

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA

COMMISSION PUBLIC MEETING
WEDNESDAY, JANUARY 20, 2010

Time	Item	Anticipated Action
1. OPEN SESSION AUDITORIUM		
8:30 AM	A. Approval of Agenda	Action
	B. Pledge of Allegiance	
	C. Approval of Minutes for December 16, 2009	Action
	D. Retirees	
	E. WSSC at Work: Mentoring Program	
	F. Comments: Commissioners / Public / Press	
2. STAFF REPORTS		
9:00 AM	A. General Manager's Office Monthly Report	Information
9:30 AM	B. Internal Audit Office Monthly Activity Report	Discussion
3. DECEMBER BRIEFING/ACTION ITEMS		
9:50 AM	A. Finance Office Resolution 2010 – 1854, Check Signing Authority for the Claims Settlement Account for the Customer Care Team	Discussion/ Action
	B. Engineering and Construction	
	1. PM0001A08, Basic Ordering Agreement for Staff Augmentation Services	
	a. BR4702B07, Change Order Number 5, Water Main Replacement for Massachusetts Ave., Montgomery County	
	2. Plumbing & Fuel Gas Code Amendment Approval	
4. CONSENT CALENDAR		
10:10 AM	A. Resolution 2010-1855	Action
	1. Finance Office	
	a. WSSC Debt Policy	
	b. Mid-cycle update to CIP for FY 2011 – FY 2016	
	2. Engineering and Construction	
	<u>a. Architect/Engineer Contracts</u>	
	i. PM0015A08, Basic Ordering Agreement for Staff Augmentation Services	
	ii. PM0016A08, Basic Ordering Agreement for Water Main Replacement/Relocation	
	iii. PM0017A08, Corrosion Engineering Services	
	iv. PM001A09, Corrosion Engineering Services	
	<u>b. Construction Contracts</u>	
	i. BR4373B06, Water Main Replacement for Glenmont II, Montgomery County	
	ii. BR4876C08, Water Main Replacement for Twinbrook Forest, Montgomery County	
	3. Logistics	
	Contract 5684 Building Maintenance	
5. WORK SESSION		
10:50 AM	A. SUB-COMMITTEE REPORTS	Discussion/ Action
	1. Sub-Committee Reports	
	a. Governance/Personnel - Bylaws & Committee Charters	Action
	b. Bi-County	
	c. Pension	
	2. Corporate Secretary's Report	
	3. Continued Business	
	a. MBE Graduation	
	b. Governance/Personnel Committee:	
	i. Procedure for Paying for Legal Fees of Commissioners	
	ii. Document Control Procedure	
	iii. Procedure for Commissioners' Response Under the WSSC Communications Policy	
	iv. Procedure for Commissioners' Management of Grievance Against Commissioners' Direct Reports	

11:20 AM	B. Department Briefings	Discussion
	<ul style="list-style-type: none"> 1. Finance <ul style="list-style-type: none"> a. Briefing on Expenditure Reductions for Proposed FY 2011 Operating Budget b. Reappointment of WSSC Employees' Retirement Plan Board of Trustee Montgomery County Public Member- Resolution 2010-1853 2. Production <ul style="list-style-type: none"> Contract 5679 - Repairing/Repainting Interior /Exterior -- Carol Highlands Standpipe 3. Intergovernmental Relations Office <ul style="list-style-type: none"> Review of Proposed Legislation 	
12:00 PM	LUNCH	
	6. WORK SESSION - CONTINUED IN COMMISSIONERS' CONFERENCE ROOM	Discussion
1:00 PM	A. Department Briefings - Continued	
	<ul style="list-style-type: none"> 1. Engineering and Construction <ul style="list-style-type: none"> a. Architect/Engineer Contracts <ul style="list-style-type: none"> i. BL4985A09, Engineering and Design of Old Branch Avenue Water Transmission Main ii. PM0018A08, Basic Ordering Agreement for Water Main Reconstruction Program iii. PM0019A08, Basic Ordering Agreement for Water Main Reconstruction Program iv. PM0020A08, Basic Ordering Agreement for Water Main Reconstruction Program v. PM0021A08, Basic Ordering Agreement for Water Main Reconstruction Program b. Construction Contracts <ul style="list-style-type: none"> i. BR4944A09, Water Main Replacement for Piney Branch, Montgomery County ii. BR4879A08, Water Main Replacement for Langley Park, Prince George's County iii. BR4890A08, Water Main Replacement for New Carrolton, Prince George's County iv. BR/CR4878A08, Water/Sewer Main Replacement for Hillcrest III and IV, Prince George's County v. BR/CR4764D08, Water/Sewer Main Replacement for Hollywood/Berwyn Heights, Prince George's County c. Goods and Services Contract <ul style="list-style-type: none"> 5749 (PO P72963), Rehabilitation of Rocky Gorge Pump Station Turbines 	
	7. EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM	
1:45 PM	Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the December 16, 2009 Executive Session minutes and Section 10-508(a)(7) to receive legal advice on Standard Procedure MBE 96-01.	Action
	8. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM	
2:30 PM	SLMBE Office Consideration of Resolution 2010 -1856: Standard Procedure MBE 10-01	Action
3:30 PM		
	FUTURE MEETINGS OF NOTE	
February 10, 2010	WSSC Customer Advisory Board, 7:30 PM 14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104	
February 11, 2010	WSSC Board of Ethics, 2:00 PM 14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm	
February 17, 2010	Personnel and Governance Committee, 8:00 AM 14501 Sweitzer Lane, Laurel, MD 20707	
February 17, 2010	WSSC Monthly Commission Meeting 14501 Sweitzer Lane, Laurel, MD 20707, 8:30 AM	
February 17, 2010	Annual Meeting of the WSSC Employee Retirement Board, 3:30 PM 14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conf. Rm	