



WASHINGTON SUBURBAN SANITARY COMMISSION

14501 SWEITZER LANE • LAUREL, MARYLAND 20707
301-206-8010

BOARD OF ETHICS MEETING AGENDA

Thursday, November 10, 2016 at 2:00 p.m.
COMMISSIONERS' CONFERENCE ROOM (Lobby Level)

Time	Item	Duration	Anticipated Action
2:00 PM	Call to Order	0:05	
OPEN SESSION			
2:05 PM	<u>Executive Leader Meetings</u> Carla Reid, General Manager/CEO	0:45	
2:50 PM	<u>Approval of Open Session Minutes</u> Thursday, October 13, 2016	0:05	Vote
2:55 PM	<u>Matters of Discussion</u> Ethics Office Monthly Report	0:35	
	<u>Informational Items</u> Fraud, Waste, and Abuse Hotline Activity Reports Delinquent Financial Disclosure Filer(s)		
CLOSED SESSION APPROVAL			
3:30 PM	Closed session pursuant to General Provisions Article § 3-305(b)(13) to approve October 13, 2016 Closed Meeting Minutes; General Provisions Article § 3-305(b)(13) and Code of Ethics § 2-4 to address two Complaints, Article § 3-305(b)(7) to obtain legal advice regarding a draft policy, a potential Complaint and two Complaints, and Article § 3-305(b)(11) to prepare a required examination.	0:05	Vote
CLOSED SESSION			
3:35 PM	1) Approval of Closed Session Minutes for October 13, 2016 2) Demonstration of the ethics training modules in development 3) Anti-Nepotism policy (draft) review 4) Potential Complaint (HS) 5) Complaint 16-02 6) Complaint 16-03	1:45	Vote
OPEN SESSION			
5:20 PM	Unfinished Business		
ADJOURNMENT			
FUTURE MEETING			
December 8, 2016	WSSC Board of Ethics Monthly Meeting, 2:00 PM 14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conference Room		