



# WASHINGTON SUBURBAN SANITARY COMMISSION

14501 SWEITZER LANE • LAUREL, MARYLAND 20707  
301-206-8000

## BOARD OF ETHICS MEETING - AGENDA

Thursday, March 14, 2013 at 2:00 p.m.  
COMMISSIONERS' CONFERENCE ROOM

LOBBY LEVEL

**REVISED 03/14/13**

Time	Item	Duration	Anticipated Action
2:00 PM	Call to Order	0:05	
<b>OPEN SESSION</b>			
2:05 PM	<b><u>Management Overview of their Organization</u></b> <b>Ms. Towanda Livingston</b> <b>Small, Local Minority Business Enterprise Office (SLMBE)</b>	0:30	
2:35 PM	<b><u>Approval of Minutes</u></b> 1. February 14, 2013	0:05	<b>Vote</b>
<b>OPEN SESSION</b>			
2:40 PM	<b><u>Other Matters of Discussion:</u></b> 1) Ethics Office Monthly Report - (Ms. Neal) 2) Status of Administrative Assistant Recruitment (General Info) - (Ms. Neal) 3) Lobbyist Registration Form  <b><u>Informational Items:</u></b> 1. Fraud, Waste, and Abuse Activity Reports	0:20	
<b>CLOSED SESSION</b>			
<b>CLOSED SESSION APPROVAL</b>			
3:00 PM	Closed session pursuant to Open Meetings Act, Section 10-508(a)(13) to approve the February 14, 2013 closed session minutes, Section 2-3 to discuss Waiver Nos. W-13-01 and <b>W-13-02</b> , and Section 2-5 to discuss Preliminary Report for Complaint No. C-13-02	0:02	<b>Vote</b>
<b>CLOSED SESSION</b>			
3:02 PM	1) Approve closed session minutes for February 14, 2013 2) Waiver No. W-13-01 <b>3) Waiver No. W-13-02</b> 4) Complaint No. C-13-02	0:30	<b>Vote</b>
3:32 PM	<b>ADJOURNMENT</b>		
<b>FUTURE MEETING:</b>			
April 11, 2013	WSSC Board of Ethics Monthly Meeting, 2 PM 14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conference Room		