



COMMISSION SUMMARY

AGENDA CATEGORY: Other Reports

ITEM NUMBER:

DATE: March 17, 2021

SUBJECT	Contract 7313, Staffing and Related Services
SUMMARY	The purpose of this Commission Package is to request approval of Change Order No. 3 to Contract No. 7313, Staffing and Related Services, in the amount of \$5,000,000.00. This change order increases funding for additional and continuing temporary staffing needs Commission wide. The Commission currently utilizes two contracts for temporary staffing and related services: this Contract, No. 7313 through ACRO Service Corporation and Contract No. 1133, through 1 st Choice, ABSS, and June Gem Technologies, Incorporated.
SPECIAL COMMENTS	<p>ACRO provides contractual staffing resources that cover the wide array of skilled services used throughout the Commission to include, but not limited to Information Technology, Customer Care and Billing, Finance, and Engineering and Construction.</p> <p>Approval of this request provides additional funding which supports the Commission's objective to transition all temporary staffing needs through one contract and ensures continuity of service for the Customer Service Department as it evaluates, plans, implements and transitions to a more effective staffing model. This request enables the Commission to fully fund the ACRO contract through this transition period.</p>
CONTRACT NO./ REFERENCE NO.	N/A
COSTS	N/A
AMENDMENT/ CHANGE ORDER NO. AMOUNT	N/A
MBE PARTICIPATION	Yes
PRIOR STAFF/ COMMITTEE REVIEW	Carla A. Reid, General Manager/CEO
PRIOR STAFF/ COMMITTEE APPROVALS	<p>Monica J. Johnson, Deputy General Manager, Strategy & Partnerships</p> <p>DeAnna Thomas, Human Resources Director</p> <p>DocuSigned by: <i>Monica Johnson</i> Mar 9, 2021 12:55 PM EST 92583ED068EC411...</p>
RECOMMENDATION TO COMMISSION	Approval
COMMISSION ACTION	



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of this Commission Package is to request approval of Change Order No. 3 to Contract No. 7313, Staffing and Related Services, in the amount of \$5,000,000.00. This change order increases funding for additional and continuing temporary staffing needs Commission wide. The Commission currently utilizes two contracts for temporary staffing and related services: this Contract, No. 7313 through ACRO Service Corporation and Contract No. 1133, through 1st Choice, ABSS, and June Gem Technologies, Incorporated.

The ACRO contract provides staffing resources that cover the wide array of skilled services used throughout the Commission to include, but not limited to Information Technology, Customer Care and Billing, Finance, and Engineering and Construction. Approval of this Change Order request provides additional funding which supports the Commission's objective to transition all temporary staffing needs through one contract and ensures continuity of service for the Customer Service Department as it evaluates, plans, implements and transitions to a more effective staffing model. This request enables the Commission to fully fund the ACRO contract through this transition period.

Basis of Award: This contract was solicited by Maricopa County and awarded in collaboration with Omnia Partners (formerly U.S. Communities).

PROJECT OVERVIEW:

This contract is for temporary staffing services consisting of a wide array of labor categories that provide support to various Commission departments on an as needed basis. The staffing firm provides resumes, as requested, for proposed candidates based on their demonstrated skill sets and/or experience in the areas described in the position descriptions.

CONTRACT DATA:

CONTRACT NO.:	7313	CUMULATIVE CONTRACT AMOUNT:	\$6,076,452.00
CONTRACT TERM:	JANUARY 1, 2017 – DECEMBER 31, 2022	ORIGINAL CONTRACT AMOUNT:	\$226,452.00
OPTION TERM:	4 ONE-YEAR OPTIONS	CONTRACT TYPE:	GOODS & SERVICES
PROCUREMENT TYPE:	PIGGYBACK	OSDI CONCURRENCE:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input type="checkbox"/> PRINCE GEORGE'S COUNTY <input checked="" type="checkbox"/> BOTH		


AWARDEE INFORMATION.:

AWARDEE NO. 1:	ACRO SERVICE CORPORATION
CHANGE ORDER AMOUNT:	\$5,000,000.00
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

CHANGE ORDER HISTORY:

CONTRACT HISTORY	AMOUNT OF CHANGE	CUMULATIVE AMOUNT
ORIGINAL CONTRACT VALUE		\$226,452.00
CHANGE ORDER No. 1	\$150,000.00	\$376,452.00
CHANGE ORDER No. 2	\$700,000.00	\$1,076,452.00
CHANGE ORDER No. 3	\$5,000,000.00	\$6,076,452.00
CHANGE ORDER TOTAL	\$5,850,000.00	\$6,076,452.00

STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CHANGE ORDER NO. 3 TO CONTRACT NO. 7313 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD. THOMAS CARNEY/TC ^{DS}  **BUYER INITIALS**

COMMITTEE REVIEW & APPROVAL

DocuSigned by: *DeAnna G. Thomas* /
92583ED768EG411
DeAnna G. Thomas Mar 3, 2021 | 12:57 PM EST
Director Human Resources **Date**

DocuSigned by: *Capricia M. Poole-Williams* /
A42FEDEB2CA544D0...
Capricia M. Poole-Williams Mar 3, 2021 | 12:59 PM EST
Chief Procurement Officer **Date**

DocuSigned by: *Monica Johnson* /
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Monica Johnson Mar 4, 2021 | 2:13 AM EST
Deputy GM for Strategic Partnerships **Date**

DocuSigned by: *Carla Reid* /
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Carla A. Reid Mar 4, 2021 | 10:33 AM EST
General Manager/CEO **Date**



- This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

- This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

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_____ / _____
COMMISSION **Date**