

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA

**COMMISSION PUBLIC MEETING
WEDNESDAY, DECEMBER 16, 2009**

Time	Item	Anticipated Action
1. OPEN SESSION AUDITORIUM		
8:30 AM	A. Approval of Agenda	Action
	B. Pledge of Allegiance	
	C. Approval of Minutes for November 18, and 30, 2009	Action
	D. Retirees	
	E. Video WSSC at Work: Winter Preparation/Tunnel Update	
	F. Commissioners' / Public / Press Comments	
	1. Annual Drawing for Children's Water Festival	Action
2. STAFF REPORTS		
9:00 AM	A. General Manager's Office Monthly Report Proposed Legislation Update	Information Action
9:30 AM	B. Internal Audit Office Monthly Activity Report	Discussion
3. RESOLUTIONS		
9:45 AM	A. Finance FY 2011 Operating Budget - Approval of Public Hearing Dates for Publication	Action
10:00 AM	B. CONSENT CALENDAR - Resolution 2010-1852 1. Finance Office a. Front Foot Benefit and House Connection Charges for 2010 2. Engineering and Construction a. Design Contracts i. BL7053A86, Design of the John Hanson Highway Water Main, Part 1 b. Construction Contracts i. BR4271H05, Water Main Replacement in Silver Spring, Montgomery County ii. BR4939A09, Water Main Replacement in Beltsville, Prince George's County 3. Production a. Contract No. 5660 - Repairing and Repainting of the Interior of One Steel Elevated Water Storage Tank for Forest Heights b. Contract No. 5687 - Seneca & Damascus Wastewater Treatment Plants Biosolids Management & Utilization c. Contract No. 5711 - Water & Wastewater Chemicals	
4. WORK SESSION		
10:10 AM	A. Commissioners' Briefings 1. Sub-Committee Reports a. Governance/Personnel - Bylaws & Committee Charters b. Bi-County c. Pension d. SP Commission Office 10-01 2. Corporate Secretary's Report 3. Continued Business a. MBE Graduation b. Governance/Personnel Committee: i. Procedure for Paying for Legal Fees of Commissioners ii. Document Control Procedure iii. Procedure for Commissioners' Response Under the WSSC Communications Policy iv. Procedure for Commissioners' Management of Grievance Against Commissioners' Direct Reports	Discussion Action Action

- 10:40 AM **B. Department Briefings**
1. Engineering and Construction
 - a. Design Contracts
 - i. PM0015A08, Basic Ordering Agreement for Staff Augmentation Services
 - ii. PM0016A08, Basic Ordering Agreement for Water Main Replacement/Relocation
 - b. Construction Contracts
 - i. BR4373B06, Water Main Replacement for Glenmont II, Montgomery County
 - ii. BR4876C08, Water Main Replacement for Twinbrook Forest, Montgomery County
 2. Logistics
 - Contract 5684 Building Maintenance
 3. Finance
 - Briefing on Proposed WSSC Debt Policy

12:00 PM **LUNCH**

5. EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM

Discussion

1:00 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the November 18, and 30, 2009 closed session minutes and Section 10-508(a)(7) to receive legal advice on the Phillips v. WSSC matter.

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

Action

1:45 PM Engineering and Construction Map Briefing

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

Action

2:30 PM **ADJOURNMENT**

FUTURE MEETINGS OF NOTE

- January 6, 2010 WSSC Employee Retirement Board, 3:30 PM
14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conf. Rm
- January 13, 2010 WSSC Customer Advisory Board, 7:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104
- January 14, 2010 WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm
- January 20, 2010 Personnel and Governance Committee, 8:00 AM
14501 Sweitzer Lane, Laurel, MD 20707
- January 20, 2010 WSSC Monthly Commission Meeting
14501 Sweitzer Lane, Laurel, MD 20707, 8:30 AM