

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, JUNE 15, 2011

Time	Item	Anticipated Action
1. OPEN SESSION AUDITORIUM		
8:30 AM	A. Pledge of Allegiance	Action
	B. Approval of Agenda	
	C. Approval of Minutes for May 18 and June 1, 2011	Action
	D. Berger Scholarship Awards	
	E. Retirees	
	F. Communications Video	
	G. Administrative Matters	
	1. Election of Officers	
	2. FY 12 Commission Meeting Dates	
	3. Committee Assignments	
	H. Comments: Public / Media / Commissioners	
2. STAFF REPORTS		
9:15 AM	A. General Manager's Office Monthly Report	Information
9:45 AM	B. Internal Audit Office 1. Monthly Activity Report	Discussion
3. JUNE BRIEFING/ACTION ITEMS		
	A. Finance	Discussion/ Action
	1. Resolution 2011-1917 Adopting WSSC FY 2012 Systems Development Charge	
	2. Resolution 2011-1918 Adopting WSSC 2012 Operating and Capital Budgets	
	3. Resolution 2011-1919 Adopting WSSC FY 2012 Six-Year Capital Improvements Program for Fiscal Years 2012-2017	
	4. Resolution 2011-1921 Reappointing Marita Brown to the WSSC Employees' Retirement Plan Board of Trustees	
	5. Front Foot Benefit Charges and Deferred House Connection Charges 2011 Assessment Levy	
	B. Logistics	
	1. Contract 5723A, Regular Unleaded Gasoline	
	2. Contract 5723B, Regular Unleaded Gasoline	
	3. Contract 6035, Dry Barrel Fire Hydrants	
	4. Contract 6023, Mechanical Joint Gate Valves	
10:05 AM	C. Engineering and Construction	
	1. Architect/Engineer Contracts	
	BE4507A06, Clinton Zone Water Storage and Transmission Improvement Study	
	2. Construction Contracts	
	a. BRMV4889C08, Water Main Replacement, Riverdale III	
	b. BR5046A09, Large Water Main Replacement, Bradley Boulevard	
	c. BR5111A10, Water Main Replacement, Capitol Heights	
	d. BR4962A09, Water Main Replacement, Bethesda	
	e. CP4232C05, Marlboro Meadows Force Main	
	f. CP4232D05, Marlboro Meadows Waste Water Pump Station	
	g. C15180A11, Sanitary Sewer Main, Sewer House Connection and Manhole Repair, Monocacy Creek, Muddy Branch, and Dulles Interceptor Basins	
	h. PM5179A11, Sanitary Sewer Main, Sewer House Connection and Manhole Repair, Replacement and Renewals in Paint Branch Basin	
	i. PM52390A11, Lateral/Sewer House Connection Inspection and Renewals in Montgomery and Prince George's Counties	
	j. BR/CR4762B08, Change Order 4, Over-run in Non-state Road Pavement Replacement.	

4. CONSENT CALENDAR - Resolution 2011-1920

- 11:35 AM **A. Finance** Action
1. Front Foot Benefit Charges and Deferred House Connection Charges 2011 Assessment Levy
- B. Logistics**
1. Contract 5723A, Regular Unleaded Gasoline
 2. Contract 5723B, Regular Unleaded Gasoline
 3. Contract 6035, Dry Barrell Fire Hydrants
 4. Contract 6023, Mechanical Joint Gate Valves
- C. Engineering and Construction**
1. Architect/Engineer Contracts
BE4507A06, Clinton Zone Water Storage and Transmission Improvement Study
 2. Construction Contracts
 - a. BRMV4889C08, Water Main Replacement, Riverdale III
 - b. BR5046A09, Lage Water Main Replacement, Bradley Boulevard
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 - d. BR4962A09, Water Main Replacement, Bethesda
 - e. CP4232C05, Marlboro Meadows Force Main
 - f. CP4232D05, Marlboro Meadows Waste Wate Pump Station
 - g. C15180A11, Sanitary Sewer Main, Sewer House Connection and Manhole Repair, Monocacy Creek, Muddy Branch, and Dulles Interceptor Basins
 - h. PM5179A11, Sanitary Sewer Main, Sewer House Connection and Manhole Repair, Replacement and Renewals in Paint Branch Basin
 - i. PM5239A11, Lateral/Sewer House Connection Inspection and Renewals in Montgomery and Prince George's Counties
 - j. BR/CR4762B08, Change Order 4, Over-run in Non-state Road Pavement Replacement.
- D. Human Resources**
Domestic Partner Benefit Policy
- E. General Counsel's Office**
Procedure For Obtaining Payment Of, Or Reimbursement For, Outside Legal Expenses of An Incumbent or Former Commissioner

5. DEPARTMENT BRIEFINGS / ACTION

- 11:45 AM **A. Customer Care**
Resolution 2011-1913 Amended Mixed Use Billing Policy
- B. Small, Local and Minority Business Enterprise**
Resolution 2011-1922 Adoption of SP SLBE 11-01
- 12:30 PM **LUNCH**
- 1:00 PM **BRIEFINGS:**
- A. Engineering & Construction - Consent Decree Quarterly Update**
- B. Finance**
1. Employees Retirement Plan
 2. WSSC Retiree Other Post Employment Benefit Trust Accounting for 2010
- 2:00 PM **Commission Office**
1. Sub-Committee Reports
 - a. Governance/Personnel - Update on Ethics Officer Activities
 - b. Bi-County
 - c. Pension
 2. Corporate Secretary's Report
 3. Continued Business
 - a. Governance/Personnel Committee:
 - i. Procedure for Commissioners' Response Under the WSSC Communications Policy
 - ii. Procedure for Commissioners' Management of Grievances Against Commissioners' Direct Reports

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

6. CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM

- 3:00 PM Closed pursuant to Maryland State Government Article 10, Subtitle 5, Section 10-508(a)(13) to approve the May 18, 2011 Executive Session minutes; and Section 10-508(a)(1) to discuss performance evaluation of a direct report.

7. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

FUTURE MEETINGS OF NOTE

- July 14, 2011 WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners Conf. Rm
- July 20, 2011 Personnel and Governance Committee, 8:00 AM
14501 Sweitzer Lane, Laurel, MD 20707
- July 20, 2011 WSSC Monthly Commission Meeting, 8:30 AM
14501 Sweitzer Lane, Laurel, MD 20707
- June 29, 2011 WSSC Employee Retirement Board, 3:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, 6109