



**AGENDA
COMMISSION PUBLIC MEETING
WEDNESDAY, DECEMBER 17, 2008**

Time	Item	Anticipated Action
OPEN SESSION COMMISSIONERS' CONFERENCE ROOM		
8:30 AM	<u>Approval of Agenda</u>	
CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM		
8:40 AM	Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(1) to discuss: (a) Administrative matters (b) Transition Plan.	Vote
OPEN SESSION COMMISSIONERS' CONFERENCE ROOM		
9:45 AM	<u>Finance Office</u> 1. Resolution 2009-1816 Administrative Functions and Check Signing for the General Counsel Court Related Fees Account 2. Retirement Plan Document Amendments 3. Discussion of Term Limits for External Trustees 4. October 2008 Monthly Status Report 5. FY 2010 Operating Budget 6. Front Foot Benefit Rates and House Connection Charges for 2009	
10:45 AM	<u>Engineering and Construction</u> 1. Change Order Number 2, Design Services Contract BF1582H91, Patuxent WFP Phase II Expansion and Ultraviolet Disinfection Facilities 2. Information Briefing on Modeling/Development SP <u>Production</u> 1. Contract No. 05-01, Option Year IV, Purchase chemicals: Sulfuric Acid; Pebble Quicklime; Polyaluminum Hydroxychlorosulfate; and Aluminum Sulfate. 2. Contract No. 3869, Extension for Blue Plains Biosolids and Utilization	Vote
12:00 PM	<u>Logistics</u> 1. Contract No. 5532, Furnishing and delivering copper tubing	
12:20 PM	LUNCH	
OPEN SESSION - AUDITORIUM		
1:00 PM	Approval of Minutes: November 19, 2008 Commission Meeting Presentation of Retirees WSSC Employees At Work: Patuxent Plant Communications Office: Schools Selected for 2009 Children's Water Festival Commissioners' Items Interim General Manager's Items Press Items Public Comments <u>Finance Office</u> 1. WSSC Employees' Retirement Plan Trust Agreement Amendment 2. Front Foot Benefit Rates and House Connection Charges for 2009 3. Resolution 2009-1816 Administrative Functions and Check Signing for the General Counsel Court Related Fees Account 4. FY 2010 Operating Budget Publication– Public Hearing Purposes	Vote Vote Vote Vote

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

2:00 PM **SLMBE Office**
MBE Program Policy Draft

CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM

3:00 PM Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(1) to discuss the following personnel matters:

- a) Finalize performance evaluations of direct reports and contracts; Vote
Section 10-508(a)(13) to discuss:
 - a) Administrative matters;
 - b) Approve closed session minutes for August 20, September 17, and October 15, 2008; Vote
November 19, 2008 and
 - c) Water Fund Gala

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

4:15 PM **Intergovernmental Relations Office**
1. Resolution 2009-1813: Requesting Infrastructure Funding Assistance
2. Legislation Update

Communications and Community Relations Office
Customer Notification System (CNS) Briefing

Acquisition Office
1. Draft Acquisition Manual
2. Briefing on Change Order Process

Human Resources
Information Briefing on Succession Management

Interim General Manager's Office
1. Monthly Report
2. Contract No.5484, ERP/EAM Implementation

Internal Audit Office Vote
1. Internal Audit Monthly Activity Report
2. Presentation—Audit Committee Governance Roles and Responsibilities

Corporate Secretary
Monthly Report

Revisions to WSSC Bylaws

ADJOURN

FUTURE MEETINGS OF NOTE

1/7/2009 WSSC Employees' Retirement Board Trustees Meeting
14501 Sweitzer Lane, Laurel, MD 20707

1/8/2009 WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Gen Mgr. Conf. Rm

1/21/2008 WSSC Monthly Commission Meeting
14501 Sweitzer Lane, Laurel, MD 20707, 7:00 PM

1/22/2009 WSSC Environmental Advisory Committee, 7:00 PM
14501 Sweitzer Lane, Laurel, MD 20707 Rm. 6109