



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of this Commission Package is to request approval to award Contract No. 16688 General Engineering Services Basic Ordering Agreement (BOA) to Gannett Fleming, Inc. The contract consists of a Base Term of three (3) years with a not to exceed amount of \$3,000,000.00 and one (1) two-year Option Term with a not to exceed amount of \$2,000,000.00. The total amount requested for approval is \$5,000,000.00.

Basis of Award: This solicitation is being awarded to the firm deemed as the most advantageous to WSSC Water, taking into consideration the evaluation factors set forth in the Request for Proposals.

PROJECT OVERVIEW:

The scope of this contract includes providing engineering services to support the Engineering and Environmental Services Division (EESD) in daily engineering design and other activities on an as-needed basis.

CONTRACT DATA:

CONTRACT NO.:	16688	CUMULATIVE CONTRACT AMOUNT:	\$5,000,000.00
CONTRACT TERM:	5 YRS.	CONTRACT TYPE:	ARCHITECTURE & ENGINEERING
PROCUREMENT TYPE:	RFP	OPTION TERM:	1, TWO -YEAR OPTION
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input type="checkbox"/> PRINCE GEORGE'S COUNTY <input checked="" type="checkbox"/> BOTH	OSDI CONCURRENCE:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AWARDEE INFORMATION.:

AWARDEE NO. 1:	GANNETT FLEMING, INC.
CONTRACT AMOUNT:	\$5,000,000.00
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

MBE/SLBE REQUIREMENT: 19.00% SUBCONTRACTING

☐ AFRICAN AMERICAN ☒ ASIAN AMERICAN ☐ NATIVE AMERICAN
☐ HISPANIC AMERICAN ☒ WOMEN OWNED ☐ WSSC-SLBE APPROVED

SUBCONTRACTORS (OSDI APPROVED SUBCONTRACTING PLAN)	PROFFERED PERCENTAGE	CLASSIFICATION	SUMMARY OF SERVICES
AB CONSULTANTS, INC.	10.00%	MBE	Geotechnical engineering, surveying, materials testing, asset evaluation, subsurface utility exploration
ENVIRONMENTAL SYSTEMS ANALYSIS, INC.	2.00%	MBE	Wetland delineation and environmental permitting
PHOENIX ENGINEERING, INC.	5.00%	MBE	Cost estimating maintenance of traffic

ESSENTIAL CORROSION PROTECTION	2.00%	MBE	Corrosion engineering support services
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STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CONTRACT NO. 16688 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD.

BUYER: MICHAEL D. JACKSON BUYER INITIALS: MDJ

Legal Form and Sufficiency Review

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

DocuSigned by:

Amanda Conn


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General Counsel's Office

Or

The Procurement Office has notified the General Counsel's office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

General Counsel's Office


COMMITTEE REVIEW & APPROVAL

DocuSigned by:

9DC2D14E73F54B5
Mike Harmer
Chief Engineer

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May 5, 2021 | 2:46 PM EDT

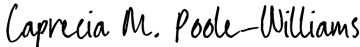
Date

DocuSigned by:

528DA92DF673438
Courtney J. Edmonds
OSDI Director

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May 5, 2021 | 3:01 PM EDT


Date

DocuSigned by:

A42FEDB2CA654D8
Caprecia M. Poole-Williams
Chief Procurement Officer

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May 5, 2021 | 3:48 PM EDT


Date

DocuSigned by:

F21E19A7E7905407
James A. Price, Jr.
Deputy GM for Operations

/

May 5, 2021 | 4:06 PM EDT

Date

DocuSigned by:

B43AF1D8891E3489
Carla A. Reid
General Manager/CEO

/

May 5, 2021 | 11:25 PM EDT

Date

- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

- ☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

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COMMISSION

Date

List of Proponents

1. CDM Smith, Inc.
10560 Arrowhead Drive, Suite 500
Fairfax, VA 22030
2. Gannett Fleming, Inc.
7133 Rutherford Road, Rutherford Plaza Bldg. Suite 300
Baltimore, MD 21244
3. Hazen and Sawyer, P.C.
4035 Ridge Top Road, Suite 500
Fairfax, VA 22030
4. Rummel, Kleeper & Kahl, LLP
700 E Pratt Street, Suite 500
Baltimore, MD 21202
5. WSP USA, Inc.
111 Market Place, Suite 1020
Baltimore, MD 21202



