## The Consequences

There can be serious personal, legal and/or business consequences if a WSSC investigation reveals that an employee or contractor engaged in conduct constituting fraud, waste or abuse or for those who violate the WSSC Code of Ethics, the WSSC Fraud, Waste and Abuse Hotline Policy and/or the WSSC Comprehensive Whistleblower Protection Regulation. Violations could result in disciplinary action, up to and including release from employment, a public reprimand from the Board of Ethics, and/or court imposed civil fines. In addition, matters that are referred for criminal prosecution could result in imprisonment. Calls to the Fraud, Waste and Abuse Hotline remain secure.

## What Should NOT be Reported to the WSSC Fraud, Waste and Abuse Hotline:

The hotline is not expected to receive concerns regarding:

• Emergencies - CALL 911

1-877-WSSCFWA (1-877-977-2392) or go to <u>www.reportlineweb.com/wssc.</u>



1-877-WSSC-FWA

You don't have to be sure it's wrong, to know it's not right. WSSC's Fraud, Waste and Abuse Hotline includes a web reporting system that is a confidential and anonymous solution for reporting illegal and unethical activities. It can be accessed toll-free at 1-877-WSSC-FWA or at www.reportlineweb.com/wssc. The Fraud, Waste and Abuse Hotline provides a mechanism for members of the general public and WSSC employees or contractors to raise concerns in confidence.

If you witness improper activities, unethical behavior, and/or suspect other incidents of wrongdoing by WSSC employees or contractors WSSC encourages anyone to please report it to WSSC's Fraud, Waste and Abuse Hotline. The WSSC prohibits any conduct constituting fraud, waste and abuse; and encourages the general public, customers, employees, and contractors to report any known or suspected activities they believe may violate policies or laws.

## What Should be Reported to WSSC's Fraud Waste and Abuse Hotline:

Activities or conduct that you believe violate the law or WSSC policy should be reported. This includes violations of ethics policy, financial reporting and other compliance violations of any kind.

Here are questions to consider when faced with suspected incidents of fraud, waste or abuse, or unethical behavior:

- Do these actions violate the state or federal law, WSSC's Fraud, Waste and Abuse Hotline Policy or Code of Ethics?
- Is this something that you would freely tell others about?
- Is this anything that would be considered illegal?
- Can these actions cause harm to you or anyone else, including but not limited to, the WSSC, the public, or a co-worker?

If the answer is "Yes" to any of these questions, the activity is likely something that should be avoided. And, if you witness behavior that fits any of these categories, action should be taken to report it as soon as possible!

Employees who report fraud, waste or abuse is protected under the WSSC's Comprehensive Whistleblower Protection Regulation.

When reporting an incident of fraud, waste, abuse or an ethical issue, you can report it anonymously on the secure hotline or website, or provide your contact information. Call the Fraud, Waste and Abuse Hotline, 24/7/365 to speak to a representative at 1-877-WSSC-FWA (1-877-977-2392) or report on the web at <a href="https://www.reportlineweb.com/wssc">www.reportlineweb.com/wssc</a>.

To make an ethics inquiry, please contact the Ethics Officer at 301-206-8010 or send an email to #EthicsQuestions@wsscwater.com.