



Washington Suburban Sanitary Commission

AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, SEPTEMBER 15, 2010

Time	Item	Anticipated Action
1. OPEN SESSION AUDITORIUM		
8:30 AM	A. Approval of Agenda	Action
	B. Pledge of Allegiance (Staff, Honoree)	
	C. Administrative Matters: Approval of Minutes for August 18, 2010	Action
	D. Retirees	
	E. WSSC Employee at Work Video: Update on River Road Restoration	
	F. Comments and Intentions from Commissioners/ Public / Media	
2. STAFF REPORTS		
8:50 AM	A. General Manager's Office 1. Presentation of the 2009 National Association of Clean Water Agencies 2. Monthly Report	Information
9:35 AM	B. Internal Audit Office 1. Monthly Activity Report 2. Resolution 2011-1894 Approval of FY 2011 Risk-Based Audit Plan 3. Acquisition Audit Summary	Discussion Action
3. SEPTEMBER BRIEFING / ACTION ITEMS		
10:05 AM	A. Engineering and Construction Contract AC5034A09, Area Lateral Construction, Exercise Option	Action
	B. Finance 1. Resolution 2011-1890: Reappointment of Employee Representative to WSSC Employees' Retirement Board Trustees (Briefed August 18, 2010) 2. Schedule for Approving 2011 Front Foot Benefit Charges and House Connection Rates	Action
	C. Human Resources Domestic Partner Benefits	Action
4. CONSENT CALENDAR		
11:05 AM	Resolution 2011-1893 Approving Items Briefed September 15, 2010: A. Engineering and Construction Contract AC5034A09, Area Lateral Construction, Exercise Option B. Finance Schedule for Approving 2011 Front Foot Benefit Charges and House Connection Rates C. Human Resources Domestic Partner Benefits	Action
5. DEPARTMENT BRIEFINGS		
11:15 AM	A. Engineering and Construction 1. Contract BM4620A07, Power Reliability/Arc Flash Study 2. Contract RC4957A09, Area Lateral Renewal Construction, Exercise Option, B. Customer Care Team Contract 1079 Valve and Fire Hydrant Exercising Program, Option Year C. SLMBE Office Legislative Report	
12:00 PM	LUNCH	

OPEN SESSION RESUMED -- AUDITORIUM

5. DEPARTMENT BRIEFINGS, Continued

1:00 PM **D. Intergovernmental Relations Office**
Legislative Update

Action

E. Consent Decree Briefing

6. COMMISSIONERS' ITEMS

- 2:30 PM **A. COMMISSIONERS' REPORTS**
1. Chair's Comments
 2. Working Group Reports
 - a. Governance/Personnel:
 - Access to Closed Minutes Policy - Revision
 - Standard Procedure for Archiving Agendas/Minutes on wsscwater.com
 - b. Ad Hoc Reports
 - c. Institutional Processes Oversight
 - i. Report of the WSSC Employees' Retirement Board of Trustee Meeting
 - ii. Acquisition Document Tracking
 - d. Infrastructure Funding & Fiscal Budget
 - i. Meeting Notes
 - ii. Upcoming Meeting Dates
 3. Corporate Secretary
Monthly Report
 4. Continued Business
 - a. Governance/Personnel Matters
 - i. Procedure for Paying for Legal Fees of Commissioners
 - ii. Procedure for Commissioners' Response Under the WSSC Communications Policy
 - iii. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports
 - b. Institutional Processes Oversight

7. EXECUTIVE SESSION COMMISSIONERS' CONFERENCE ROOM

3:15 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the August 18, 2010 Executive Session minutes.

Action

8. OPEN SESSION - RESUMED COMMISSIONERS' CONFERENCE ROOM

3:30 PM **ADJOURNMENT**

FUTURE MEETINGS OF NOTE

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| September 15, 2010 | CIP Public Hearing, Montgomery County, 7:30 p.m.
Stella B. Werner Bldg. 7th Floor Hearing Room
100 Maryland Ave., Rockville |
| September 15, 2010 | Personnel and Governance Committee, 8:00 AM
14501 Sweitzer Lane, Laurel, MD 20707 |
| September 16, 2010 | CIP Public Hearing, Prince George's County, 7:30 p.m.
RMS Bldg., Room 308
1400 McCormick Drive, Largo |
| September 29, 2010 | WSSC Employee Retirement Board, 3:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners' Conf. Rm |
| October 13, 2010 | WSSC Customer Advisory Board, 7:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6104 |
| October 14, 2010 | WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Gen Counsel. Conf. Rm |
| October 20, 2010 | Personnel and Governance Committee, 8:00 AM
14501 Sweitzer Lane, Laurel, MD 20707 |
| October 20, 2010 | WSSC Monthly Commission Meeting, 8:30 AM
14501 Sweitzer Lane, Laurel, MD 20707, Auditorium |