



**AGENDA**  
**COMMISSION PUBLIC MEETING**  
**WEDNESDAY, OCTOBER 15, 2008**

Time	Item	Anticipated Action
8:30 AM	Approval of Agenda	Vote
<b>OPEN SESSION COMMISSIONERS' CONFERENCE ROOM</b>		
8:35 AM	<b><u>SLMBE Office</u></b> Review of Draft Program <b><u>Finance Office</u></b> 1. Bond anticipation Note Program 2. Process for Appointment of Trustees and Trustee Term Limits 3. June 2008 Year-End Status Report	
10:05 AM	<b><u>Logistics</u></b> 1. Contract 5052 Manhole Frames & Covers 2. Contract 5473 Graded-Aggregate Base 3. Contract 5028 Ultra Low Sulfur Diesel Fuel Shipped to Mansfield Oil Co. 4. Contract 5509 Ductile Iron and Pipe and Accessories  <b><u>Engineering and Construction</u></b> 1. Architect-Engineer Design Contracts a. PM0002A08, Architect-Engineer Basic Ordering Agreement for Sewer System Overflow (Consent Decree) 2. Water Main Reconstruction Contracts a. BR/CR4772A08, Water/Sewer Main Reconstruction, Laurel I, Prince George's County b. BR/CR4772C08, Water/Sewer Main Reconstruction, Laurel III, Prince George's County 3. Sewer Main Refurbishment Contracts a. Change Order Number 2 for Contract CI4687A07, Montgomery County Lateral Lining b. Change Order Number 2 for Contract CI4688A07, Prince George's County Lateral Lining 4. Street Repair a. Change Order Number 1 for Contract 4937 Street Repair with Manuel Luis Construction 5. Information Briefings	
11:35 AM	<b><u>Customer Care</u></b> 1. Contract 5232 - Locating & Identifying Underground Facilities - Option Year I 2. Sewer Main Reconstruction and Rehabilitation Contracts a. Contract CI4899A08 Northwest Branch/Kemp Mill Farm - 1.5 Miles Sewer Lining b. Contract CI4924A08 Northwest Branch/University Park - 2.4 Miles Sewer Lining  Consent Calendar	Vote
12:05 PM	<b>LUNCH</b>	
<b>OPEN SESSION - AUDITORIUM</b>		
1:00 PM	<b>Approval of Minutes: September 17, 2008 Commission Meeting</b> <b>Presentation of Retirees</b> <b>WSSC Environmental Stewardship: Video of Environmental Group</b> <b>Commissioners' Items</b> <b>Interim General Manager's Items</b> <b>Press Items</b> <b>Public Comments</b>  <b><u>CONSENT CALENDAR:</u></b>  <b><u>Engineering &amp; Construction</u></b> 1. Architect-Engineer Design Contract PM0002A08, Architect-Engineer Basic Ordering Agreement for Sewer System Overflow (Consent Decree) 2. Water Main Reconstruction Contract BR/CR4772A08, Water/Sewer Main Reconstruction, Laurel I, Prince George's County 3. Sewer Main Refurbishment Contracts a. Change Order Number 2 for Contract CI4687A07, Montgomery County Lateral Lining b. Change Order Number 2 for Contract CI4688A07, Prince George's County Lateral Lining 4. Street Repair Change Order Number 1 for Contract 4937 Street Repair with Manuel Luis Construction	Vote

**Customer Care**

Sewer Main Reconstruction and Rehabilitation Contracts

1. Contract No.CI4899A08 Northwest Branch/Kemp Mill Farm - 1.5 Miles Sewer Lining
2. Contract No.CI4924A08 Northwest Branch/University Park - 2.4 Miles Sewer Lining

**Logistics**

Contact No. 5464 Standard Rough Cast Brass Pipe Fittings and Brass Service Fittings

**Finance Office**

Transmittal of FY 2009 Operating Budget Supplement Request

**OPEN SESSION COMMISSIONERS' CONFERENCE ROOM**

2:00 PM **Intergovernmental Relations Office**

1. Review/Update of Pending Legislation
2. Placeholder Legislation Proposal

**Acquisitions Office**

Briefing on Change Orders Process

**Communications Office**

Update on Customer Notification System

**Interim General Manager's Office**

Monthly Report  
Intermunicipal Agreement Update

**Internal Audit Office**

1. External Audit Report
2. Recommendation for Election to Ethics Board
3. Audit Manager's Monthly Report

**Corporate Secretary**

Monthly Report

**CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM**

- 4:30 PM Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(1) to discuss the following personnel matters:  
a) Finalize performance evaluations of direct reports and contracts;  
Section 10-508(a)(13) to discuss: Administrative matters including the Commissioners' November Retreat and approve closed session minutes for August 20, 2008 and September 17, 2008, Water Fund Endowment, and to discuss the Transition Plan.

Vote

Vote

Vote

**OPEN SESSION**

6:00 PM Review Proposed Revisions to WSSC Bylaws

7:30 PM **ADJOURN**

**FUTURE MEETINGS OF NOTE**

- 10/23/2008 WSSC Environmental Advisory Committee, 7:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707 Rm. 6109
- 11/13/2008 WSSC Board of Ethics, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Gen Mgr. Conf. Rm
- 11/19/2008 WSSC Monthly Commission Meeting  
14501 Sweitzer Lane, Laurel, MD 20707, 7:00 PM
- 12/3/2008 WSSC Employees' Retirement Board Trustees Meeting  
14501 Sweitzer Lane, Laurel, MD 20707