEW & APPROVAL
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DocuSigned by:

Michael Harmer

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May 26, 2021 | 1:17 PM EDT

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Mike Harmer**Chief Engineer****Date**

DocuSigned by:

Courtney J Edmonds

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May 26, 2021 | 2:21 PM EDT

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Courtney J. Edmonds**OSDI Director****Date**

DocuSigned by:

Caprecia M. Poole-Williams

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May 26, 2021 | 2:58 PM EDT

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Caprecia M. Poole-Williams**Chief Procurement Officer****Date**

DocuSigned by:

James Price

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May 27, 2021 | 9:51 AM EDT

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James A. Price, Jr.**Deputy GM for Operations****Date**

DocuSigned by:

Carla Reid

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May 31, 2021 | 9:39 PM EDT

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Carla A. Reid**General Manager/CEO****Date**

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- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:
- _____
- _____

- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

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COMMISSION**Date**



SOLICITATION:	16741	DATE: TIME: LOCATION:	April 5, 2021
Title:	MCC REPLACEMENT – GREEN BRANCH WASTEWATER & MILL BRANCH WASTEWATER PUMP STATION		
ENGINEER'S ESTIMATE	\$1,891,558.00	RECORDED BY:	Michael Jackson

	NAME OF BIDDER	BID AMOUNT
1.	EMH Environmental	\$2,870,500.00
2.	Singleton Electric Company, Inc.	\$2,795,000.00
3.	W. M. Schlosser Company, Inc.	\$3,433,000.00
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Memorandum

May 18, 2021

To: Commissioners DS

Thru: Carla A. Reid CR
General Manager/CEO

Thru: Joseph F. Beach DS
Deputy General Manager for Administration JFB

From: Courtney J. Edmonds, Director DS
Office of Supplier Diversity & Inclusion CJE

Subject: Review of Request for Award of Contract No. 16741 MCC Replacement Mill Branch and Green Branch Wastewater Pump Stations

The Office of Supplier Diversity & Inclusion ("OSDI") has reviewed the request for Award of Contract No. 16741 MCC Replacement Mill Branch and Green Branch Wastewater Pump Stations. In accordance with MBE Program Regulation (WSSC Water Code of Regulations Chapter 6.30) and SLBE Program Regulation (WSSC Water Code of Regulations Chapter 6.35), this solicitation was advertised with a 15.00% Minority Business Enterprise and Small Local Business Enterprise (MBE/SLBE) subcontracting requirement that can only be satisfied by WSSC Water-Approved SLBEs (SLBE only or SLBE-SDVs) and the following qualified and certified-MBE firms: African American, Asian American, Native American and Female/Woman-Owned.

This Solicitation was advertised in WSSC Water's Supplier Portal System and through the Commission's normal procurement process. Three hundred ninety-six (396) firms were notified, ninety-seven (97) firms downloaded the solicitation and four (4) bids were received. One bidder was deemed non-responsive by the Procurement Office.

Singleton Electric Company, Inc., a majority-owned firm located in Gaithersburg, Maryland, has been recommended for award. The contract value is \$2,795,000.00. Completion time for this contract is 460 days.

Listed below is the OSDI determination of the most responsive and responsible bidder deemed by the Procurement Office:

Prime/Proposer	Responsive to OSDI Solicitation Requirements	Subcontractors	Proffered Percentage	Summary of Services	Plan Validated
Singleton Electric Company, Inc. Gaithersburg, Maryland Bid Amount: \$2,795,000.00 SLBE Subcontracting: 45.90% (\$1,282,905.00)	Yes	^MAC Electric, LLC (MDOT - #20-001 Hispanic American) Gaithersburg, Maryland	45.90% (SLBE)	Furnish and install motor control centers	Yes

^aWSSC Water-Approved SLBE Firm

All firms are registered in WSSC Water's Supplier Portal System.

The OSDI concurs with the Award of Contract No. 16741 MCC Replacement Mill Branch and Green Branch Wastewater Pump Stations to Singleton Electric Company, Inc.

Should you require any additional assistance, please contact the Office of Supplier Diversity & Inclusion at 301-206-8800.

CJE/ag/ljm

cc: Procurement Office