

WASHINGTON SUBURBAN SANITARY COMMISSION

MINUTES OF THE COMMISSION MEETING

Wednesday, June 18, 2008

Laurel, Maryland

A quorum of Commissioners had not formed by 1:20 p.m. but the following activities took place in the Auditorium.

Berger Scholarship Awards

The WSSC Berger Scholarship Committee made awards to nine recipients:

1. Jonathan Batselos
2. Geoff Chandler
3. Jonathan Chandler
4. Kellie Dress
5. Kerri Dress
6. Shelly Gupta
7. Dereck Lange
8. Shaina Tucker
9. Jordan Wilson

Recognition of Retiree

One employee retired this month. Akitoye W. Wilson, a Maintenance Worker 1, who retired with 15 years and 3 months of service, was not present to be recognized.

Employee Excellence Video

Financial Information System Project. Mr. Neustadt presented a video in the continuing series of videos on WSSC staff. This month, the series highlighted staff in the section of the Information Technology (IT) Team.

COMMISSIONERS' COMMENTS

Chair Mandel remarked that she had boiled water because the 48" water main break in Montgomery County had affected her residential area. She commended each employee in the field and the Change Leadership Team who responded beyond the call of duty to ensure a thoughtful and constructive response to the water main break. She noted the dependable, capable, and delightful work force that made quick resolution of the break. Lastly, she commended the Interim General Manager, Ms. Daniel and Mr. Chow, the Interim Deputy General Manager for their wonderful work in supervising the repair as well as in keeping county government informed.

INTERIM GENERAL MANAGER'S COMMENTS

Ms. Daniel, Interim General Manager added her thanks to everyone who worked tirelessly to repair the 48" water main break, especially Customer Care North and West. They worked to find the break, test the water, and help customers stay informed of the progress in the repair as well as the precautionary measures needed. She issued particular thanks to Karen Wright who located the break and shut down the valve and then worked to bring the system up again as quickly as possible.

In closing, Ms. Daniel reminded all WSSC employees about the company picnic on Saturday, June 21st at Brighton Dam. She advised that the first 90 employees to arrive would receive a T-shirt commemorating WSSC's 90th anniversary.

COMMENTS FROM THE PUBLIC/PRESS

Chair Mandel asked for comments from the public and press but there were none.

OPENING OF THE MEETING

At 1:40 p.m. Commissioner Miller arrived to create a quorum and the meeting officially began.

Chair Adrienne A. Mandel called the meeting to order at 1:34 p.m. in the Auditorium of the Richard G. Hocevar Building, 14501 Sweitzer Lane, Laurel, MD 20707, with due notice having been given to all members of the Commission and the public. Vice Chair Starks, Commissioners Prem Agarwal and Juanita Miller were present at the meeting. Also, present were Interim General Manager Teresa Daniell, Interim Deputy General Manager Rudy Chow, Corporate Secretary Charlett Bundy and General Counsel, Jerry Blask.

Chair Mandel asked Commissioner Miller to lead the pledge of allegiance.

AGENDA APPROVAL

Vice Chair Starks moved to approve the agenda with the addition of a closed session at the end of the meeting pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(1) to discuss a personnel matter regarding an employee who had departed and one whose departure was imminent. Commissioner Agarwal seconded the motion. The motion carried with four affirmative votes.

APPROVAL OF MINUTES

May 21, 2008 Minutes. Commissioner Agarwal moved that the Commission approve the open session minutes from the May 21, 2008 Commission Meeting. Vice Chair Starks seconded the motion. The motion carried with four affirmative votes.

Consent Agenda

Commissioner Agarwal moved that the Commission award all of the contracts and/or change orders as published in the consent agenda, to wit:

Engineering & Construction

1. Contract BR/CR3082A01 to Ross Contracting for water/sewer main reconstruction, Forest Estates, Montgomery County for \$987,550.
2. Contract BR/CR4720A07 to Metra Industries for water/sewer main reconstruction, Oxon Hill, Prince George's County, \$1,975,855.00.
3. Contract BR4726A07 - to Sagres Construction Corporation for water main reconstruction, Wheaton Hills, Montgomery County, for \$1,064,750.00.
4. Contract BD4144A05 - Amendment/Change Order 1 to URS Corporation for architectural and design services for T. Howard Duckett Dam Safety Analysis for \$1,201,544.20.

