



# Washington Suburban Sanitary Commission

## Plumber Insurance Certificates

Effective immediately, all updates for insurance certificates should be submitted to [insurancecertificate@wsscwater.com](mailto:insurancecertificate@wsscwater.com) or faxed to (301) 206-8884. Please note the following revised policies and procedures for processing insurance certificates:

- We require 72 hours to process requests to update insurance certificate expiration dates
- Only evidence of an annual renewal is acceptable. We do not provide short-term extensions, e.g. 2 weeks, for insurance certificates.
- Please plan ahead and direct your insurance broker/agent to send proof of your annual renewal via email to [insurancecertificate@wsscwater.com](mailto:insurancecertificate@wsscwater.com) or fax to (301) 206-8884.