

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA

### COMMISSION PUBLIC MEETING

WEDNESDAY, NOVEMBER 18, 2009

Time	Item	Anticipated Action
<b>1. OPEN SESSION AUDITORIUM</b>		
8:30 AM	<b>A. Approval of Agenda</b>	Action
	<b>B. Pledge of Allegiance</b>	
	<b>C. Approval of Minutes for October 21, 2009</b>	Action
	<b>D. Retirees</b>	
	<b>E. Video WSSC at Work: Reef Balls Project</b>	
	<b>F. Commissioners' / Public / Press Comments</b>	
<b>2. STAFF REPORTS</b>		
9:00 AM	<b>A. General Manager's Office</b> Monthly Report	Information
9:30 AM	<b>B. Internal Audit Office</b> Monthly Activity Report	Discussion
<b>3. RESOLUTIONS</b>		
9:45 AM	<b>A. Customer Care Team</b>	Action
	1. Resolution 2010-1847 to Amend Plumbing & Fuel Gas Code (2009 Edition);	
	2. Resolution 2010-1848 Standard Procedure CUS 99-02 Billing and Collection of Water/Sewer Charges and Related Fees	
	<b>B. SLMBE</b> MBE Policy 96-01 - Extend or Revise	
	<b>C. Engineering and Construction Team</b> Contract RC4957A09, Area Water and Sewer House Connection Renewals for Prince George's and Montgomery Counties	
10:00 AM	<b>D. CONSENT CALENDAR</b>	
	1. Contract Number 5509, Ductile Iron Pipe and Accessories	
	2. Contract IC2007A07, 1st Option Term	
	3. Resolution 2010-1846 Approving Standard Procedure ENG 09-03 for Cross Connection Control SP	
	4. Resolution 2010-1842 Modifications to Ethics Code	
<b>4. WORK SESSION</b>		
10:30 AM	<b><u>A. Commissioners' Briefings</u></b>	Discussion
	1. Sub-Committee Reports	
	a. Governance/Personnel - Charter/Project Priorities	
	b. Bi-County	
	c. Pension	
	2. Corporate Secretary's Report	
	3. Unfinished Business	
	a. Governance/Personnel Committee:	
	I. Procedure for Paying for Legal Fees of Commissioners	
	II. Document Control Procedure	
	III. Procedure for Commissioners' Response Under the WSSC Communications Policy	
	IV. Procedure for Commissioners' Management of Grievance Against Commissioners' Direct Reports	
11:00 AM	<b><u>B. DEPARTMENT BRIEFINGS</u></b>	
	1. Finance Office	
	a. Briefing on WSSC Employees' Retirement Plan and OPEB Plan	
	b. Front Foot Benefit and House Connection Charges for 2010	
12:00 PM	<b>LUNCH</b>	

**4. WORK SESSION CONTINUED**

Discussion

- 1:00 PM            2. Engineering and Construction
- a. Design Contracts
    - i. BL7053A86, Design of the John Hanson Highway Water Main, Part 1
    - ii. PM0017A08, Corrosion Engineering Services
    - iii. PM001A09, Corrosion Engineering Services
  - b. Construction Contracts
    - i. BR4271H05, Water Main Replacement in Silver Spring, Montgomery County
    - ii. BR4939A09, Water Main Replacement in Beltsville, Prince George's County
3. Production
- a. Contract No. 5660 - Repairing and Repainting of the Interior of One Steel Elevated Water Storage Tank for Forest Heights
  - b. Contract No. 5687 - Seneca & Damascus Wastewater Treatment Plants Biosolids Management & Utilization
  - c. Contract No. 5711 – Water & Wastewater Chemicals

**EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM**

Action

- 2:50 PM            Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the October 21, 2009 closed session minutes.

**OPEN SESSION COMMISSIONERS' CONFERENCE ROOM**

- 3:00 PM            **ADJOURNMENT**

Action

**FUTURE MEETINGS OF NOTE**

- November 18, 2009 WSSC Hearing Front Foot Benefit Rates, 2:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conf. Rm
- December 2, 2009 WSSC Employee Retirement Board, 3:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conf. Rm
- December 9, 2009 WSSC Customer Advisory Board, 7:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6109
- December 11, 2009 WSSC Board of Ethics, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm
- December 16, 2009 Personnel and Governance Committee, 8:00 AM  
14501 Sweitzer Lane, Laurel, MD 20707
- December 16, 2009 WSSC Monthly Commission Meeting  
14501 Sweitzer Lane, Laurel, MD 20707, 8:30 AM