



WASHINGTON SUBURBAN SANITARY COMMISSION

14501 SWEITZER LANE • LAUREL, MARYLAND 20707
301-206-8000

BOARD OF ETHICS MEETING - AGENDA

Thursday, February 27, 2014 at 2:00 p.m.
COMMISSIONERS' CONFERENCE ROOM
LOBBY LEVEL

Time	Item	Duration	Anticipated Action
2:00 PM	Call to Order	0:05	
OPEN SESSION			
2:05 PM	Management Overview Derrick Phillips, Acting Team Chief Customer Relations	0:30	
2:35 PM	Approval of Minutes January 9, 2014	0:05	Vote
OPEN SESSION			
2:40 PM	Other Matters of Discussion: 1. Board of Ethics 2013 Annual Report Review 2. Ethics Office Monthly Report - Kim Neal 3. Draft Interview Panel COI Disclosure Form - Kim Neal/Heather Ashbury 4. Draft Exiting Employee Guidance regarding COE - Kim Neal 5. Chair Appointment - Board	0:35	Vote
3:15 PM	Informational Item: Fraud, Waste, and Abuse Hotline Activity Reports Update on Implementation of Social Media Policy- Jim Neustadt	0:20	
CLOSED SESSION APPROVAL			
3:35 PM	Closed session pursuant to Open Meetings Act § 10-508(a)(13) to approve January 9, 2014 closed session minutes and Code of Ethics § 2-2 to discuss Advisory Opinion 14-01 and 14-02, and § 2-4 to discuss Complaint 14-01	0:05	Vote
CLOSED SESSION			
3:40 PM	1) Approve closed session minutes for January 9, 2014 2) Advisory Opinion 14-01 3) Advisory Opinion 14-02 4) Complaint 14-01	0:20	Vote
4:00 PM	ADJOURNMENT	.	
FUTURE MEETING:			
03/13/14	WSSC Board of Ethics Monthly Meeting, 2 PM 14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conference Room		