
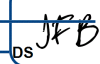

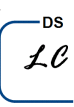


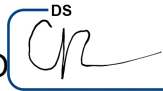
**AGENDA CATEGORY:** Finance Office**ITEM NUMBER:****DATE:** December 16, 2020

SUBJECT	Approval of FY 2022 Preliminary Proposed Budget – Public Hearing Purposes
SUMMARY	To provide a FY 2022 Preliminary Proposed Budget for public hearing and customers to comment on the Commission's capital and operating budget for the next fiscal year in accordance with state law.
SPECIAL COMMENTS	
CONTRACT NO./ REFERENCE NO.	Not Applicable
COSTS	Preliminary Proposed Operating and Capital Budget total - \$1,553,005,756
AMENDMENT/ CHANGE ORDER NO. AMOUNT	Not Applicable
MBE PARTICIPATION	Not Applicable
PRIOR STAFF/ COMMITTEE REVIEW	Carla A. Reid, General Manager/CEO  ^{DS}
PRIOR STAFF/ COMMITTEE APPROVALS	Joseph F. Beach, Deputy General Manager  ^{DS}
	Patricia A. Colihan, Chief Financial Officer  ^{DS}
	Letitia Carolina-Powell, Budget Division Manager  ^{DS}
RECOMMENDATION TO COMMISSION	Approve to transmit for public hearing purposes.
COMMISSION ACTION	



Interoffice Memorandum

TO: COMMISSIONERS

FROM: CARLA A. REID
GENERAL MANAGER/CEO 

DATE: DECEMBER 16, 2020

SUBJECT: FY 2022 PRELIMINARY PROPOSED BUDGET

Overview

State law requires that before January 15, the WSSC Water publish a proposed operating and capital budget for the upcoming fiscal year. The law also requires a public hearing on the budget before February 15, and for a proposed budget to be submitted to the Counties by March 1. Accordingly, we have prepared a preliminary proposed budget for publication and public hearing purposes.

The preliminary proposed budget for Fiscal Year 2022 for all operating and capital funds totals \$1.553 billion or \$98 million (6.7%) more than the Approved FY 2021 Budget. The preliminary proposed operating budget of \$852.1 million represents an increase of \$2.4 million (0.3%) over the FY 2021 Approved Operating Budget of \$849.7 million. This is basically a same services budget with modest increases to fund essential improvements including much needed repairs at our facilities, Triadelphia Reservoir Dredging to remove accumulated sediment, and Cybersecurity enhancements to protect customer data and IT system security. Funding is also included for Project Cornerstone Organizational Development and a Drinking Water Treatment Master Plan Study. The costs of these improvements are partially offset by reduced debt service expenses.

The preliminary proposed capital budget of \$700.9 million represents an increase of \$95.6 million (15.8%) from the FY 2021 Approved Capital Budget of \$605.4 million. This increase is due to estimated increased costs for the Piscataway Bioenergy project and the addition of five new wastewater pumping station and force main replacement projects to address aging assets that are at or beyond their useful life. All costs associated with the Advanced Metering Infrastructure Project have been removed from the preliminary proposed FY22 operating and capital budgets.

COMMISSIONERS
FY 2022 PRELIMINARY PROPOSED BUDGET
DECEMBER 16, 2020
PAGE 2

Spending Affordability Guidelines

The preliminary proposed budget calls for a combined 5.9% average increase in water and sewer consumption revenue. This proposed increase meets the Spending Affordability Guidelines (SAG) as Prince George's and Montgomery Counties recommended 5.9%. Even with this change, WSSC Water rates continue to be favorable when compared to many other comparable water and sewer utilities, and the average residential bill is 1% of the median household income.

Building a Sustainable Operating Budget

In order to reconcile the Departments' initial FY 2022 requests with the Counties' Spending Affordability Guidelines, a funding gap of \$14 million dollars was closed. Actions included limiting growth for certain programs and the very difficult decision not to reinstate important programs and functions that were removed in previous fiscal years. Once again, I gave this directive to my staff early in the budget process in recognition of the need to maintain an affordable rate structure.

Although we are not able to reinstate several programs, this budget funds essential maintenance that support our strategic priorities. This budget reflects our continued commitment to maintaining affordability through the active pursuit and implementation of cost savings measures. Our efforts in the Supply Chain Management Transformation project, which has been supported by the Commission and both Counties since FY 2013, have produced significant cost reductions in excess of \$41 million in the operating and capital budgets since the inception of this program and cost avoidance savings of nearly \$37 million during the same period. If not for these intensive efforts in contract negotiation and cost management, additional rate increases, or service reductions would have been necessary.

