

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA

COMMISSION PUBLIC MEETING
WEDNESDAY, SEPTEMBER 23, 2009

Time	Item	Anticipated Action
OPEN SESSION AUDITORIUM		
8:30 AM	1. General Matters Approval of Agenda Pledge of Allegiance WELCOME: ANTONIO L. JONES and JERRY N. JOHNSON Approval of Minutes for August 19, 2009 Retirees Video WSSC at Work: Corporate Asset Management Office Commissioners' Comments Public Comments	Action Action
STAFF REPORTS		
9:00 AM	2. General Manager's Office Monthly Report	Information
9:30 AM	3. Internal Audit Office Monthly Activity Report	
9:45 AM	4. Commissioners' Items Adoption of Revised Bylaws	Action
ACTION ITEMS		
10:00 AM	5. Finance Office Transmittal of FYs 2011 – 2016 Capital Improvements Program to Prince George's and Montgomery counties	Action
	CONSENT CALENDAR	Action
	6. Engineering and Construction - Briefed at 8/19/09 Meeting A. Contract BR/CR4059A05, Water/Sewer Reconstruction, Aspen Hill Park B. Contract BR/CR4764B08, Water/Sewer Reconstruction, University Park II C. Contract AC5034A09, Area Water and Sewer House Connection	
BRIEFING & ACTION ITEMS		
10:15 AM	7. Engineering and Construction A. Contract BP2938D00, Change Order 3 - Laytonsville Water Main B. Contract BR/CR4760A08, Water/Sewer Reconstruction, College Park Woods	Action Action
	8. Finance Office A. Resolution 2010-1835 Authorization for certain financial functions and certifying signatures B. Resolution 2010-1836 Authorization to execute and file grant and loan applications with Environmental Protection Agency and the Maryland Department of the Environment C. Bond Refunding Plan	Action Action Action

10:45 AM **9. Customer Care** Discussion/
Contracts 68-4436 C and E - Emergency Repairs to the Rockville 48-inch PCCP Action

10. October Proposals for Award

- A. Engineering & Construction
1. Contract PM0014A08, Water Distribution System Modeling and Planning Basic Ordering Agreement
 2. System Extension Permit (SEP) Refund SP
 3. Cross Connection Control SP
- B. Customer Care
1. Contract C14851C08, Sewer Lining and Rehabilitation, Anacostia

Discussion

11. Department Briefings

- A. Finance
Schedule for 2010 Front Foot Benefit Charges and House Connection Rates
- B. Small Local Minority Business Enterprise Office
1. Disparity Study Project High Level Overview
 2. FY-09 Legislative Report (Draft)
- C. Intergovernmental Relations Office
Proposed Legislative Changes

Discussion

12:00 PM **LUNCH**

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

1:00 PM **12. Unfinished Business** Discussion

- A. Personnel/Governance Committee
1. Procedure for Paying for Legal Fees of Commissioners
 2. Document Control Procedure
 3. Procedure for Commissioners' Response Under the WSSC Communications Policy
 4. Procedure for Commissioners' Management of EEO Complaints Against Gen'l Mgr.
- B. Amended Minutes: April 19, 2008

Action

1:30 PM **13. Commissioners' Items** Discussion

- A. Committee Reports
1. Governance/Personnel - CS Credit Card Approval
 2. Bi-County
 3. Pension
- B. Corporate Secretary's Report

2:00 PM **14. Closed Session** Action
Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code: Section 10-508(a)(13) to approve closed session minutes for August 19, 2009; Section 10-508(a)14 to discuss contents of a bid/proposal related to Contracts 68-4436 for Emergency Repairs to the Rockville 48-inch PCCP; Section 10-508(a)(7) and (8) to discuss legal advice, representation issues and consult with General Counsel on: the WSSC MBE Program; Sillers/Cartwright, Phillips and Bowen; and Sterling Condominium, and

Discussion

Section 10-508(a)(1) to discuss personnel matter related to merit review of a direct report. Action

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

3:00 PM **ADJOURN**

FUTURE MEETINGS OF NOTE

- October 1, 2009 Maryland Black Legislators Caucus, Lowe House Office Building Room 170, 6 Bladen Street, Annapolis, Maryland
- October 8, 2009 WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm
- October 14, 2009 WSSC Customer Advisory Board, 7:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6109
- October 21, 2009 WSSC Monthly Commission Meeting
14501 Sweitzer Lane, Laurel, MD 20707, 8:30 AM
- October 28, 2009 WSSC Employee Retirement Board, 3:30 PM
14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conf. Rm