

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA

COMMISSION PUBLIC MEETING

WEDNESDAY, FEBRUARY 16, 2011

Time	Item	Anticipated Action
1. OPEN SESSION AUDITORIUM		
8:30 AM	A. Pledge of Allegiance	Action
	B. Approval of Agenda	
	C. Approval of Minutes for January 19, and February 7, 2011	Action
	D. Retirees	
	E. Employee Video Featured at Service Awards Ceremony	
	F. Comments: Commissioners / Public / Media	
2. STAFF REPORTS		
9:00 AM	A. General Manager's Office	
	1. Monthly Report	
	2. Resolution 2011-1907: Designating March as Purchasing Month	Information
	3. IRO Legislative Update	
9:30 AM	B. Internal Audit Office	
	1. Monthly Activity Report	Discussion
3. FEBRUARY BRIEFING/ACTION ITEMS		
9:50 AM	A. Finance Office	
	Transmittal of Proposed FY 2012 Operating and Capital Budgets	
	B. Engineering & Construction - Architect/Engineer Contracts	
	1. P74846 Option Term Program Management for Long-Term Control Plan (Consent Decree)	
	2. Contract CD4261A05, Amendment One, Damascus WWTP ENR Design Services During Construction	
	C. Engineering & Construction - Construction Contracts	
	1. Contract CI4523A06, Sewer Main Lining & Lateral Renewals, Silver Spring	
	2. Contract CI4923B08, Sewer Main Lining & Lateral Renewals, Quaint Acres	
	3. Contract CI4925A08, Sewer Main Lining & Lateral Renewals, New Hampshire Estates	
	4. Contract CI4925C08, Sewer Main Lining & Lateral Renewals, NW Branch Basin	
	5. Contract CI4925D08, Sewer Main Lining & Lateral Renewals, NW Branch Basin	
	6. Contract CI4925F08, Sewer Main Lining & Lateral Renewals, Oakview	
	7. Contract BR5010A09, Water Main Replacement, MD 450, Bladensburg	
	9. Contract BR4874A08, Water Main and WHC Replacement/Relocation, Cedar Parkway, Chevy Chase	
	10. Contract BR/CR4877D08, Water Sewer Main Replacement/ Relocation, Woodlawn	
	11. Contract BF5014A09, Potomac HVAC	
	D. Customer Care	
	PM0002A08 – Architect/Engineer Basic Ordering Agreement, Option Year One for Sanitary Sewer Rehabilitation Support	

4. CONSENT CALENDAR

10:30 AM	Resolution 2011-1905 Approving Items Briefed February 16, 2011: A. Finance Office Transmittal of Proposed FY 2012 Operating and Capital Budgets B. Engineering & Construction - Architect/Engineer Contracts 1. Option Term for P74846 Program Management for Long-Term Control Plan (WSSC Consent Decree) 2. Contract CD4261A05, Amendment One, Damascus WWTP ENR Design Services During Construction C. Engineering & Construction - Construction Contracts 1. Contract CI4523A06, Sewer Main Lining & Lateral Renewals, Silver Spring 2. Contract CI4923B08, Sewer Main Lining & Lateral Renewals, Quaint Acres 3. Contract CI4925A08, Sewer Main Lining & Lateral Renewals, New Hampshire Estates 4. Contract CI4925C08, Sewer Main Lining & Lateral Renewals, NW Branch Basin 5. Contract CI4925D08, Sewer Main Lining & Lateral Renewals, NW Branch Basin 6. Contract CI4925F08, Sewer Main Lining & Lateral Renewals, Oakview 7. Contract BR5010A09, Water Main Replacement, MD 450, Bladensburg 9. Contract BR4874A08, Water Main and WHC Replacement/Relocation, Cedar Parkway, Chevy Chase 10. Contract BR/CR4877D08, Water Sewer Main Replacement/ Relocation, Woodlawn 11. Contract BF5014A09, Potomac HVAC D. Customer Care PM0002A08 – Architect/Engineer Basic Ordering Agreement, Option Year One for Sanitary Sewer Rehabilitation Support	Action
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5. DEPARTMENT BRIEFINGS

10:40 AM	1. Engineering and Construction/OGC PCCP/Large Water Main Regulation
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6. COMMISSIONERS' ITEMS

11:40 AM	1. Sub-Committee Reports a. Governance/Personnel b. Infrastructure Funding & Fiscal/Budget c. Pension 2. Corporate Secretary's Report 3. Continued Business a. Governance/Personnel Committee: i. Procedure for Paying for Legal Fees of Commissioners ii. Document Control Procedure iii. Procedure for Commissioners' Response Under the WSSC Communications Policy iv. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports
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12:00 PM **LUNCH**

COMMISSIONERS' CONFERENCE ROOM

7.EXECUTIVE SESSION

1:00 PM	Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the January 19, 2011 Executive Session minutes and a briefing on WSSC's Emergency Preparedness; Section 10-508(a)(1) to discuss performance evaluation of a direct report. Section 10-508(a)(7) to receive an update/legal advice on major litigation and MBE Program Policy.	Action Action
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8. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

2:30 PM	SLMBE OFFICE MBE Program Policy - Approval for Publication/Public Comment
3:00 PM	ADJOURNMENT

FUTURE MEETINGS OF NOTE

February 16, 2010	WSSC Employee Retirement Board, 3:30 PM 14501 Sweitzer Lane, Laurel, MD 20707 RM 6109
March 9, 2011	WSSC Customer Advisory Board, 7:30 PM 14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104
March 10, 2011	WSSC Board of Ethics, 2:00 PM 14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm
March 16, 2011	Personnel and Governance Committee, 8:00 AM 14501 Sweitzer Lane, Laurel, MD 20707
March 16, 2011	WSSC Monthly Commission Meeting, 8:30 AM 14501 Sweitzer Lane, Laurel, MD 20707