

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, June 16, 2021

TIME	ITEM	Anticipated Action
<b>1. OPEN SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE</b>		
10:00 AM	<b>A. Pledge of Allegiance</b>	
	<b>B. Mission/Vision Statements</b>	
	<b>C. Approval of Agenda</b>	Vote
	<b>D. Approval of Minutes – May 19, 2021</b>	Vote
	<b>E. Retirees</b>	
	<b>F. Recognition of Outgoing Chairman Howard Denis</b>	
	<b>G. Outgoing Chairman Remarks</b>	
	<b>H. Election of Fiscal Year (FY) 2022 Chair</b>	Vote
	<b>I. New Chair Remarks</b>	
	<b>J. Election of FY 2022 Vice-Chair</b>	Vote
	<b>K. Resolution 2021-2285 Adoption of FY 2022 Commission Meeting Dates</b>	Vote
	<b>L. Comments: Commissioners/Public</b>	
<b>2. STAFF REPORTS</b>		
11:00 AM	<b>A. General Manager's Office</b>	
	1. Monthly Report	Information
	<b>B. Office of the Inspector General (OIG)</b>	
	1. Monthly Activity Report	Information
	<b>C. Corporate Secretary</b>	
	1. Monthly Report	Information
<b>3. CONSENT CALENDAR – Resolution 2021-2286</b>		
12:00 PM	<b>A. Engineering and Construction</b>	Vote
	1. PM0005A21, Pollution Control and Assessment (BOA)	
	2. PM0003A21, General Engineering Designs Services (BOA)	
	3. 16741, Motor Control Center Replacement for Green Branch Wastewater Pumping Station and Mill Branch Wastewater Pumping Stations	
	4. PM0004A21, Process Mechanical and Structural Design Services (BOA)	
	<b>B. General Services</b>	
	1. 16733, Construction Management Services	
	2. 7335, Various Water Meter Replacements	
	<b>C. Utility Services</b>	
	1. 16731, PCCP Engineering Services (BOA)	
	2. 140682, PCCP, Condition Assessment and Monitoring Services	
	<b>D. Strategy and Innovation</b>	
	1. 16520, SIO Support Services (BOA)	
<b>4. OTHER REPORTS</b>		
12:05 PM	<b>A. General Counsel's Office</b>	
	1. Ethics Program Update	Information

## **B. Finance**

- |  |                                                                                        |      |
|--|----------------------------------------------------------------------------------------|------|
|  | 1. Front Foot Benefit Charges and Deferred House Connection Charges for 2021 Levy      | Vote |
|  | 2. Resolution 2021-2287 – Adoption of WSSC Water FY 2022 System Development Charge     | Vote |
|  | 3. Resolution 2021-2288 – Adoption of WSSC Water FY 2022 Rates and Fees                | Vote |
|  | 4. Resolution 2021-2289 – Adoption of WSSC Water FY 2022 Operating and Capital Budgets | Vote |
|  | 5. Resolution 2021-2290 – Adoption of WSSC Water Six-Year CIP – FYs 2022-2027          | Vote |
|  | 6. Approval of Debt Refunding Plan and Transmittal of Such Plan to County Governments  | Vote |

12:40 PM

## **C. Strategy and Innovation**

- |  |                   |      |
|--|-------------------|------|
|  | 1. Strategic Plan | Vote |
|--|-------------------|------|

1:00 PM

## **D. Engineering and Construction**

- |  |                                                            |             |
|--|------------------------------------------------------------|-------------|
|  | 1. FY 2020 Water Audit and Water Loss Reduction Plan       | Information |
|  | 2. CD5170B11, Piscataway Electrical Upgrades, Chg Ord No 4 | Vote        |

1:15 PM

## **E. Information Technology**

- |  |                                 |             |
|--|---------------------------------|-------------|
|  | 1. Cornerstone Quarterly Update | Information |
|--|---------------------------------|-------------|

1:30 PM

## **F. Customer Service**

- |  |                                                     |             |
|--|-----------------------------------------------------|-------------|
|  | 1. Customer Financial Assistance Regulation Changes | Information |
|--|-----------------------------------------------------|-------------|

## **5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS**

2:00 PM

### **A. Commission Office**

- |  |                                                      |      |
|--|------------------------------------------------------|------|
|  | 1. Resolution 2021-2291 – Adoption of Amended Bylaws | Vote |
|--|------------------------------------------------------|------|

2:10 PM

- |  |                                                       |             |
|--|-------------------------------------------------------|-------------|
|  | 2. Committee Reports                                  | Information |
|  | a. WSSC Employees' Retirement Plan Board of Trustees  |             |
|  | b. Governance & Strategic Visioning                   |             |
|  | c. Legislative & Compliance                           |             |
|  | d. Audit (Audit Committee to convene August 18, 2021) |             |

2:25 PM

- |  |                                       |             |
|--|---------------------------------------|-------------|
|  | 3. Committee Appointments for FY 2022 | Information |
|--|---------------------------------------|-------------|

## **6. CLOSED SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE**

2:30 PM

Closed Pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, Subtitle 3, Open Meetings Requirements - Closed Sessions: Section 3-305(b)(13) to approve the May 19, 2021 Closed Session Minutes; Section 3-305(b)(7) to consult with counsel to obtain legal advice; and Section 3-305(b)(15) to discuss cybersecurity where the public discussion would constitute a risk to security assessments or deployments related to information resources technology; network security information; or deployments or implementation of security personnel, critical infrastructure, or security devices.

## **FUTURE MEETINGS/EVENTS OF NOTE**

June 19, 2021	Juneteenth
June 20, 2021	Father's Day & First Day of Summer
July 21, 2021	WSSC Monthly Commission Meeting, 10:00AM. See <a href="http://wsscwater.com/events">wsscwater.com/events</a> .
July 4, 2021	Independence Day (Observed July 5)
July 14, 2021	Board of Ethics Meeting, 1:00PM. See <a href="http://wsscwater.com/events">wsscwater.com/events</a> .
July 28, 2021	WSSC Employees' Retirement Plan Board of Trustees Meeting.