



Washington Suburban Sanitary Commission

AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, JULY 21, 2010

| Time | Item | Anticipated Action |
|--|--|----------------------|
| 1. OPEN SESSION AUDITORIUM | | |
| 8:30 AM | <ul style="list-style-type: none"> A. Approval of Agenda B. Pledge of Allegiance (Staff, Honoree, Retiree) C. Administrative Matters: Minutes June 16, 2010 D. Retirees E. WSSC at Work Video: July 2010 Mandatory Water Restriction F. Public/Press/Commissioner Comments and Intentions | Action |
| 2. STAFF REPORTS | | |
| 8:50 AM | <ul style="list-style-type: none"> A. General Manager's Office <ul style="list-style-type: none"> 1. Monthly Report B. Internal Audit Office <ul style="list-style-type: none"> 1. Monthly Activity Report 2. Status of Billed Work Operation Audit Actions (Obsv. 5, 6 & 11) 3. Delegation of Authority | Information |
| 9:35 AM | <ul style="list-style-type: none"> 1. Monthly Activity Report 2. Status of Billed Work Operation Audit Actions (Obsv. 5, 6 & 11) 3. Delegation of Authority | Discussion Action |
| 3. JULY BRIEFING / ACTION ITEMS | | |
| 10:05 AM | <ul style="list-style-type: none"> A. Engineering and Construction <ul style="list-style-type: none"> 1. Cross Connection Program Manual B. Customer Care Team <ul style="list-style-type: none"> 1. Change Order 1 To Contract 1023 For On-Call Emergency Services 2. Change Order 1 To Contract 76702095A For The Comprehensive Study Of The Piscataway Sewer Basin 3. Contract C14824C08, Sewer Main And Sewer Manhole Rehabilitation; Rock Creek Basin Montgomery County 4. Contract C14841C08, Sewer Main And Sewer Manhole Rehabilitation; Broad Creek Basin; Prince George's County 5. Contract P74033; Program Management For Long Term Control Plan 6. Requisition 79438 - 36-inch Force Main Sewer By-pass, Piscataway WWTP, Prince George's County C. Finance <ul style="list-style-type: none"> 1. Resolution 2011-1884 Resolution Authorizing The Issuance Of Water Supply Bonds Of 2010 2. Resolution 2011-1885 Resolution Authorizing The Issuance Of Sewage Disposal Bonds Of 2010 3. Resolution 2011-1886 Resolution Authorizing The Issuance Of General Construction Bonds Of 2010 4. Resolution 2011-1887 Resolution Providing For The Public Sale, And Publication Of The Notice Of Sale, Of The Water Supply Bonds Of 2010, The Sewage Disposal Bonds Of 2010, And The General Construction Bonds Of 2010, And Providing For The Consolidation Of Such Bonds For Issuance, Sale, And Delivery As A Single Series Of Bonds | Action Discussion |
| 4. CONSENT CALENDAR | | |
| 11:05 AM | <p>Resolution 2011-1883 Approving Items Briefed June 16, 2010:</p> <ul style="list-style-type: none"> A. Engineering and Construction <ul style="list-style-type: none"> 1. Construction Contracts <ul style="list-style-type: none"> BR/CR/4875A08, Water/Sewer Main/Vault Replacement for Four Corners I, Montgomery County B. Finance <ul style="list-style-type: none"> 1. Resolution 2010-1880 Reappointment of WSSC Employees' Retirement Plan Board Trustee - Montgomery County C. Production <ul style="list-style-type: none"> 1. Contract 5606, Biosolids Management and Utilization at the Parkway Wastewater Treatment Plant 2. Contract 5661, Biosolids Management and Utilization at the Piscataway Wastewater Treatment Plant B. <p>and Approving Items Briefed July 21, 2010</p> <ul style="list-style-type: none"> D. Customer Care Team <ul style="list-style-type: none"> 1. Change Order 1 To Contract 1023 For On-Call Emergency Services 2. Change Order 1 To Contract 76702095A For The Comprehensive Study Of The Piscataway Sewer Basin 3. Contract C14824C08, Sewer Main And Sewer Manhole Rehabilitation; Rock Creek Basin Montgomery County 4. Contract C14841C08, Sewer Main And Sewer Manhole Rehabilitation; Broad Creek Basin; Prince George's County 5. Contract P74033; Program Management For Long Term Control Plan 6. Requisition 79438 - 36-inch Force Main Sewer By-pass, Piscataway WWTP, Prince George's County | Action |
| 5. DEPARTMENT BRIEFINGS | | |
| 11:15 AM | <ul style="list-style-type: none"> A. Engineering and Construction <ul style="list-style-type: none"> 1. Architect/Engineer Contracts <ul style="list-style-type: none"> a. Change Order 2 to Contract BL3192A01, Oak Grove/Leeland Road Water Main b. Amendment to Contract BE1775D96, Collington Elevated Water Storage c. Change Order 1 to Contract PM0013A07, PCCP Inspection and Engineering Services | Action Action |
| 12:00 PM | LUNCH | |

OPEN SESSION RESUMED -- AUDITORIUM

6. COMMISSIONERS' ITEMS

1:00 PM

D. COMMISSIONERS' REPORTS

1. Chair's Items
 - a. Committee Restructuring and Assignments
 - b. Institutional Procedures Oversight Committee
2. Committee Reports
 - a. Governance/Personnel:
 - i. Commissioners' Travel Policy
 - ii. WSSC Employees' Retirement Board of Trustee Meeting
 - b. Infrastructure Funding & Fiscal Budget (Formerly Bi-County)
 - c. Ad Hoc Reports: Draft Revised Vision Statement
3. Corporate Secretary
Monthly Report
4. Continued Business
 - a. Governance/Personnel Matters:
 - i. Procedure for Paying for Legal Fees of Commissioners
 - ii. Document Control Procedure
 - iii. Procedure for Commissioners' Response Under the WSSC Communications Policy
 - iv. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports
 - v. Application of the Do Not Destroy Order to 2008 and 2009 meeting recordings

7. EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM

1:30 PM

Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the June 16, 2010 Executive Session minutes
Section 10-508(a)(7) to obtain legal advice on litigation and approve purchase of legal services for Bowen v. WSSC

Action

Action

8. OPEN SESSION - RESUMED COMMISSIONERS' CONFERENCE ROOM

2:30 PM

Finance Office

WSSC's Proposed Six-Year Capital Improvements Program, Fiscal Years 2012-2017

ADJOURNMENT

FUTURE MEETINGS OF NOTE

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| August 12, 2010 | WSSC Board of Ethics, 2:00 PM 14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm |
| August 18, 2010 | Personnel and Governance Committee, 8:00 AM 14501 Sweitzer Lane, Laurel, MD 20707 |
| August 18, 2010 | WSSC Monthly Commission Meeting, 8:30 AM 14501 Sweitzer Lane, Laurel, MD 20707, Auditorium |
| September 8, 2010 | WSSC Customer Advisory Board, 7:30 PM 14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104 |
| September 29, 2010 | WSSC Employee Retirement Board, 3:30 PM 14501 Sweitzer Lane, Laurel, MD 20707, Commissioners' Conf. Rm |