



# Washington Suburban Sanitary Commission

## AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, MAY 19, 2010

Time	Item	Anticipated Action
<b>1. OPEN SESSION AUDITORIUM</b>		
8:30 AM	<b>A. Approval of Agenda</b>	Action
	<b>B. Pledge of Allegiance</b>	
	<b>C. Administrative Matters: Minutes April 21, 2010</b>	Action
	<b>D. Retirees</b>	
	<b>E. Comments: Commissioners / Public / Press</b>	
<b>2. STAFF REPORTS</b>		
9:00 AM	<b>A. General Manager's Office</b>	Information
	1. Monthly Report	Action
	2. Resolution 2010-1876 Delegation of Authority to GM/CEO	Information
	3. Disparity Study Update	
9:45 AM	<b>B. Internal Audit Office</b>	Discussion
	Monthly Activity Report	
<b>3. MAY BRIEFING/ACTION ITEMS</b>		
10:05 AM	<b>A. Customer Care</b>	Discussion/Action
	Resolution 2010-1871 - Elimination of High Bill Adjustment (Amendment to CUS 08-02, section 3.1 and 3.2)	Action
<b>4. CONSENT CALENDAR</b>		
10:35 AM	<b>I. Resolution 2010-1872 Approving Items Briefed April 21, 2010</b>	Action
	<b>A. Engineering and Construction</b>	
	1. Architect/Engineer Contract	
	Contract PM0007A07, Sewer Planning BOA, Renewal Option Year	
	2. Goods and Services Contract	
	Contract No. 5618, Street Repair Services, Prince George's and Montgomery Counties	
	<b>B. Logistics</b>	
	Contract No. 5242 Watkins Security Agency, Inc.	
<b>5. OPEN SESSION - RESUMED COMMISSIONERS' CONFERENCE ROOM</b>		
<b>DEPARTMENT BRIEFINGS</b>		
10:55 AM	<b>A. Production Team</b>	Discussion
	Contract No. 5571 for Blue Plains Biosolids Management and Utilization	
	<b>B. Engineering and Construction</b>	
	1. Contract BR4797A08, South Potomac Supply Improvement	
	2. Contract 23302326A, Anaerobic Digestion and Combined Heat and Power Study	
	<b>C. Intergovernmental Relations Office</b>	
	1. Update on MD and VA Legislative Sessions	
	2. Update on Senator Cardin's Chesapeake Clean Water and Ecosystem Restoration Act, Sen. Bil 1816	
12:00 PM	<b>LUNCH</b>	
<b>OPEN SESSION - RESUMED COMMISSIONERS' CONFERENCE ROOM</b>		
1:00 PM	<b>D. COMMISSIONERS' REPORTS</b>	Action
	1. Governance/Personnel: Commissioners' Travel Policy	
	2. Bi-County Issues	
	3. WSSC Employees Retirement Board of Trustees Meeting	
	4. Ad Hoc Reports	
	Strategic Planning Workshop	
	5. Corporate Secretary	
	6. Continued Business	
	a. Governance/Personnel Matters:	
	i. Procedure for Paying for Legal Fees of Commissioners	
	ii. Document Control Procedure	
	iii. Procedure for Commissioners' Response Under the WSSC Communications Policy	
	iv. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports	
	v. Application of the Do Not Destroy Order to 2008 and 2009 meeting recordings	

## 6. EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM

2:15 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5,  
Section 10-508(a)(13) to approve the April 21, 2010 Executive Session minutes  
Section 10-508(a)(7) to provide legal advice on recent decisions and litigation strategy in certain cases impacted by  
budget; Action  
Section 10-508(a)(1) to discuss a personnel matter: Employment contract renewal of a direct report Action

3:15 PM **ADJOURNMENT**

### **AUDITORIUM**

5:00 PM Front Foot Benefit Appeal Hearing

## FUTURE MEETINGS OF NOTE

May 26, 2010 WSSC Employee Retirement Board, 3:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners' Conf. Rm

June 9, 2010 WSSC Customer Advisory Board, 7:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104

June 10, 2010 WSSC Board of Ethics, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm

June 16, 2010 Personnel and Governance Committee, 8:00 AM  
14501 Sweitzer Lane, Laurel, MD 20707

June 16, 2010 WSSC Monthly Commission Meeting, 8:30 AM  
14501 Sweitzer Lane, Laurel, MD 20707, Auditorium