



# WASHINGTON SUBURBAN SANITARY COMMISSION

14501 SWEITZER LANE • LAUREL, MARYLAND 20707  
301-206-8000

## BOARD OF ETHICS MEETING - AGENDA

Thursday, April 11, 2013 at 2:00 p.m.  
COMMISSIONERS' CONFERENCE ROOM  
LOBBY LEVEL

Time	Item	Duration	Anticipated Action
2:00 PM	Call to Order	0:05	
<b>OPEN SESSION</b>			
2:05 PM	<b><u>Management Overview of their Organization</u></b> Thomas A. Traber Finance Office	0:45	
2:50 PM	<b><u>Approval of Minutes</u></b> 1. March 14, 2013	0:05	Vote
<b>OPEN SESSION</b>			
2:55 PM	<b><u>Other Matters of Discussion:</u></b> 1) Ethics Office Monthly Report - (Ms. Neal) 2) Status of Administrative Assistant Recruitment (General Info) - (Ms. Neal) 3) "DRAFT" Resolution No. 2013-2008 Transmittal of BOE Annual Report  <b><u>Informational Items:</u></b> 1. Fraud, Waste, and Abuse Activity Reports 2. Status of BOE Vacancy	0:20	
<b>CLOSED SESSION</b>			
<b>CLOSED SESSION APPROVAL</b>			
3:15 PM	Closed session pursuant to Open Meetings Act, Section 10-508(a)(13) to approve the March 14, 2013 closed session minutes, Section 2-3 to finalize Waiver No. W-13-02, and Section 2-5 to discuss Preliminary Report for Complaint No. C-12-05, discuss C-13-01, Request for an Extension; discuss status of C-13-02, follow-up on C-13-03, discuss C-13-04, and Section 3, Confidential Matter	0:02	Vote
<b>CLOSED SESSION</b>			
3:17 PM	1) Approve closed session minutes for March 14, 2013 2) Waiver No. W-13-02 3) Complaint No. C-12-05 4) Complaint No. C-13-01 - Request for an Extension 5) Complaint No. C-13-02 - Ms. Ashbury to discuss Hearing Date 6) Complaint No. C-13-03 - Ms. Ashbury to provide follow-up status 7) Complaint No. C-13-04 8) Confidential Matter	0:50	Vote  Vote
4:07 PM	<b>ADJOURNMENT</b>		
<b>FUTURE MEETING:</b>			
May 9, 2013	WSSC Board of Ethics Monthly Meeting, 2 PM 14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conference Room		