

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, April 21, 2021

TIME	ITEM	Anticipated Action
1. OPEN SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE		
10:00 AM	A. Pledge of Allegiance B. Mission/Vision Statements C. Approval of Agenda D. Approval of Minutes March 17, 2021 E. Retirees F. Comments: Commissioners/Public	Vote Vote
2. STAFF REPORTS		
10:30 AM	A. General Manager's Office 1. Monthly Report	Information
11:05 AM	B. Office of the Inspector General (OIG) 1. Monthly Activity Report	Information
11:20 AM	C. Corporate Secretary 1. Monthly Report	Information
3. CONSENT CALENDAR - RESOLUTION 2021-2279		
11:30 AM	A. Asset Management 1. 16442, Advanced Asset Management B. Production 1. 16684, Mechanical & Plumbing Services 2. 16715, Residuals Management and Utilization	Vote
4. OTHER REPORTS		
11:35 AM	A. Customer Service 1. 1133, Call Center Optimization: Special Procurement for a New 1-year Contract for Temporary Services 2. Customer Financial Assistance Program Update 3. Reinstatement of Late Fees	Information Information Information
12:10 PM	B. Engineering and Construction 1. LC7046A21-LC7046D21, Area Water and Sewer Connection Renewal	Vote
12:20 PM	C. Finance 1. Amendment to Official Travel Expense Regulation 2. Set Public Hearing Dates for Proposed Fiscal Years 2023-2028 Capital Improvement Program (CIP)	Information Vote

12:40 PM	D. General Counsel's Office	
	1. Resolution 2021-2280 Transmittal of Annual Ethics Report to Counties	Vote
	2. Ethics Program Update	Information
12:55 PM	E. General Services	
	1. Washington Gas Light Special Contract for Conveyance of Natural Gas (NG) to the Bio-Energy Plant and for Conveyance of Renewable Natural Gas (RNG) Away from the Bio-Energy Plant to External Customers	Information
	2. 16703 Ductile Iron Pipe and Accessories	Vote
1:10 PM	F. Intergovernmental Relations	
	1. Legislative Update	Information
1:25 PM	G. Information Technology	
	1. 1148, Information Technology Consulting and Technical Services (CATS) (Change Order 1)	Information
1:40 PM	H. Strategy and Innovation	
	1. Strategic Plan Report	Information
	2. 16520, SIO Support Services BOA	Information

5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS

1:55 PM	A. Commission Office	
	1. Committee Reports	Information
	a. WSSC Employees' Retirement Plan Board of Trustees	
	b. Governance & Strategic Visioning Presentation of Revised Bylaws	
	c. Legislative & Compliance	
	d. Audit	

6. CLOSED SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE

2:10 PM	Closed Pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, Subtitle 3, Open Meetings Requirements - Closed Sessions: Section 3-305(b)(13) to approve the March 17, 2021 Closed Session Minutes; Section 3-305(b)(7) to consult with counsel to obtain legal advice; and Section 3-305(b)(8) to consult with counsel about pending and potential litigation.
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FUTURE MEETINGS/EVENTS OF NOTE

May 2 – 8, 2021	National Water Week.
May 9, 2021	Mother's Day
May 12, 2021	Board of Ethics Meeting, 1:00PM. See wsscwater.com/events for details.
May 12, 2021	Eid al-Fitr, conclusion of Ramadan.
May 13, 2021	Bi-County Budget Meeting, 3:00PM.
May 19, 2021	WSSC Water Monthly Commission Meeting, 10:00AM. See wsscwater.com/events for details.
May 19, 2021	Front Foot Benefits Hearing, 3:30PM. See wsscwater.com/events for details.
April 22, 2021	Earth Day
May 31, 2021	Memorial Day.