Customer Affordability

Like many utilities across the country, WSSC Water continues to face the challenge of balancing increasing costs for infrastructure and operations with affordability considerations for our customers. While the average costs to ensure access to clean, safe drinking water and efficient wastewater treatment compares favorably to other household utilities and expenses, more residents are struggling to meet their monthly expenses during these unprecedented and uncertain times. The Customer Assistance Program (CAP) was created in FY 2016 to help economically disadvantaged customers by providing financial assistance with water and sewer bills. The CAP has already reached thousands of our customers in the current fiscal year. The CAP will continue in FY 2022 and the proposed budget estimates the

COMMISSIONERS
FY 2022 PRELIMINARY PROPOSED BUDGET
DECEMBER 16, 2020
PAGE 3

revenue offset is \$2.1 million. That is a \$1.2 million increase over the FY 2021 budgeted revenue offset of \$888,000.

In addition, in accordance with House Bill 408 enacted in the FY 2018 legislative session, the preliminary budget includes \$100,000 to continue the Connection Pipe Emergency Replacement Loan Program which will provide affordable financing of up to \$5,000 per eligible customer.

Infrastructure Reliability

The preliminary budget proposes the rehabilitation of 31 miles of smaller water mains (<16 inches in diameter), as we begin to ramp back up towards our asset management plan goal of 55 miles per year; continued development of our enhanced pipe condition assessment program, and evaluation of new water main rehabilitation technologies to help control costs while also minimizing disruption for our customers.

For large diameter water mains, the Pre-stressed Concrete Cylinder Pipe (PCCP) Program provides for the ongoing acoustic fiber optic (AFO) monitoring of over 100 miles of pipe, ongoing inspection, and rehabilitation and replacement of large diameter pipes. Inspection, rehabilitation and replacement of large valves continues at two per year. The PCCP program will replace one-half mile of pipe in FY 2022, eventually building the program up to two miles per year. Replacement of ferrous pipes is projected at six miles. Funding is also included for the continued compliance with all requirements of the WSSC Water Sanitary Sewer Overflow and Potomac Water Filtration Plant Consent Decrees.

Information Technology Strategic Plan

In addition to our ongoing investments in WSSC Water's physical infrastructure, the FY 2022 budget invests in our organizational infrastructure. Funding is included to enhance our Cybersecurity Program to efficiently and effectively mitigate cybersecurity risks by ensuring our electronic data and computer systems and networks are protected from theft, attack or unauthorized access. Cybersecurity Program initiatives include Artificial Intelligence threat detection, new end-user security awareness training and risk reduction through identity theft through two-step authentication.

The budget also provides for an Enterprise Asset Management/Work Management system. This comprehensive solution provides applications, modules, tools and supporting data for managing and monitoring all activities required for operations, maintenance, repair and capital planning for water/wastewater underground infrastructure.

COMMISSIONERS
FY 2022 PRELIMINARY PROPOSED BUDGET
DECEMBER 16, 2020
PAGE 4

System Development Charge

State law provides that the System Development Charge (SDC), a charge to new applicants for WSSC Water service which is intended to recover growth costs, may be adjusted annually by the change in the Consumer Price Index for the Washington, DC metropolitan area (CPI-W). Historically, we have adjusted the maximum allowable charge based on the change in the November CPI-W. This year, the November CPI will be published the morning of December 10. Prior to the Commission meeting, we will provide the recommended increase for the maximum allowable charge for the System Development Charge. We plan to increase the maximum allowable charge by the change in the CPI-W but leave the SDC unchanged.

Public Participation

Public hearings on WSSC Water's FY 2022 Preliminary Proposed Budget are scheduled to be livestreamed on February 2 and 3, 2021 at 7:30 p.m.

Conclusion

A Commission worksession and vote on the preliminary proposed budget is scheduled for December 16. This is a fiscally responsible budget which supports WSSC Water's strategic priorities as well as moves us closer to becoming THE world-class water utility. I recommend that the Commission approve the FY 2022 Preliminary Proposed Budget for distribution to elected officials and the public for public hearing purposes.

Attachments

Journey to World Class

WSSC Water's Strategic Roadmap

The men and women of WSSC Water work 24/7/365 to fulfill our clean water mission. Throughout FY 2022, we will work with our customers, neighbors, stakeholders and each other to deliver these essential key strategic initiatives:



Enhance Customer Experience

- Deliver the essential: Produce an average of 164 million gallons/day (MGD) of safe, clean reliable drinking water and safely process an average of 197 MGD of wastewater each day for our 1.8 million residents (approx. 475,000 customer accounts)
- Enhance and expand customer affordability programs
- Stabilize Customer to Meter (C2M) billing system



Spend Customer Dollars Wisely

- Continue efforts to control costs and save money through Strategic Sourcing, reducing overtime, freezing positions, limiting growth in the cost of group insurance plans, conserving energy and focusing on employee safety to reduce lost work days
- Improve contract life-cycle management to ensure deliverables are provided on-time, on-budget and within scope
- Maintain AAA Bond Rating through strong financial policies and planning



Optimize Infrastructure

- Implement the first year of the FY 2022-2027 Capital Improvements Program (CIP)
- Rehabilitate and repair wastewater collection system in southern Prince George's County to reduce infiltration and inflow
- Ensure resiliency of WSSC Water's water supply and delivery
- Continue to invest in innovative technology, processes and ideas
- Invest in maintenance programs to improve the condition of buildings, systems and grounds



