WASHINGTON SUBURBAN SANITARY COMMISSION

COMMISSION APPROVAL MEETING

January 18, 2012

Engineering and Construction Team

Solicitation Number: IC2007A07, Inspection Services at Various Locations in Montgomery and Prince George's County, Maryland

Table of Contents

1. Contractor Fact Sheet
   
2. Purchase Order Data Sheet

Total Number of Pages – 5
Approval is requested for Change Order No. 2 to Solicitation No. IC2007A07; Inspection Services at Various Locations in Montgomery and Prince George’s County, Maryland to Development Facilitators, Inc., for the amount of $577,925.78, for a total amount of $8,315,228.78.

<table>
<thead>
<tr>
<th>PRIME: Development Facilitators, Inc. 1-97 Business Park 1127 Benfield Blvd., Suite K Millersville, MD 21108</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUB-CONTRACTORS: Phoenix Engineering (MDOT #02-496, Asian American) 309 International Circle, Suite 130 Hunt Valley, MD 21030</td>
</tr>
<tr>
<td>PARTICIPATION: Mandatory 24% MBE Sub-contracting; Development Facilitators Inc. will proffer 24.0% to the following: 24% - Inspection Services</td>
</tr>
</tbody>
</table>
DESCRIPTION AND PURPOSE

Purpose of the Contract:
This contract provides inspectors for water and sewer construction and restoration of construction sites.

Justification for the Contract Award:
- This contract was originally procured using the Consultant Selection Process.
- On October 17, 2007, the Commission approved the Base Term contract for inspection services for the total contract price of $3,624,911.00. The Base Term contract was two (2) years with one (1), two-year Option Terms. The MBE Participation Goal was 24%.
- Actual MBE Participation for the Base Term was 44.67%.
- On December 23, 2007, the Notice to Proceed for the Base Term was issued to Development Facilitators Inc. The Base Term ended on December 23, 2009.
- On October 21, 2009, the Commission approved the First Option Term for the total contract price of $3,715,780.00. The First Option Term contractually was scheduled to end on December 23, 2011.
- On November 17, 2011, Change Order No. 1 was approved by the Acquisition Director to increase the contract term by 60 days and increase the contract value by $396,612.00 until Solicitation IC2011A11 is advertised for bids on November 30, 2011 and awarded. Change Order No. 1 extended the expiration of the First Option Term to February 21, 2012. The total contract value with Change Order No. 1 is $4,112,392.00.
- On November 30, 2011, IC2011A11 was posted on the Centralized Bidder Registration (CBR) System with a proposal due date on December 28, 2011. The contract should be before the Commission for approval at the March meeting but the Notice to Proceed will not occur until early May.
- Change Order No. 2 will increase the contract term by 90 days and increase the contract value by $577,925.78. The total contract value with Change Order No. 2 is $4,690,317.78. The contract completion date will be May 21, 2012.
- Actual MBE Participation on the Option Term No. 1 is currently at 19.27%. The contractor anticipates meeting the 24% subcontracting requirement by the end of the contract term.
- On December 23, 2011, the SLMBE Office concurred with Change Order No. 2 to Development Facilitators, Inc.

Scope:
The scope contains Consultant inspection on piping and paving contracts.
Contractor's Past Performance:
To date, this Contractor's performance with WSSC has been satisfactory on the existing contract.

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contract Title</th>
<th>Award Date</th>
<th>Award Amount</th>
<th>Term of Contract</th>
<th>Contract Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFP 1050</td>
<td>Inspectors and Contract Managers (Base Term)</td>
<td>07/25/11</td>
<td>$623,896.00</td>
<td>365 days</td>
<td>Ongoing</td>
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Spending Previous Years:

<table>
<thead>
<tr>
<th>Type</th>
<th>Award/Change Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Term</td>
<td>$3,624,911.00</td>
</tr>
<tr>
<td>Option Term No. 1</td>
<td>$3,715,780.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$396,612.00</td>
</tr>
<tr>
<td>Total:</td>
<td>$7,737,303.00</td>
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</tbody>
</table>

PROCUREMENT INFORMATION

<table>
<thead>
<tr>
<th>Contract Type:</th>
<th>A/E</th>
<th>Award Based on:</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>Commodity:</td>
<td>Architectural and Engineering Services</td>
<td>Contract Number:</td>
<td>IC2007A07</td>
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<tr>
<td>Contractor Market:</td>
<td>Open Market</td>
<td>Purchase Order Number:</td>
<td>M03047000</td>
</tr>
</tbody>
</table>
Towanda Livingston  /  11/6/12
SLMBE Director

Cathy A. Martin, C.P.M.  /  12/30/2011
Acquisition Director

Gary Gumm  /  1/1/12
Chief Engineer

Jerry N. Johnson  /  1/1/12
General Manager/CEO
Purchase Order Description

Commodity or Service Description: Inspection Services, Change Order No. 2

Contract Number: IC2007A07
Purchase Order Number: M03047000-2
Change Orders: 1

Certification

☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

☐ This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

COMMISSION          DATE