



WATER AND SEWER HOUSE SERVICE LOCATION REQUEST

(To avoid processing and construction delays, please provide all requested information)

LOCATION OF WORK:

Lot No.	Block	Subdivision	Permit Number
Building Address (House No., Street)			Town

INSTRUCTIONS TO THE APPLICANT:

1. Use the template below to sketch the property to be served. (See sample sketch for reference)
2. Show a minimum of two dimensions (no greater than 100 feet) from permanent structures to the proposed connections at the property line. Examples of permanent structures: telephone poles (show numbers), fire hydrants, manhole covers, existing building corner, light poles and mailboxes.
3. Place a stake at desired location at property line. Write WSSC on stake. Make sure the location matches what you have on your sketch.
4. If estimated water service length is OVER 300 feet, an OUTSIDE METER HOUSING is required.
5. Please be advised: Depth of sewer pipe, material of water and sewer main and crossing busy roads with multiple lanes of traffic may delay construction of new water and sewer house connections.

SCHEDULING INFORMATION:

	YES	NO
1. Are the requested connections to serve an existing structure?	<input type="checkbox"/>	<input type="checkbox"/>
2. If yes, are the requested connections to relieve a failing well or septic tank?	<input type="checkbox"/>	<input type="checkbox"/>
3. If the requested connections are to serve a proposed structure, what is the anticipated occupancy date?		

DATE: _____

I understand that the requested connection(s) will be constructed in the location selected and to existing grade. If the site conditions or grade change after construction, alterations are the responsibility of the applicant. I agree to pay the costs associated with disconnection and abandonment of the first connection and installation of the second.

OWNER/AGENT SIGNATURE

OWNER/AGENT NAME (PRINTED)

PHONE NUMBER

LOCATION SKETCH

SAMPLE SKETCH