Protect Our Resources

- Assess and adapt to the impacts of climate change on WSSC Water infrastructure and continue to invest in projects that reduce greenhouse gas emissions
- Comply with the Sanitary Sewer Overflow and Potomac Plant consent orders
- Develop a biosolids and water treatment residuals Master Plan
- Conduct analysis to determine resource needs to support core mission
- Develop a Digital Strategy to create value added improvements for WSSC Water and its customers, while ensuring confidentiality and integrity



Transform Employee Engagement

- Infuse innovation and creativity throughout the workforce to address the new normal
- Consolidate and enhance employee training, learning and development
- Drive employee culture change through research, data-driven decision-making and program management
- Update employee onboarding process and new employee orientation

COMPARATIVE EXPENDITURE BY MAJOR EXPENSE CATEGORY

(\$ in Thousands)

Expense Categories	FY 2020 Actual			FY 2021 Approved			FY 2022 Proposed		
	Capital	Operating	Total	Capital	Operating	Total	Capital	Operating	Total
Salaries & Wages	\$26,388	\$132,574	\$158,962	\$27,826	\$128,369	\$156,195	\$27,124	\$133,525	\$160,650
Heat, Light & Power	-	15,534	15,534	-	20,431	20,431	-	18,501	18,501
Regional Sewage	-	56,414	56,414	-	58,000	58,000	-	59,160	59,160
Contract Work	211,404	-	211,404	353,066	-	353,066	465,742	-	465,742
Consulting Engineers	44,478	-	44,478	77,183	-	77,183	99,504	-	99,504
Debt Service	-	269,340	269,340	-	325,593	325,593	-	316,827	316,827
All Other	112,115	292,322	404,437	147,307	317,263	464,570	108,543	324,080	432,622
Grand Total	\$394,385	\$766,184	\$1,160,569	\$605,382	\$849,656	\$1,455,038	\$700,913	\$852,093	\$1,553,006

**SPENDING AFFORDABILITY COMPARISON
FY 2022**

Category	Prince George's County	Montgomery County	WSSC Water Preliminary Proposed Budget
Water & Sewer Operating Expenditures*	\$ 841,372,000	\$ 841,372,000	\$ 842,299,237
Water & Sewer Debt Service	\$ 309,733,000	\$ 309,733,000	\$ 309,045,000
New Debt	\$ 427,880,000	\$ 427,880,000	\$ 409,704,000
Water & Sewer Rate Increase	5.9%	5.9%	5.9%

* Water & sewer operating expenditures exceed the recommended guidelines by \$927,237. The overage will be offset by revised miscellaneous fee income based on latest trends. The guidelines are based on a preliminary financial forecast which is revised as better information becomes available.

**TOTAL ORGANIZATION
COMPARATIVE EXPENDITURES BY FUND**

(\$ in Thousands)	FY 2021 Approved	FY 2022 Proposed	FY21 vs. FY22 Over/(Under)	% Change
Operating Funds				
Water Operating	\$ 365,190	\$ 380,565	\$ 15,375	4.2%
Sewer Operating	470,833	461,734	(9,099)	-1.9%
General Bond Debt Service	13,633	9,794	(3,840)	-28.2%
Total Operating Funds	<u>\$ 849,656</u>	<u>\$ 852,093</u>	<u>\$ 2,437</u>	<u>0.3%</u>
Capital Funds				
Water Bond	\$ 256,499	\$ 291,508	\$ 35,009	13.6%
Sewer Bond	308,014	384,481	76,467	24.8%
General Bond	40,869	24,924	(15,945)	-39.0%
Total Capital Funds	<u>\$ 605,382</u>	<u>\$ 700,913</u>	<u>\$ 95,531</u>	<u>15.8%</u>
Grand Total	<u>\$1,455,038</u>	<u>\$1,553,006</u>	<u>\$97,968</u>	<u>6.7%</u>

**COMBINED WATER/SEWER OPERATING FUNDS
PROPOSED FY 2022 RATE ANALYSIS**

(In Thousands)

<u>Funding Sources</u>	<u>FY 2020</u>		<u>FY 2021</u>	<u>FY 2022</u>
	<u>Approved</u>	<u>Actual</u>	<u>Approved</u>	<u>Requested</u>
<u>Revenues at Current Rates</u>				
Consumption Charges	\$ 658,899	\$ 618,158	\$ 689,210	\$ 677,812
Account Maintenance Fee	32,296	35,922	32,361	31,866
Infrastructure Fee	39,331	42,781	39,410	38,808
Miscellaneous Revenues	<u>41,200</u>	<u>56,987</u>	<u>48,270</u>	<u>40,050</u>
Total	771,726	753,848	809,251	788,536
Reconstruction Debt Service Offset	11,600	11,600	9,500	6,000
SDC Debt Service Offset	4,658	6,695	5,772	5,772
Premium Transfer	2,900	7,904	1,500	-
Underwriters Discount Transfer	-	-	2,000	2,000
Use of Prior Year Net Revenue	<u>11,341</u>	<u>11,341</u>	<u>8,000</u>	<u>-</u>
Total Funding Sources	<u>802,225</u>	<u>791,388</u>	<u>836,023</u>	<u>802,308</u>
<u>Requirements</u>				
Other Operating, Maintenance & Support Services	464,902	473,862	491,142	505,668
Debt Service	306,307	292,322	313,865	309,045
Debt Reduction (PAYGO)	<u>31,016</u>	<u>-</u>	<u>31,016</u>	<u>27,585</u>
Total Requirements	<u>802,225</u>	<u>766,184</u>	<u>836,023</u>	<u>842,298</u>
Shortfall to be covered by rate increase	<u>\$ -</u>	<u>\$ 25,204</u>	<u>\$ -</u>	<u>\$ (39,991)</u>

