

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA

### COMMISSION PUBLIC MEETING WEDNESDAY, FEBRUARY 20, 2008

Time	Item	Anticipated Action
8:30 AM	Approval of Agenda	Vote
<b>CLOSED SESSION -- COMMISSIONERS' CONFERENCE ROOM</b>		
8:35 AM	Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(7) to discuss legal opinion of outside counsel; Section 10-508(a)(13) to discuss security requirements for WSSC operations and the transition plan; and Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code, Section 10-508(a)(7) to discuss settlement proposal(s) for an EEO complaint.	
<b>OPEN SESSION -- COMMISSIONERS' CONFERENCE ROOM</b>		
11:05 AM	<b><u>Logistics</u></b> Security Guard Services, Contract 5242	
11:15 AM	<b><u>Finance Office</u></b> 1. December 2007 Status Report 2. WSSC Employees' Retirement Board Appointment Procedure 3. FY 2009 Budget Transmittal Discussion	
12:15 PM	<b>LUNCH</b>	
<b>OPEN SESSION -- AUDITORIUM</b>		
1:00 PM	Approval of Minutes for January 16, 2008 Commission Meeting Presentation of Retirees Commissioners' Items Recognition of WSSC General Manager, Andrew D. Brunhart General Manager's Items Press Items Public Comments Employee Excellence: Logistics Team	Vote
	<b><u>Finance Office</u></b> 1. Resolution 2008-1794, Check signing authority for the Claims Settlement Account	Vote
	2. Amendment to WSSC's Employees' Retirement Plan Trust Document	Vote
	3. Transmittal of WSSC's Proposed FY 2009 Operating and Capital Budgets	
	<b><u>Customer Care</u></b> Revised Standard Procedure for Claims	Vote
	<b><u>Logistics</u></b> Professional Security Guard Services Contract No. 5242	Vote
	<b><u>Engineering &amp; Construction</u></b> Contract BE4473A06: Architect/Engineer Design of Olney Standpipe Replacement	Vote

**OPEN SESSION -- COMMISSIONERS' CONFERENCE ROOM**

2:00 PM **Engineering and Construction**

1. **Contracts CD4257A05 and CD4173A05.**

Architect/Engineer Contract Amendment #1 for Western Branch for Wastewater Treatment Plant, Enhanced Nitrogen Removal Facility and Upgrade

2. Bi-County Supply Main Project - Decision Briefing

**Information Technology**

Quarterly Briefing

**Intergovernmental Relations**

Legislative Update

**Human Resources Office**

Briefing on Prescription Coverage

**Internal Audit Office**

Manager's Report

**General Manager's Office**

Monthly Report

**Corporate Secretary**

Monthly Report

**CLOSED SESSION -- COMMISSIONERS' CONFERENCE ROOM**

5:00 PM Closed pursuant to Section 10-508(a)(13) to approve Closed Session Minutes for January 16, 2008 and to discuss other administrative matters; and Closed pursuant to Section 10-508(a)(1) to discuss personnel matters involving: a) Performance reviews for Internal Audit Manager, SLMBE Director, and General Manager.

Vote

Vote

**OPEN SESSION - COMMISSIONERS' CONFERENCE ROOM / RGH LOBBY**

6:45 PM **ADJOURNMENT**

**FUTURE MEETINGS OF NOTE**

- Feb. 27, 2008 WSSC Employee Retirement Board, 3:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707 Comm'r Conf. Rm
- Mar. 13, 2008 WSSC Environmental Advisory Committee, 7pm  
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6109
- Mar. 13, 2008 WSSC Board of Ethics, 2 PM  
14501 Sweitzer Lane, Laurel, MD 20707 12th Fl. Conf. Rm
- Mar. 19, 2008 WSSC Monthly Commission Meeting  
14501 Sweitzer Lane, Laurel, MD 20707
- Mar. 19, 2008 WSSC Customer Advisory Board  
14501 Sweitzer Lane, Laurel, MD 20707