

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, JULY 20, 2011

Time	Item	Anticipated Action
1. OPEN SESSION AUDITORIUM		
8:30 AM	A. Pledge of Allegiance	Action
	B. Approval of Agenda	
	C. Approval of Minutes for June 15, 2011	Action
	D. Joyce Starks Engineering Scholarship Award	
	E. Retirees	
	F. Communications Video	
	G. Comments: Public / Media / Commissioners	
2. STAFF REPORTS		
9:00 AM	A. General Manager's Office Monthly Report	Information
9:30 AM	B. Internal Audit Office 1. Monthly Activity Report	Discussion
3. JUNE BRIEFING/ACTION CONTRACTS		
10:00 AM	A. Finance 1. Resolution 2012-1928, Resolution Authorizing the Issuance of Water Supply Bonds of 2011 2. Resolution 2012-1929, Resolution Authorizing the Issuance of Sewage Disposal Bonds of 2011 3. Resolution 2012-1930, Resolution Authorizing the Issuance of General Construction Bonds of 2011 4. Resolution 2012-1931, Resolution Providing for the Public Sale, and the Publication of the Notice of Sale, of Water Supply Bonds of 2011, Sewage Disposal Bonds of 2011, and General Construction Bonds of 2011, and Providing for the Consolidation of Such Bonds for Issuance,	Discussion/ Action
10:30 AM	B. Engineering and Construction <u>1. Architect/Engineer Contracts</u> a. BD4144A05, Amendment #2, Design Services During Construction, Duckett Dam b. BF5157A10, Potomac WFP Outdoor Sub Station Number 2 Replacement <u>2. Construction Contracts</u> a. BR5009A09, Water Main Replacement, District Heights I b. BR4874A08, Water Main and WHC Replacement/Restoration, Cedar Parkway, Chevy Chase c. CD4260A05, Seneca ENR <u>3. Goods and Services</u> a. RFP 1050, Consultant Inspection	
4. CONSENT CALENDAR - Resolution 2012-1927		
11:30 AM	A. Engineering and Construction <u>1. Architect/Engineer Contracts</u> a. BD4144A05, Amendment #2, Design Services During Construction, Duckett Dam b. BF5157A10, Potomac WFP Outdoor Sub Station Number 2 Replacement <u>2. Construction Contracts</u> a. BR5009A09, Water Main Replacement, District Heights I b. BR4874A08, Water Main and WHC Replacement/Restoration, Cedar Parkway, Chevy Chase c. CD4260A05, Seneca ENR <u>3. Goods and Services</u> a. RFP 1050, Consultant Inspection	

5. BRIEFING/ACTION ITEMS: Policies / Regulations

- 11:40 AM **A. Small Local Minority Business Enterprise Office (Briefing)**
Resolution 2011-1922 Adoption of Amended Small Local Business Enterprise Program SP 11-01 (SLBE Program compliance and align with MBE Program)
- B. Performance Measures Briefing**
Acquisition and SLMBE Update (Follow-up from June Commission Retreat)
- C. Finance**
WSSC's Proposed Six-Year Capital Improvements Program, Fiscal Years 2013-2018
- D. General Counsel's Office**
Amendment to the WSSC Bylaws reconciling a provision in the standard procedure for payment of legal fees approved at the June 15, 2011 Commission Meeting.
- 12:30 PM **LUNCH**
- 1:15 PM Commission Office
1. Sub-Committee Reports
- a. Governance/Personnel -
- i. Governance Policy, Sections: 2.1, 2.2, 2.4, 3.0, 12, 14
- ii. Commissioners' Travel Policy
- iii. GM Delegation of Authority
- b. Bi-County
- c. Pension
2. Corporate Secretary's Report
3. Continued Business
- a. Governance/Personnel Committee:
- i. Procedure for Commissioners' Response Under the WSSC Communications Policy
- ii. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports

6. CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM

- 1:45 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the June 15, 2011 Executive Session minutes; Section 10-508(a)(1) to discuss performance evaluation of a direct report; and Section 10-508(a)(7) to receive legal advice on a recent court decision and other potential litigation.

7. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

- 2:45 PM Adjournment
Refund Hearing: Chevy Chase Club

8. FUTURE MEETINGS OF NOTE

- July 27, 2011 WSSC Employee Retirement Board, 3:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, 6109
- August 11, 2011 WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners Conf. Rm
- August 17, 2011 Personnel and Governance Committee, 8:00 AM
14501 Sweitzer Lane, Laurel, MD 20707
- August 17, 2011 WSSC Monthly Commission Meeting, 8:30 AM
14501 Sweitzer Lane, Laurel, MD 20707