Proposed Water/Sewer Rate Increase

5.90%

Organization	FY 2021 Approved		FY 2022 Proposed		Change
	Work Years	Budget	Work Years	Budget	
Governance & General Manager's Office					
Commissioners'/Corporate Secretary's Office*	2	\$ 389,067	2	\$ 410,432	\$ 21,365
Office of the Inspector General*	10	1,569,853	10	1,628,871	59,018
General Manager's Office	8	1,428,515	8	1,480,154	51,639
General Counsel's Office	28	10,553,926	28	10,481,323	(72,603)
					-
Strategy & Partnerships Branch					
Intergovernmental Relations Office	4	761,095	4	778,837	17,742
Strategy & Innovation Office	19	3,156,740	19	5,830,574	2,673,834
Communications & Community Relations Office	19	3,062,240	19	2,957,801	(104,439)
Human Resources Office	36	7,955,917	36	8,049,422	93,505
Equal Employment Opportunities Office	1	233,664	1	237,823	4,159
Customer Service Department	86	13,338,210	88	14,197,482	859,272
Operations Branch					
Asset Management Office	6	1,828,820	6	1,794,247	(34,573)
Police & Homeland Security Office	40	5,951,654	40	5,951,878	224
Engineering & Construction Department	376	571,491,507	376	684,643,479	113,151,972
Production Department	330	143,843,456	332	152,791,872	8,948,416
Utility Services Department	512	137,722,473	512	119,523,706	(18,198,767)
Administration Branch					
Office of Supplier Diversity & Inclusion	9	1,519,383	9	1,292,695	(226,688)
Procurement Office	27	2,691,204	27	2,717,721	26,517
General Services Department	96	42,457,998	96	41,149,538	(1,308,460)
Finance Department	64	8,167,790	64	8,271,660	103,870
Information Technology Department	103	56,460,627	103	61,389,484	4,928,857
Other					
Non-Departmental - Human Resources	-	31,456,610	-	31,665,326	208,716
Non-Departmental - Finance					
Debt Service	-	325,593,000	-	316,827,000	(8,766,000)
PAYGO	-	31,016,000	-	27,585,000	(3,431,000)
Other (Social Security, Retirement, etc.)	-	53,138,404	-	52,118,732	(1,019,672)
Retirement Trust Charge Back	-	(750,042)	-	(769,300)	(19,258)
Total	1,776	\$ 1,455,038,111	1,780	\$ 1,553,005,756	\$ 97,967,645

*Commissioners (6) and Inspector General (1) not included in totals for workyears. However, funds shown in table do provide for associated workyear expenses.

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

The agency provides a number of services for which separate fees or charges have been established. Recent review of the costs required to provide these services indicates a need to change the amounts charged for some of the services. The fee and charge changes listed below are proposed to be effective July 1, 2021.

