



Office of the Inspector General - Summary of Activities Report

March 2021

Agenda

- Spend Customer Dollars Wisely
- Optimize Infrastructure
- Transform Employee Engagement



OIG Activities Dashboard

	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
<u>Audits expected to be completed by FYE 2021</u>	July	August	September	October	November	December	January	February	March	April	May	June
External Auditing Services	→	→	→	→	COMPLETED							
FYs 2018 & 2019 DC Water - Blue Plains O&M Billing	→	→	→	→	→	→	→	→	→	→		
FYs 2018 & 2019 DC Water - Multi-Jurisdiction User Facility Billing	→	→	→	→	→	→	→	→	→	→		
Procurement Office Performance Audit	→	→	→	→	→	→	→	→	→	→		
Retiree Benefits Audit	→	→	→	→	→	→	COMPLETED					
Safe Drinking Water Act Compliance Audit	→	→	→	→	→	→	→	→	→	→		
Semi-Annual P-Card Reviews	→	→	→	→	COMPLETED		→	COMPLETED				
Sustainability and Support Services Vendor Management Review	●	●	→	→	→	→	→	→	→	→		
Claims Audit				→	→	→	→	→	→	→		
Accounts Payable Compliance Review										COMPLETED		
Not Started	●											
Planning Phase	→											
Fieldwork Phase	→											
Reporting Phase	→											

Follow-up on Management Action Plans

Month Ending March 31, 2021				
Department	Corrective Actions			Due Dates
	Implemented Pending OIG Verification	Open	Total	
General Services Department		1*	1	March 31, 2022
Finance Department	1		1	
Human Resources Department		8	8	**2 Action Items are due June 1, 2021 *** 3 Action Items are due June 30, 2021 > 1 Action Item due July 1, 2021 < 1 Action Item due December 31, 2021 # 1 Action Item due December 31, 2022
TOTAL	1	9	10	

Footnotes:

* General Services was granted three (3) extensions for this action plan.

**Procedures not aligned w/practice & eligibility not verified

*** No documented performance measures, discontinued verification, and no review confirming participants

> List of retirees may be inaccurate

< Policies Conflict

No review confirming participants

System Development Charge

	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	July	August	September	October	November	December	January	February	March	April	May	June
Cabin Branch, Pt. 23, DA5636D13	→	→	→	→	→	→	COMPLETED					
Mid-Pike Plaza, Pt. 8, DA5238H11	COMPLETED											
Rock Springs Park, Pt 3, DA5713C14	→	→	→	→	COMPLETED							
Timothy Branch, Pt. 6, DA9381H92	→	→	COMPLETED									
The Village of Clagett Farms, Pt. 1, DA3882A04	▲	▲	▲	→	→	→	→	→	→	→		
The Village of Clagett Farms, Pt. 2, DA3882B04	▲	▲	▲	→	→	→	→	→	→	→		
Westphalia Town Center, Part 1, DA4599A07				→	→	→	→	→	→	→		
Westphalia Town Center, Part 1A, DA4599B07					→	→	→	→	→	→		
Cabin Branch, Pt. 40, DA5859C15					→	→	→	→	→	→		
Cabin Branch WWPS, CP3326A02					→	→	→	→	→	→		
Cabin Branch, Part 35, DA5636P13					→	→	→	→	→	→		
Timothy Branch, Pt. 9, DA9381P92							→	→	→	→		
Timothy Branch, Pt. 22, DA9381Q92							→	→	→	→		
Smith Home Farms, Part 1, DA4358A06	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲		
Smith Home Farms, Part 1B, DA4358C06	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲		
Pulte Homes/Summerfield Crossing, DA3267A02	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲		
IN PROGRESS →												
INACTIVE ▲												

Transform Employee Engagement



OIG Congratulates Janice Hicks on her promotion to Supervisory Auditor



OIG Congratulates Maxene Bardwell who earned the CITP Professional Credential from the AICPA

Questions?

