

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA

**COMMISSION PUBLIC MEETING  
WEDNESDAY, NOVEMBER 16, 2011**

Time	Item	Anticipated Action
<b>1. OPEN SESSION AUDITORIUM</b>		
8:45 AM	<b>A. Pledge of Allegiance</b> <b>B. Approval of Agenda</b> <b>C. Approval of Minutes for October 19, 2011</b> <b>D. Retirees</b> <b>E. Communications Video</b> <b>F. Comments: Commissioners / Public / Media</b>	Action  Action
<b>2. STAFF REPORTS</b>		
9:05 AM	<b>A. General Manager's Office</b> Monthly Report	Information
9:50 AM	<b>B. Internal Audit Office</b> 1. Monthly Activity Report 2. External Audit Results 3. Resolution No. 2012-1942 to Amend Section 2-2 of the WSSC Code of Ethics 4. Resolution No. 2012-1943 to Amend Section 2-1 of the WSSC Code of Ethics	Discussion  Vote Vote
<b>3. NOVEMBER BRIEFING/ACTION CONTRACTS</b>		
10:05 AM	<b>A. Finance</b> 2012 Front Foot Benefit Rates and House Connection Charges  <b>B. Engineering and Construction</b> Construction Contracts a. AC521A11, Area Water/Sewer House Connections in Montgomery and Prince George's Counties	Discussion/ Action
<b>4. CONSENT CALENDAR - Resolution 2012-1944</b>		
10:35 AM	<b>Engineering and Construction</b> Construction Contracts a. AC521A11, Area Water/Sewer House Connections in Montgomery and Prince George's Counties	Vote
<b>5. BRIEFING/ACTION ITEMS</b>		
10:45 AM	<b>A. Engineering &amp; Construction/Office of the General Counsel</b> 1. Standard Procedure ENG 11-01 2. Design Manual Amendment 3. Intermunicipal Agreement Briefing  <b>B. Acquisition Office</b> Revised Contract Form  <b>C. Commission Office</b> 1. Sub-Committee Reports a. Governance/Personnel - I. 2012 Legislative Proposals/Outreach Strategy II. Compensation Committee b. Bi-County Infrastructure Funding c. Pension 2. Corporate Secretary's Report	

12:00 PM **LUNCH and Ethics Training for Commissioners**

**6. CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM**

1:00 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the October 19, 2011 Closed Session minutes and Section 10-508(a)(1) to discuss a personnel matter related to a direct report.

Vote  
Vote

**7. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM**

1:30 PM **Adjournment**

**Quorum Refund Hearing: Chevy Chase Club**

**8. FUTURE MEETINGS OF NOTE**

November 16, 2011 Public Hearing on Front Foot Benefit and House Connection Rates, 8:30 AM  
14501 Sweitzer Lane, Laurel, MD 20707

November 30, 2011 WSSC Employee Retirement Board, 3:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, 6109

December 8, 2011 WSSC Board of Ethics, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners Conf. Rm

December 14, 2011 WSSC Customer Advisory Board, 7:30 PM  
14501 Sweitzer Lane, Laurel, MD 20707, RM. LK-121

December 14, 2011 Personnel and Governance Committee, 8:00 AM  
14501 Sweitzer Lane, Laurel, MD 20707

December 14, 2011 WSSC Monthly Commission Meeting, 8:30 AM  
14501 Sweitzer Lane, Laurel, MD 20707