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
INSPECTIONS, LICENSES, AND PERMITS			
I Inspection Fees - Water/Sewer Connection Hookup, Well/Septic Hookup, Plumbing and Gasfitting Inspections			
Plumbing and Gasfitting Inspections			
New Single Family Detached Dwellings and Townhouses	\$1,011	\$1,112	Yes
New Attached Dwellings (townhouses/multiplex excluding apartments)	1,011	1,112	Yes
All Other Residential			
Water/Well Hookup	132	145	Yes
Meter Yoke Inspection (meter only installation)	132	145	Yes
Water Hookup Converting from Well (includes 2 inspections)	264	290	Yes
Sewer/Septic Hookup	132	145	Yes
First Plumbing Fixture	132	145	Yes
Each Additional Fixture	53	61	Yes
SDC Credit Fixture Inspection (per fixture)	48	53	Yes
Minimum Permit Fee	242	263	Yes
Permit Reprocessing Fee	73	75	Yes
Long Form Permit Refund Fee	242	263	Yes
Long Form Permit Re-Issue Fee	242	263	Yes
All Non-Residential			
Plan Review without Permit Application			
25 Fixtures or Less	534	550	Yes
26-200 Fixtures	2,038	2,344	Yes
Over 200 Fixtures	4,061	4,670	Yes
2nd or 3rd Review (with or without permit application)			
25 Fixtures or Less	187	202	Yes
26-200 Fixtures	457	526	Yes
Over 200 Fixtures	973	1,119	Yes
Water/Well Hookup	235	259	Yes
Meter Yoke Inspection (meter only installation)	235	259	Yes
Sewer/Septic Hookup	235	259	Yes
FOG Interceptor	235	259	Yes
First Plumbing Fixture	235	259	Yes
Each Additional Fixture	59	64	Yes
SDC Credit Fixture Inspection (per fixture)	48	53	Yes
Minimum Permit Fee	337	371	Yes
Permit Reprocessing Fee	73	75	Yes
IB Long Form Permit Refund Fees			
Long Form Permit Refund Fee	352	383	Yes
Long Form Permit Re-Issue Fee	352	383	Yes
2 License Fees for the Regulated Trades			
Reciprocal Master Plumber, Gasfitter			
Initial Registration per type (for 2 years)	123	135	Yes
Registration Renewal all types (for 2 years)	106	117	Yes
Late Registration Renewal	63	69	Yes
Examined Master Plumber, Gasfitter			
Initial Registration per type (for 4 years)	130	143	Yes
Registration Renewal all types (for 4 years)	130	143	Yes
Late Registration Renewal	63	69	Yes
Cross-connection Technician Registration	32	35	Yes
Sewer and Drain Registration and Renewal (for 2 years)	53	61	Yes
Sewer and Drain Late Renewal Fee	24	26	Yes
Journeyman License Registration			
Initial Registration per type (for 2 years)	37	41	Yes
Registration Renewal (for 2 years)	37	41	Yes
Late Registration Renewal	25	27	Yes
License Transfer Fee	31	31	-
License Replacement Fee	18	19	Yes
Apprentice License Registration Renewal	13	14	Yes
3 Short Form Permit Fee (up to 3 fixtures) - Non-Refundable	113	124	Yes
4 Long Form Permit Transfer Fee (with inspection)	194	213	Yes

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
5 Tapper License Fees			
Permit Fee	363	363	-
Duplicate	36	36	-
6 Watershed Use Permit Fees			
<u>Boat Removal and Impoundment Fees</u>			
Boat/Craft Removal and Impoundment Fee	103	105	Yes
Removed Boat/Craft Storage Fee (Monthly)	82	80	Yes
<u>Watershed Use Permit Fees</u>			
Watershed Use Permit (January 1-December 31)	72	70	Yes
Watershed Use Permit (Single Day)	6	5	Yes
Open Season Boat Mooring (March 15 - November 30)	82	80	Yes
Winter Boat Mooring (December 1 - March 14)	57	60	Yes
Azalea Garden Rental (4 hours)	77	75	Yes
Bio-Brick Pavilion Rental (4 hours)	77	80	Yes
Boarding Stable Entrance Permit (Single Day)	258	260	Yes
Adjacent Landowner Entrance Permit (Single Day)	82	80	Yes
<u>Picnic Permit</u>			
Picnic Permit - Groups of 1-5 Persons (Single Day)	6	5	Yes
Picnic Permit - Groups of 6-10 Persons (Single Day)	12	10	Yes
Picnic Permit - Groups of 11-15 Persons (Single Day)	18	15	Yes
7 Site Utility Inspection Fees (Non-Minor)			
Base Fee	1,133	1,133	-
Pipeline (per foot)	6	6	-

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
DISCHARGE AND WATER PROTECTION			
8 Septic Hauler Discharge Permit Fees			
Category I - Residential & Septic Waste & Grease			
1-49 gallons (per vehicle)	\$257	\$257	-
50-799 gallons (per vehicle)	5,578	6,136	Yes
800-2,999 gallons (per vehicle)	15,910	17,501	Yes
3,000 gallons & up (per vehicle)	34,754	38,229	Yes
January thru June (50% of fee)	50% of fee	50% of fee	-
Transfer and/or Replacement Permit Sticker	130	143	Yes
Industrial/Special Waste Disposal Fee (per 1,000 gallons)	366	377	Yes
Zero Discharge Permit Fee	130	143	Yes
Temporary Discharge Permit Fee plus sewer rate per 1,000 gallons	130	156	Yes
Sewer Rate - Hauled Waste (1,000 gallons of truck capacity)	47	48	Yes
9 Industrial Discharge Control Program Fees By Category			
Industrial Users Subject to Categorical Pretreatment Standards			
Less than 5,000 gpd (double visit)	5,594	6,153	Yes
Greater than 5,000 gpd (double visit)	8,571	9,428	Yes
Non-Discharging Categorical Industries (zero discharge)	1,507	1,658	Yes
Significant Industrial Users			
Less than 25,000 gpd (single visit - priority pollutant sampling)	5,594	6,153	Yes
Greater than 25,000 gpd (double visit - priority pollutant sampling)	8,571	9,428	Yes
Penalty Charge for Late Fee Payment	5% of fee	5% of fee	-
10 Discharge Authorization Permit Fees			
Significant Industrial User - Initial Permit (for 4 years)	6,651	7,316	Yes
Significant Industrial User - Renewal (for 4 years)	3,259	3,585	Yes
Initial Zero-Discharge CIU Permit (for 4 years)	2,526	2,779	Yes
Reissued Zero-Discharge CIU Permit (for 4 years)	1,684	1,852	Yes
Temporary Discharge Permit (non-SIU)	6,651	7,316	Yes
11 Discharge Fees - Food Service Establishment			
Full Permit FSE	537	537	-
BMP Permit FSE	152	152	-
12 Cross Connection Fees			
Test Report Fee (per report)	42	46	Yes
Base Fee for High Hazard Commercial Water Customer (per month)	18	20	Yes
Base Fee for All Other Commercial Water Customer (per month)	9	10	Yes

