



## WASHINGTON SUBURBAN SANITARY COMMISSION

14501 SWEITZER LANE • LAUREL, MARYLAND 20707  
301-206-8000

### BOARD OF ETHICS MEETING - AGENDA

Thursday, September 13, 2012 at 2:00 p.m.

COMMISSIONERS' CONFERENCE ROOM

RGH Lobby Level

Time	Item	Duration	Anticipated Action
2:00 PM	Call to Order	0:05	
<b>OPEN SESSION</b>			
2:05 PM	<b><u>Management Overview of their Organization</u></b> Ms. Yvonne McKinney, Director Human Resources Office	0:30	
2:35 PM	<b><u>Approval of Minutes</u></b> August 9, 2012	0:05	<b>Vote</b>
<b>OPEN SESSION</b>			
2:40 PM	<b><u>Other Matters of Discussion</u></b> 1) IT Update - System Upgrades (Mr. Lodhi) 2) Fraud, Waste, and Abuse Hotline Activity Report 3) Update - Lobbyist Awareness and Registration Campaign Plan (Ms. Neal and Mr. White) 4) Ethical Guidance re: Attendance at Conferences (Ms. Neal) 5) Ethics Office Monthly Report (Ms. Neal) 6) Board of Ethics Vacancy Announcement 7) Informational Items	0:35	
<b>CLOSED SESSION</b>			
<b>CLOSED SESSION APPROVAL</b>			
3:15 PM	Closed session pursuant to MD State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the August 9, 2012 closed session minutes; and Section 2-2 to discuss Advisory Opinion No. A-12-06; Section 2-5 to discuss the preliminary report regarding Complaint No. C-12-02.	0:02	<b>Vote</b>
<b>CLOSED SESSION</b>			
3:17 PM	Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code & Code of Ethics: 1) Section 10-508(a)(13) to approve closed session minutes for August 9, 2012 2) Advisory Opinion No. A-12-06 3) Update regarding Complaint Nos. C-12-01 and C-12-04 4) Dismissal - C-12-03	0:50	<b>Vote</b>
4:07 PM	<b>ADJOURNMENT</b>		
<b>FUTURE MEETING:</b>			
October 11, 2012	WSSC Board of Ethics Monthly Meeting, 2 PM 14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conference Room		