

WASHINGTON SUBURBAN SANITARY COMMISSION

MINUTES OF THE COMMISSION MEETING

Wednesday, January 10, 2007

Laurel, Maryland

Chairman Prem Agarwal called the meeting to order at 8:45 a.m. in the Commissioners' Conference Room at the Richard G. Hocevar Building, 14501 Sweitzer Lane, Laurel, MD 20707, with due notice having been given to all members of the Commission and the public.

Vice Chair Botts, Commissioners Joyce Starks, Marc P. Lieber, Sandra Allen and Juanita Miller were present. Also, present were General Manager Andy Brunhart, General Counsel, Jerry Blask, and Corporate Secretary Charlett Bundy.

Agenda Approval

Commissioner Miller moved to approve the agenda. Vice Chair Botts seconded the motion. The motion carried with five affirmative votes (Commissioner Starks was temporarily absent from the room).

Vice Chair Botts moved to close the meeting pursuant to Maryland State Government Article, Subtitle 5, Section 10-508(a)(1) to discuss the reassignment of staff not able to compete for Commissioner Allen seconded the motion. The motion passed with five affirmative votes.

CLOSED SESSION - COMMISSIONERS' CONFERENCE ROOM

Human Resources

All six commissioners were present at the closed session as were Andy Brunhart, General Manager; Jerry Blask, General Counsel; Yvonne McKinney, HR Director; and Charlett Bundy, Corporate Secretary.

Commissioner Lieber made a five-part motion to approve a restructuring of the HR department. It failed for lack of a second. Commissioner Lieber then withdrew the first motion and moved that the "Commissioners direct staff to move forward with Option 6 as it has been described to us to restructure the HR Department." Vice Chair Botts seconded the motion. The vote on this motion was unanimous.

Commissioner Miller moved to close the closed session. Commissioner Lieber seconded the motion. The vote was unanimous. At 9:53 a.m. the morning closed session ended and the open meeting resumed.

Strategic Systems Management Office

Commissioners then moved to LK 121 as stated in the agenda to conduct the annual strategic plan review. They identified the areas of focus for staff for FY 2008. At the conclusion of that meeting Commissioners reached consensus that the focus areas for staff for FY 2008 would be: Human Resources Department, IT, Acquisitions/SLMBE, Infrastructure, and Ethics. These are the same five areas the Commissioner chose to focus on in the FY 2007 Strategic Plan. Three other items were placed on the planning table for FY 2009: Environment, New Revenue Resources, and Customers/Stakeholders. Commissioners then broke for lunch and resumed the meeting in the Commissioners' Conference Room.

**AFTERNOON SESSION -
COMMISSIONERS' CONFERENCE ROOM**

At 1:15 p.m. the Commission meeting was reconvened in the Commissioners' Conference Room. Commissioners participated in a conversation about ethics that was facilitated by Joan Dubinsky of the Rosentreter Group. At the conclusion of the presentation, the Chair created a Ethics Program Task Force. Vice Chair Botts and Commissioner Juanita Miller volunteered to be on the task force.

Commissioner Allen moved to close the meeting at 3:35 p.m. Commissioner Starks seconded the motion. Five affirmative votes caused the motion to carry (Commissioner Lieber was temporarily out of the room). At 3:40 p. the meeting was closed.

AFTERNOON CLOSED SESSION - COMMISSIONERS' CONFERENCE ROOM

All six commissioners were present at this closed session. Also present were: the General Manager, Andy Brunhart; General Counsel, Jerry Blask; and Corporate Secretary, Charlett Bundy.

Vice Chair Botts moved that the Commissioners direct the General Manager to move forward with hiring only a Deputy General Manager. Commissioner Miller seconded the motion. Commissioner Lieber abstained from the vote because he did not believe the vote was necessary. The motion received five "yea" votes so the motion carried.

Commissioner Allen moved to close the closed session and adjourn the meeting. Commissioner Starks seconded the motion. The vote was unanimous to close the closed session. At 4:40 p.m. the closed session ended and the meeting was opened for adjournment.

OPEN SESSION - Commissioners' Conference Room

ADJOURNMENT

Commissioner Allen moved to close the closed session and the meeting. At 4:41 p.m. the meeting was adjourned.

//signed//
Charlett Bundy, Esq.
Corporate Secretary