



Washington Suburban Sanitary Commission Regulatory Services Group Baseline Monitoring Report Form

BUSINESS OR AGENCY NAME: _____

SITE ADDRESS: _____

INDUSTRY CONTACT: _____

TITLE: _____

TELEPHONE NUMBER: _____

OWNER'S NAME: _____

I. INFORMATION ON PREVIOUS SUBMISSION

Has a Baseline Monitoring Report (BMR) been submitted for this industry?

☐ YES ☐ NO

If "YES" provide date of submission and the name of agency to which it was submitted. Attach a copy of the previously submitted material.

Date of submission: _____

Name of agency it was submitted to: _____

II. INDUSTRY INFORMATION

Check one: ☐ New Source ☐ Existing Source

A. List all environmental permits held by your company - (e.g. RCRA, NPDES, etc.).

Washington Suburban Sanitary Commission Regulatory Services Group Baseline Monitoring Report Form

II. INDUSTRY INFORMATION (cont'd)

B. Description of Operations - Include processes regulated by categorical standards. Attach a schematic drawing indicating, flow direction, process tank location, pretreatment system(s) and sampling point(s) location, and points of discharge from regulated processes into WSSC's sanitary sewer.

1. Describe the nature of the operation(s) regulated by categorical standards.

2. State a reasonable estimate of your average production rate.

3. List North American Industry Classification System (NAICS) codes for operations carried out by this facility.

4. Record the measurement of your regulated process wastewater flow(s) under the appropriate source. If unable to measure flows, provide estimated flows.

- a. Existing Source (measured gpd)

Process _____

daily average _____

daily maximum _____

Process _____

daily average _____

daily maximum _____

- b. New Source (estimated gpd)

Process _____

daily average _____

daily maximum _____

Process _____

daily average _____

daily maximum _____

Washington Suburban Sanitary Commission Regulatory Services Group Baseline Monitoring Report Form

II. INDUSTRY INFORMATION (cont'd)

C. Characterization of regulated wastestream(s).

If your industry is an existing source, you must monitor for the specified regulated pollutants by identifying the applicable Pretreatment Standards. This monitoring is required to quantify the concentration of regulated pollutants for all regulated wastestream(s). Attach actual and estimated daily maximum and average concentrations. If your industry is a new source, an estimated quantity may be reported if no historical data is available. Existing sources shall provide the following information:

1. Sample type (time proportioned, flow proportioned, grab);
2. Sample frequency;
3. Time, date, location of sampling event;
4. Methods of analysis;
5. Person(s) who performed sampling;
6. Person(s) who performed analysis;
7. Comparison of results with applicable pretreatment standards; state whether process discharges are in compliance with, or in violation of, applicable categorical pretreatment standards; and
8. Certification that sampling is representative of normal production.

D. If your industry is an existing source, are pretreatment standards being met on consistent basis ?

☐ YES ☐ NO

E. If pretreatment is necessary, include information on the pretreatment equipment you propose to install, or have installed, to meet applicable pretreatment standards.

**Washington Suburban Sanitary Commission
Regulatory Services Group
Baseline Monitoring Report Form**

III. SAMPLING REQUIREMENTS

A. Grab Sample

If your industry is required to sample for any of the following pollutants: pH, cyanide, total phenols, oil and grease, sulfide and volatile organics, a minimum of four (4) grab samples must be collected.

B. Composite Sample

For all other pollutants, a minimum of one 24-hour composite sample shall be collected using flow-proportional composite sampling. This requirement may be waived if the Industrial User demonstrates that flow-proportional sampling is not feasible. In such cases, samples may be composited through time-proportional composite sampling or through four (4) grab samples where the industry demonstrates that this will provide a representative sample of the effluent being discharged.

All samples shall be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists.

Sampling and analysis shall be performed in accordance with techniques prescribed in 40 CFR 136 and amendments thereto. Where 40 CFR 136 does not contain sampling or analytical techniques for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by WSSC.

**Washington Suburban Sanitary Commission
Regulatory Services Group
Baseline Monitoring Report Form**

IV. CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

* Signature of Authorized Representative / Date

Print Name

Title

Mail Completed Report To:

Washington Suburban Sanitary Commission
Regulatory Services Group
14501 Sweitzer Lane
Laurel, MD 20707

** Authorized Representative as defined in 40 CFR 403.12 (l) (1). See document titled "Signatory Authority: Designation of Authorized Representative."*