Memorandum

May 4, 2021

To: Commissioners

Thru: Carla A. Reid
General Manager/CEO *CR* ^{DS}

Thru: Joseph F. Beach
Deputy General Manager for Administration *JFB* ^{DS}

From: Courtney J. Edmonds, Director
Office of Supplier Diversity & Inclusion *CJE* ^{DS}

Subject: (Revised) Review of Request for Award of Contract No. 16688 General Engineering Services Basic Ordering Agreement (BOA)

The Office of Supplier Diversity & Inclusion ("OSDI") has reviewed the request for Award of Contract No. 16688 General Engineering Services Basic Ordering Agreement (BOA). In accordance with MBE Program Regulation (WSSC Water Code of Regulations Chapter 6.30) and SLBE Program Regulation (WSSC Water Code of Regulations Chapter 6.35), this solicitation was advertised with a 19.00% Minority Business Enterprise and Small Local Business Enterprise (MBE/SLBE) subcontracting requirement that can only be satisfied by WSSC Water-Approved SLBEs (SLBE only or SLBE-SDVs) and the following qualified and certified-MBE firms: African American, Asian American, Hispanic American and Female/Woman-Owned.

This Solicitation was advertised in WSSC Water's Supplier Portal System and through the Commission's normal procurement process. An Evaluation Committee was established with defined evaluation criteria. Six hundred two (602) firms were notified, ninety-five (95) firms downloaded the solicitation and five (5) proposals were received.

Gannett Fleming, a majority-owned firm located in Baltimore, Maryland, has been recommended for award. The contract has a base term of three (3) years and one (1) two-year option term. The contract value for the base term is \$3,000,000.00.

Listed below is the OSDI determination of the most responsive and responsible proposer deemed by the Procurement Office:

Prime/Bidder	Responsive to OSDI Solicitation Requirements	Subcontractors	Proffered Percentage	Summary of Services	Plan Validated
Gannett Fleming, Inc. Baltimore, Maryland Contract Value: \$3,000,000.00 Total MBE Subcontracting: 19.00% \$570,000.00 Total Majority Subcontracting 26.00% \$780,000.00	Yes	AB Consultants, Inc. (MDOT #94-165, Asian American) Lanham, Maryland	10.00% (MBE)	Geotechnical engineering, surveying, materials testing, asset evaluation, subsurface utility exploration	Yes
		Environmental Systems Analysis, Inc. (MDOT #18-094, Female/Woman-Owned) Crofton, Maryland	2.00% (MBE)	Wetland delineation and environmental permitting	Yes
		Phoenix Engineering, Inc. (MDOT #02-496, Asian American Female/Woman-Owned) Parkton, Maryland	5.00% (MBE)	Cost estimating maintenance of traffic	Yes
		Essential Corrosion Protection (MDOT #19-533, Asian American) Columbia, Maryland	2.00% (MBE)	Corrosion engineering support services	Yes

Prime/Bidder	Responsive to OSDI Solicitation Requirements	Subcontractors	Proffered Percentage	Summary of Services	Plan Validated
Gannett Fleming Cont'd		Brown Caldwell Columbia, Maryland	13.00% (Majority)	Forensic studies, technical evaluation and review	Yes
		Prime AE Group Baltimore, Maryland	13.00% (Majority)	Forensic studies, develop manuals, QA/QC; wetland delineations, stream stabilization, HABS reports	Yes

All firms are registered in WSSC Water's Supplier Portal System.

The OSDI concurs with the Award of Contract No.16688 General Engineering Services Basic Ordering Agreement (BOA) to Gannett Fleming, Inc.

Should you require any additional assistance, please contact the Office of Supplier Diversity & Inclusion at 301-206-8800.

CJE/te

cc: Procurement Office