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
METERS AND RELATED SERVICES			
13 Small Meter Replacement Fee (at Customer Request)	\$215	\$215	-
14 Meter Replacement Fees (Damaged or Stolen Meter)			
5/8" w/ touch pad (inside w/remote)	152	157	Yes
5/8" w/ pit pad (outside w/o remote)	150	150	-
5/8 Meter - pad encoder	127	131	Yes
5/8" x 3/4" w/ touch pad (inside w/ remote)	129	133	Yes
3/4" w/ touch pad (inside w/ remote)	160	160	-
3/4" w/ pit pad (outside w/o remote)	157	162	Yes
1" w/ touch pad (inside w/ remote)	202	202	-
1" w/ pit pad (outside w/o remote)	199	205	Yes
1" Kamstrup Meter, UT	319	329	Yes
1 1/2" Badger Flanged Meter	567	584	Yes
1 1/2" Flanged Meter	750	750	-
1 1/2" Nipple Meter	739	761	Yes
2" Flanged Meter	1,100	1,100	-
2" 15 1/4 Flanged Meter	1,207	1,243	Yes
3" Compound Meter	3,190	3,190	-
4" Compound Meter	3,960	3,960	-
6" Compound Meter	5,830	5,830	-
Turbine, Horizontal 3" Neptune w/ pit pad	1,475	1,519	Yes
Turbine, Horizontal 4" Neptune w/ pit pad	1,975	2,034	Yes
2" Hersey MVR Turbine	1,210	1,210	-
3" Hersey MVR Turbine	2,296	2,296	-
4" Hersey MVR Turbine	3,216	3,216	-
6" Hersey MVR Turbine	4,970	4,970	-
2" Detector Check	4,615	4,753	Yes
4" Detector Check	3,275	3,373	Yes
6" Detector Check	3,850	3,966	Yes
8" Detector Check	4,986	5,136	Yes
10" Detector Check	6,350	6,541	Yes
12" Detector Check	22,211	22,877	Yes
4" Fire Service Meter	8,239	8,239	-
6" Fire Service Meter	10,037	10,338	Yes
8" Fire Service Meter	12,502	12,877	Yes
10" Fire Service Meter	14,389	14,821	Yes
12" Fire Service Meter	20,403	21,015	Yes
3" Octave UT L=24	3,095	3,188	Yes
4" Octave UT L=29/ L=33	4,095	4,218	Yes
6" Octave UT L=45	6,026	6,207	Yes
8" Octave UT L=53	9,677	9,967	Yes
10" Octave UT L=68	13,080	13,472	Yes
15 Meter Testing Fees			
5/8" to 1"	261	261	-
1-1/2"	424	424	-
2" and up	473	473	-
16 Sub-Meter Installation Fees			
One-time Sub-Meter Charge - Small	261	261	-
One-time Sub-Meter Charge - Large	528	528	-
One-time Inspection Fee	66	76	Yes
Minimum Permit Inspection fee	220	242	Yes
17 Water Turn-Off, Turn-On Fees			
Small Meter Turn-Off	80	80	-
Small Meter Turn-On	100	100	-
Large Meter Turn-Off	203	203	-
Large Meter Turn-On	241	241	-
18 Call Back Fee (small meters, plumbers)	93	93	-
19 Call Back Fee (large meters, plumbers)	301	346	Yes
20 Missed Appointment Fees			
First Missed Appointment or Restoration of Service Turn-On	97	97	-
Each Additional Missed Appointment	110	110	-
21 Meter Reinstallation Correction Fee	388	388	-
22 Sewer Meter Maintenance Fee (per year)	13,803	15,873	Yes
Quarterly Calibrations (per quarter)	3,451	3,969	Yes
23 Property Inspection Fee	119	119	-
24 Warehouse Restocking Fee	47	56	Yes

