



## COMMISSION SUMMARY

**AGENDA CATEGORY:** Finance Office

**ITEM NUMBER:**

**DATE:** March 17, 2021

<b>SUBJECT</b>	Approve Front Foot Benefit Charge (FFBC) Appeal Hearings & Hearing Officer
<b>SUMMARY</b>	Set hearing date for FFBC Appeal Hearings by audio conferencing and select one Commissioner or designee to serve as Hearing Officer.
<b>SPECIAL COMMENTS</b>	N/A
<b>CONTRACT NO./ REFERENCE NO.</b>	N/A
<b>COSTS</b>	N/A
<b>AMENDMENT/ CHANGE ORDER NO. AMOUNT</b>	N/A
<b>MBE PARTICIPATION</b>	N/A
<b>PRIOR STAFF/ COMMITTEE REVIEW</b>	Carla A. Reid, General Manager/CEO <sup>DS</sup> CR
<b>PRIOR STAFF/ COMMITTEE APPROVALS</b>	Joseph F. Beach, Deputy General Manager for Administration <sup>DS</sup> JFB Patricia A. Colihan, Chief Financial Officer <sup>DS</sup> PC
<b>RECOMMENDATION TO COMMISSION</b>	Approve request to set hearing date, to hold hearing by audio conferencing and to select Commissioner or designee to serve as Hearing Officer.
<b>COMMISSION ACTION</b>	



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Interoffice Memorandum

TO: COMMISSIONERS

THRU: CARLA A. REID, GENERAL MANAGER/CEO <sup>DS</sup> CR

THRU: JOSEPH F. BEACH, DEPUTY GENERAL MANAGER FOR ADMINISTRATION <sup>DS</sup> JFB

THRU: PATRICIA A. COLIHAN, CHIEF FINANCIAL OFFICER <sup>DS</sup> PC

FROM: ANGELA MAKLE FORTUNE, REVENUE DIVISION MANAGER <sup>DS</sup> amf

DATE: MARCH 1, 2021

SUBJECT: FRONT FOOT BENEFIT CHARGE APPEAL HEARINGS

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In early spring, following the completion of the previous year's water and sewer line construction and/or connections to service, affected property owners are notified in writing of their front foot benefit assessments. Customers are directed to contact Property Assessments staff with any questions or concerns they may have about the proposed assessment. The notice also provides a date and time for an Assessment Appeal Hearing with a WSSC Water Commissioner for any customer who remains concerned that the proposed assessment is in error.

We are requesting that the Commission set Wednesday, May 19, 2021 at 3:30 p.m. as the date and time for the 2021 Front Foot Benefit Assessment Appeal Hearings. In addition, we are requesting that one Commissioner be selected to serve as the hearing officer and that the hearings be conducted by Teams Audio Conferencing.