Customer Care

1. Contract No. 5355, Professional Cleaning, Restoration and Structural Repair Services totaling for \$1,300,000.00 as needed, to:
 - Disaster Restoration Solutions, Inc. \$310,000.00 (M2678000)
 - Duraforce Cleaning Services, \$310,000.00 (M2679000)
 - Spotless Janitorial Services, Inc., \$310,000.00 (M2680000)
 - Jimenez General Cleaning Services, T/A Fireclean, Inc. \$310,000.00 (M2681000)
 - Purofirst of Metropolitan Washington, \$60,000.00 (M2682000)

Production

1. Contract No. 5275 to Corfu Contractors, Inc. for repairing and repainting the interior and exterior of one steel elevated water storage tank, Cabin John for \$1,218,397.00.
2. Contract No. 5276 to Corfu Contractors, Inc. for repairing and repainting the interior and exterior of Glenmont Tank, a steel elevated water storage tank for \$1,569,997.00.

Vice Chair Starks seconded the motion. The motion carried with four affirmative votes.

Engineering & Construction

Contract CM 4231B05. Commissioner Agarwal moved that the Commission award architectural and engineering Contract CM 4231B05 for design/build services for Broad Creek Wastewater Pumping Station in Prince George's County in the amount of \$9,587,442.00. Commissioner Miller seconded the motion. The motion carried with four affirmative votes.

Contract 4937, Change Order 2. Commissioner Agarwal moved that the Commission approve Change Order No. 2 to architectural and engineering Contract 4937 for street repair services for Montgomery and Prince George's Counties, Maryland to Fort Myer Construction Corporation, Section E, in the amount of \$875,000.00. Vice Chair Starks seconded the motion. The motion carried with three affirmative votes. Commissioner Miller voted nay.

Contract 4937, Change Order 4. Commissioner Agarwal moved that the Commission approve Change Order 4 to architectural and engineering Contract 4937 for street repair services for Montgomery and Prince George's Counties, Maryland to Manuel Luis Construction Company, Sections A, B, C, D, and F in the amount of \$3,000,000.00. Vice Chair Starks seconded the motion. The motion carried with three affirmative votes. Commissioner Miller voted nay.

Contract CD3543A/B/C03. Commissioner Agarwal moved that the Commission approve change order 48 to increase the authority by \$13,497 in Contract CD3543A/B/C03 that covers construction of wastewater treatment plant UV disinfection to Norair Engineering Corporation. Commissioner Miller seconded the motion. The motion carried with four affirmative votes.

Finance Office

Front Foot Benefit Charge/2008 Deferred House Connection Levy.

Commissioner Miller moved that the Commission approve the Front Foot Benefit Charge and Deferred House Connection Levy for 2008 which is comprised of 423 new or reclassified assessments. Commissioner Agarwal seconded the motion. The motion carried with four affirmative votes.

Payoff of Retirement Plan, State Separation Payment Schedule.

Commissioner Agarwal moved that the Commission approve payment of the payoff balance owed the State of Maryland on the WSSC Employees' Retirement Plan, State Separation Payment Schedule which is estimated to be \$6.8 million. Chair Mandel seconded the motion. The motion carried with three affirmative votes. Vice Chair Starks abstained because she did not have enough information to register her vote.

April 2008 Status Report. There were no questions on this report and Commissioners were advised it had been transmitted to the counties.

At 4:00 p.m. the Auditorium session ended and the meeting moved to Commissioners' Conference Room.

COMMISSIONERS' CONFERENCE ROOM

Engineering & Construction

Contract BR/CR4721A07. Commissioners were briefed on this water sewer main reconstruction project for Kemp Mill Estate in Montgomery County.

Contract AC4818A08. Commissioners were briefed on this contract for area water and sewer house connections in Montgomery County.

Contract RC4852A08. Commissioners were briefed on this contract for area sewer renewal in Prince George's County.

FOG Update. Commissioners were briefed on the changes to the Plumbing Code to accommodate the necessary changes to the Fats, Oil and Grease (FOG) program as required by the Sanitary Sewer Overflow Consent Decree with the U.S. Department of Justice.

Logistics

Contract 5323. Commissioners were briefed on the dry barrel fire hydrant contract. There was a comment from Norma Byrd of BPC, Inc. regarding the dramatic increase in the price of scrap iron that had a pricing impact on this contract.

Contract 5295. Commissioners were briefed on the gate valves and accessories contract.

Interim General Manager's Report

Ms. Daniel provided Commissioners an update on the progress with repairing the 48" water main break. She brought a physical sample of the composition of a pipe to demonstrate to Commissioners how the break occurred. She provided a brief list of lessons learned from the management of customer relations regarding this type of major break in service that led to a boil water alert. She noted that WSSC will work with the counties to improve the emergency notification process. There were questions regarding how restaurants and other similar commercial establishments were notified and then closed as a result of the boil water alert.

Next, Ms. Daniel discussed the disruption in service to the WSSC Centralized Bidder Registration (CBR) system. The system remains down while amendments to the security requirements are made. The vendor's failure to provide a backup system as called for in the contract was also discussed. Ms. Daniell was advised to set a date for the bi-