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
FIRE HYDRANT SERVICES			
25 Temporary Fire Hydrant Connection Fees			
3/4" Meter - Deposit			
2 Weeks or Less with/Approved Payment Record	No fee	Delete	Yes
3/4" Meter Deposit	\$379	\$379	-
3" Meter - Deposit			
2 Weeks or Less with/Approved Payment Record	No fee	Delete	Yes
3" Meter Deposit	2,420	2,420	-
Service Charge			
2 Weeks or Less (3/4" meter)	68	75	Yes
2 Weeks or Less (3" meter)	130	130	-
Over 2 Weeks (3/4" and 3" meters)	175	175	-
Water Consumption - 3/4" meter (Minimum charge or Tier 4 rate per 1,000 gallons flat rate)	36	37	Yes
Water Consumption - 3" meter (Minimum charge or Tier 4 rate per 1,000 gallons flat rate)	229	242	Yes
Late Fee for Return of Meter (per day)	10	10	-
Fee on Unpaid Temporary Fire Hydrant Billings	1.5% per month	1.5% per month	-
Loss/Destruction of Meter	Replacement Cost	Replacement Cost	-
Loss/Destruction of Wrench	40	40	-
26 Truck Inspection Fee with Attached Fire Hydrant Meter (for 2 years)	52	52	-
27 Fire Hydrant Inspection Fee (per hydrant)	158	Delete	Yes
Controlled Access Surcharge Fee	30	Delete	Yes
28 Fire Hydrant Flow Test Fees			
No Current Test	693	693	-
Current Test	83	83	-

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
DEVELOPMENT SERVICES			
29 Feasibility Review Fees (WSSC Water Built)			
Feasibility Submission Fee (non-refundable)	\$1,956	\$1,956	-
Feasibility Review & Report Fee Deposit (can be deferred as deficit when extension is completed)	13,048	14,353	Yes
30 Construction Services Fee	9.3% of WSSC Water's unit cost estimate or 12% of contractor's cost estimate	9.3% of WSSC Water's unit cost estimate or 12% of contractor's cost estimate	-
31 Design Review			
Development is More than 10 Residential Units or Commercial	6,500	6,500	-
Development is 10 Residential Units or Less	3,250	3,250	-
32 Extra Review Fees			
<u>Per SEP Plan Review</u>			
Minor Additional Reviews of Unsigned or Signed Plans (per review)	1,322	1,454	Yes
Major/Splitting Additional Reviews of Unsigned or Signed Plans (per review)	2,698	2,968	-
<u>Per Site Utility/Minor Utility Additional Unsigned or Signed Plan Review</u>			
Site Utility (per review)	1,604	1,764	Yes
Minor Site Utility (per review)	417	459	Yes
<u>Per Hydraulic Planning Analysis/Systems Planning Forecast Application</u>			
Additional Review of Required Data (per application)	904	994	Yes
33 Hydraulic Planning Analysis and System Planning Forecast			
Modeling and Re-Modeling Fee - Up to 3 parts	2,116	2,433	Yes
Modeling and Re-Modeling Fee - per part over 3	765	842	Yes
Pressure Sewer System Review Fee (per system)	404	444	Yes
34 In-House Design Deposit	Deposit	Deposit	-
35 Partial Release Fee	1,468	1,541	Yes
36 Off-Property Service Connection Reimbursement	Reimbursement	Reimbursement	-
36 Service Connection Application and Inspection Fee (per permit)	2,434	2,434	-
38 Government Referred Plan Review			
Major Development - Over 10 Units	1,693	1,693	-
Minor Development - 10 or Less Units	791	791	-
Re-Review Fee for Major Development	791	791	-
Re-Review Fee for Minor Development	396	396	-
39 Pre-Screen Fee All Plan Types	394	404	Yes
40 Site Utility (Onsite) Review Fees			
Base Fee	3,631	3,921	Yes
Additional Fee per 100 feet	352	380	Yes
Minor (Waived) Site Utility (On-Site) Fee	1,217	1,314	Yes
41 Name/Transfer of Ownership Change Fee	275	303	Yes
42 Variance Review Fee	1,362	1,498	Yes

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
PIPELINE, ENGINEERING, AND ENVIRONMENTAL SERVICES			
43 Shutdown/Charge Water Main Fee	\$1,177	\$1,177	-
Shutdown Complex Water Main Fee	2,144	2,144	-
44 Review and Inspection Fees for Site Work Potentially Impacting WSSC Water Pipelines			
Simple Review	399	399	-
Complex Review / Non-DR Developer Review	3,138	3,766	Yes
Inspection for Minor Adjustment / Non-DR Developer (per inspection)	266	266	-
45 Relocation Fee			
Inspection for MOU project (minimum charge up to 4 hours)	600	600	-
46 Connection Abandonment Fees			
County Roads (except Arterial Roads) - Water	1,474	1,474	-
County Roads (except Arterial Roads) - Sewer	1,873	1,873	-
State Roads and County Arterial Roads - Water	1,778	1,778	-
State Roads and County Arterial Roads- Sewer	2,200	2,200	-
47 Chlorination Confirmation Test Fee (per first test)	247	247	-
Re-Test or Additional Tests (per hour)	173	182	Yes
48 Re-Test or Additional Tests Chlorination and Pressure Test (per test)	173	182	Yes
Inspector Overtime (per hour)	206	206	-
49 Review Fee for Additional Reviews of Contract Documents As-Builts (per hour)	206	206	-
50 Residential Outside Meter Housing Upgrade/Pipe Alteration	6,805	6,805	-
51 Utility Erosion and Sediment Control Permit Fees			
Minor Projects (less than 125 linear ft. OR less than 42 in. deep and 20 in. width)	0.26	0.30	Yes
Major Projects (per linear foot)	0.39	0.45	Yes
Minimum for Major Projects	124	124	-
52 Right-of Way Release (or Subordination) Review Fee (per document)	1,335	1,442	Yes
53 Right-of Way Acquisition and Condemnation for SEP Projects	Reimbursement	Reimbursement	-
54 Environmental Site Review Fee			
With Database Search Submitted by Applicant	381	438	Yes
55 Feasibility Report and Committee Review Fee for On-Site Takeover Projects	1,288	1,481	Yes

