

The Consequences

There can be serious personal, legal and/or business consequences if a WSSC investigation reveals that an employee engaged in conduct constituting fraud, waste or abuse or for those who violate the WSSC Code of Ethics, the WSSC Fraud, Waste and Abuse Hotline Policy and/or the WSSC Comprehensive Whistleblower Protection Regulation. Violations could result in disciplinary action, up to and including release from employment, a public reprimand from the Board of Ethics, and/or court imposed civil fines. In addition, matters that are referred for criminal prosecution could result in imprisonment.

Calls to the Fraud, Waste and Abuse Hotline remain secure and will be promptly relayed by the Internal Audit Office for appropriate follow-up.

**1-877-WSSCFWA (1-877-977-2392)
or go to www.reportlineweb.com/wssc**



**Washington Suburban
Sanitary Commission**



14501 Sweitzer Lane, Laurel, MD 20707

WSSC is the 8th largest water and wastewater utility in the nation, with a network of more than 5,500 miles of fresh water pipe and nearly 5,400 miles of sewer pipeline. Serving customers in Prince George's and Montgomery counties since 1918, our drinking water has always met or exceeded federal standards.

www.wsscwater.com

**Do The
Right Thing**

Fraud, Waste and Abuse Hotline



You don't have to be sure it's wrong, to know it's not right. If you witness improper activities, unethical behavior, and/or suspect other incidents of wrongdoing in the workplace, please tell someone. The WSSC prohibits any conduct constituting fraud, waste and abuse; and expects known or suspected activities to be reported by employees and those covered or affected by the WSSC's policies.

Ways you can help:

- Read and become familiar with the WSSC's Fraud, Waste and Abuse Hotline Policy, Code of Ethics, the Comprehensive Whistleblower Protection Regulation, and Code of Conduct.
- Seek advice from your supervisor.
- Consult with the Ethics Officer or Internal Audit Office when you have questions.
- Report suspected fraud, waste and abuse, or an ethical issue by utilizing the WSSC's Fraud, Waste and Abuse Hotline.

Here are questions to consider when faced with suspected incidents of fraud, waste or abuse, or unethical behavior:

- Do these actions violate the WSSC's Fraud, Waste and Abuse Hotline Policy or Code of Ethics?
- Is this something that you would freely tell others about?
- Is this anything that would be considered illegal?
- Can these actions cause harm to you or anyone else, including but not limited to, the WSSC, the public, or a co-worker?

If you are not sure about the answers to these questions, please refer to the WSSC's Fraud, Waste and Abuse Hotline Policy, Code of Ethics, Code of Conduct, or contact the Ethics Officer.

If the answer is "Yes" to any of these questions, the activity is likely something you should avoid. And, if you witness behavior that fits any of these categories, action should be taken!

Any employee who reports fraud, waste or abuse is protected under the WSSC's Comprehensive Whistleblower Protection Regulation (see Human Resources Policy 3:18).

When reporting an incident of fraud, waste, abuse or an ethical issue, you can report it anonymously on the secure hotline or website, or provide your contact information. Call the Fraud, Waste and Abuse Hotline, 24/7/365 to speak to a representative at 1-877-WSSC-FWA (1-877-977-2392) or report on the web at www.reportlineweb.com/wssc.

To make an ethics inquiry, please contact the Ethics Officer at 301-206-8010 or send an email to #EthicsQuestions@wsscwater.com.

