



# Washington Suburban Sanitary Commission

## AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, JUNE 16, 2010

Time	Item	Anticipated Action
<b>1. OPEN SESSION AUDITORIUM</b>		
8:30 AM	<b>A. Approval of Agenda</b>	Action
	<b>B. Pledge of Allegiance</b>	
	<b>C. Administrative Matters: Minutes May 19, 2010</b>	Action
	<b>D. Retirees</b>	
	<b>E. Award of the Robert G. Berger Scholarships</b>	
	<b>F. WSSC at Work Video: Round-Up Campaign</b>	
	<b>G. Comments: Commissioners / Public / Press</b>	
<b>2. STAFF REPORTS</b>		
9:15 AM	<b>A. General Manager's Office</b> 1. Monthly Report 2. Disparity Study Briefing	Information
10:40 AM	<b>B. Internal Audit Office</b> 1. Monthly Activity Report 2. Delegation of Authority	Discussion Action
<b>3. JUNE BRIEFING/ACTION ITEMS</b>		
11:10 AM	<b>A. Customer Care Team</b> 1. 76702305A – Comprehensive Study of the Parkway Sewer Basin 2. CR5069A09, Open Cut/Pipe Bursting, Western Zone, Rock Creek Basin, Montgomery County 3. CR5069B09, Open Cut, Western Zone, Rock Creek Basin, Montgomery County 4. CR5069C09, Open Cut/Pipe Bursting, Western Zone, Rock Creek Basin, Montgomery County 5. CR5069D09, Open Cut/Pipe Bursting, Western Zone, Rock Creek Basin, Montgomery County 6. CR5086C10, Open Cut/Pipe Bursting, Southern Zone, Broad Creek Basin, Prince George's County 7. 5844 – Locating and Identifying Underground Facilities in Prince George's and Montgomery Counties	Action Discussion
<b>4. CONSENT CALENDAR</b>		
11:30 AM	<b>Resolution 2010-1879 Approving Items Briefed May 19, 2010:</b> <b>A. Engineering and Construction</b> 1. Architect/Engineer Contracts a. Contract BR4797A08, South Potomac Supply Improvement b. Contract 23302326A, Anaerobic Digestion and Combined Heat and Power Study <b>B. Production</b> Contract 5571- Blue Plains Biosolids Management and Utilization <b>C. Finance</b> 1. Resolution 2010-1873 Adopting the WSSC's FY 2011 Systems Development Charge (SDC) 2. Resolution 2010-1874 Adopting the WSSC's FY 2011 Operating and Capital Budgets 3. Resolution 2010-1875 Adopting the WSSC's Six-Year Capital Improvements Program, Fiscal Years 2011-2016 4. Front Foot Benefit Charges and Deferred House Connection Charges for 2010 Assessment Levy <b>And Items Briefed June 16, 2010:</b> <b>D. Customer Care Team</b> 1. Contract 76702305A – Comprehensive Study of the Parkway Sewer Basin 2. CR5069A09, Open Cut/Pipe Bursting, Western Zone, Rock Creek Basin, Montgomery County 3. CR5069B09, Open Cut, Western Zone, Rock Creek Basin, Montgomery County 4. CR5069C09, Open Cut/Pipe Bursting, Western Zone, Rock Creek Basin, Montgomery County 5. CR5069D09, Open Cut/Pipe Bursting, Western Zone, Rock Creek Basin, Montgomery County 6. CR5086C10, Open Cut/Pipe Bursting, Southern Zone, Broad Creek Basin, Prince George's County 7. Contract 5844 – Locating and Identifying Underground Facilities in Prince George's and Montgomery Counties	Action
<b>5. COMMISSIONERS' ITEMS</b>		
11:40 AM	1. Election of Officers 2. FY 2011 Commission Meeting Schedule 3. Committee Appointments	Action Action
12:00 PM	<b>LUNCH</b>	
<b>OPEN SESSION RESUMED -- AUDITORIUM</b>		
<b>6. DEPARTMENT BRIEFINGS</b>		
1:00 PM	<b>A. Engineering and Construction</b> 1. Construction Contracts BR/CR/MV4875A08, Water/Sewer Main/Vault Replacement for Four Corners I, Montgomery County <b>B. Finance</b> 1. Resolution 2010-1880 Reappointment of WSSC Employees' Retirement Plan Board Trustee - Montgomery County 2. Public Member WSSC Retiree Other Post Employment Benefits Trust, Unaudited Financial Statements <b>C. Production</b> 1. Contract 5606, Biosolids Management and Utilization at the Parkway Wastewater Treatment Plant 2. Contract 5661, Biosolids Management and Utilization at the Piscataway Wastewater Treatment Plant 3. Update on Wind Power <b>D. COMMISSIONERS' REPORTS</b> 1. Governance/Personnel: Commissioners' Travel Policy 2. Bi-County Issues 3. WSSC Employees Retirement Board of Trustees Meeting 4. Ad Hoc Reports Strategic Planning Workshop 5. Corporate Secretary A. Monthly Report B. Delegation of Authority 6. Continued Business a. Governance/Personnel Matters: i. Procedure for Paying for Legal Fees of Commissioners ii. Document Control Procedure iii. Procedure for Commissioners' Response Under the WSSC Communications Policy iv. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports v. Application of the Do Not Destroy Order to 2008 and 2009 meeting recordings	Action Action

**7. EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM**

2:00 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5,  
Section 10-508(a)(13) to approve the May 19, 2010 Executive Session minutes  
Section 10-508(a)(1) to discuss a personnel matter: 1) Employment contract renewal of a direct report

Action

**8. OPEN SESSION - RESUMED COMMISSIONERS' CONFERENCE ROOM**

3:00 PM **ADJOURNMENT**

**FUTURE MEETINGS OF NOTE**

June 30, 2010 WSSC Employee Retirement Board, 3:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners' Conf. Rm  
July 8, 2010 WSSC Board of Ethics, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm  
July 21, 2010 Personnel and Governance Committee, 8:00 AM  
14501 Sweitzer Lane, Laurel, MD 20707  
July 21, 2010 WSSC Monthly Commission Meeting, 8:30 AM  
14501 Sweitzer Lane, Laurel, MD 20707, Auditorium  
September 8, 2010 WSSC Customer Advisory Board, 7:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104