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
PUBLICATIONS AND ADMINISTRATIVE			
56 Plans, Plats, and 200' Reference Maps Copies			
Xerographic bond paper copy (per sheet)	\$6	\$6	-
57 WSSC Water Plumbing and Fuel Gas Code (Plumbing Code)			
Sale of Plumbing Regulation (per book)	46	51	Yes
58 Contract Specifications, Contract Specification Books, Drawings, Design Manuals, Standard Details, and General Conditions			
<u>Construction Specifications/Drawings</u>			
Utility Contracts (up to \$20)	11-20	11 - 20	-
Facility Contracts (up to \$450)	40 - 450	40 - 450	-
Construction Standard Details	66	73	Yes
Construction General Conditions & Standard Specifications	61	70	Yes
SEP Construction General Conditions & Standard Specifications	61	70	Yes
<u>Procurement Specifications/Drawings/General Conditions</u>			
With Routine Specifications	no charge	no charge	-
With Complex/Voluminous Specifications (up to \$200)	40 - 200	40 - 200	-
59 Photocopies of WSSC Water Documents Charges			
Readily Available Source Material (per single sided page)	0.30	0.30	-
Certified Copy of Readily Available Source Material (per single sided page)	0.60	0.60	-
Scanning Documents (per single sided page)	0.30	0.30	-
(A reasonable fee may be charged for time in excess of two hours expended by WSSC Water in searching for requested records or preparing such records for inspection and copying.)			
60 WSSC Water Pipeline Design Manual Fee	90	90	-
61 WSSD Laws			
Bound Volume	83	83	-
Supplements	45	45	-
62 Transcribed Tape of a Hearing or Meeting Fee	prevailing fee charged by vendor	prevailing fee charged by vendor	-

MISCELLANEOUS FEES AND CHARGES - PROPOSED FOR IMPLEMENTATION JULY 1, 2021

Fee/Charge Number and Name	Current	FY 2022 Proposed	Charge Change
OTHER FEES AND CHARGES			
63 Patuxent Watershed Civil Citation Fees (State Mandated)			
First Offense	\$150	\$150	-
Each Additional Offense within Calendar Year	300	300	-
64 Civil Citation Fees - Sediment Control, Theft of Service, and Plumbing Civil Citations (State Mandated)			
First Offense	250	250	-
Second Offense	500	500	-
Third Offense	750	750	-
Each Violation in Excess of Three	1,000	1,000	-
65 Lobbyist Registration Fee (Code of Ethics)	110	121	Yes
66 Dishonored Check Fee & Electronic Payment Fee (applies to all dishonored checks and dishonored electronic payments)	46	35	Yes
67 Credit Card Surcharge (Applies to customer payment of any fee/charge by credit card other than water and sewer billing)	2% of amount charged	2% of amount charged	-
68 Protest Filing Fee	847	857	Yes
69 Preparation of Hold Harmless Agreement Fee	1,351	1,486	Yes
70 Connection Redemption Fee	44	22	Yes

SYSTEM DEVELOPMENT CHARGE – PROPOSED FOR IMPLEMENTATION JULY 1, 2021

	FY 2021 Current Charges	FY 2022 Proposed Charges	Current Maximum Allowable	Proposed Maximum Allowable
Apartment				
Water	\$ 896	\$ 896	\$ 1,346	TBD
Sewer	1,140	1,140	1,714	TBD
1-2 toilets/residential				
Water	1,344	1,344	2,022	TBD
Sewer	1,710	1,710	2,568	TBD
3-4 toilets/residential				
Water	2,240	2,240	3,368	TBD
Sewer	2,850	2,850	4,285	TBD
5 toilets/residential				
Water	3,135	3,135	4,714	TBD
Sewer	3,991	3,991	6,000	TBD
6+ toilets/residential (per fixture unit)				
Water	88	88	134	TBD
Sewer	115	115	175	TBD
Non-residential (per fixture unit)				
Water	88	88	134	TBD
Sewer	115	115	175	TBD

No increase is proposed for the System Development Charge for FY 2022 in any category. The maximum allowable charge is being adjusted pursuant to Division II, Section 25-403(c) of the Public Utilities Article of the Annotated Code of Maryland, based on the X.X% change in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for all items in the Washington, D.C. metropolitan area from November 2019 to November 2020.