



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of Commission Package is to request approval to award Contract No. 16538 for Wastewater Engineering Services to RJN Group, Inc. The contract has a three (3) years Base Term and One (1) two-year Option Term if exercised by the Commission. The contract has a Base Term Not to Exceed (NTE) amount of \$3,000,000.00 and Option Term NTE amount of \$2,000,000.00. The total Contract amount to be approved is \$5,000,000.00.

Basis of Award: This solicitation is being awarded to the firm deemed as the most advantageous to WSSC Water, taking into consideration the evaluation factors set forth in the Request for Proposals.

PROJECT OVERVIEW:

The scope of this project is to establish a Basic Ordering Agreement with a Consultant to perform general wastewater engineering services for Sewer Basins throughout the Commission's Sanitary Sewer District.

CONTRACT DATA:

CONTRACT NO.:	16538	CUMULATIVE CONTRACT AMOUNT:	\$5,000,000.00
CONTRACT TERM:	5 YEARS	CONTRACT TYPE:	PROFESSIONAL SERVICES
PROCUREMENT TYPE:	RFP	OPTION TERM:	ONE, TWO-YEAR
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input type="checkbox"/> PRINCE GEORGE'S COUNTY <input checked="" type="checkbox"/> BOTH	OSDI CONCURRENCE:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AWARDEE INFORMATION:

AWARDEE:	RJN GROUP, INC.
CONTRACT AMOUNT:	\$5,000,000.00
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

MBE/SLBE SUBCONTRACTING REQUIREMENT: 20%

AFRICAN AMERICAN ASIAN AMERICAN NATIVE AMERICAN
 HISPANIC AMERICAN WOMEN OWNED WSSC-SLBE APPROVED

SUBCONTRACTORS (OSDI APPROVED SUBCONTRACTING PLAN)	PROFFERED PERCENTAGE	CLASSIFICATION	SUMMARY OF SERVICES
ENVIRON-CIVIL ENGINEERING, LTD	9.00%	MBE	Performance Assessment, I/I Analysis & Modeling and Engineering Support Services
CHESAPEAKE ENVIRONMENTAL MANAGEMENT	2.00%	MBE	Surveying, Stream Assessment & Environmental/Engineering Support Services
REVIERA ENTERPRISES, INC.	5.00%	MBE	CCTV Inspection & Field Support Services


PEER CONSULTANTS, P.C.	4.00%	MBE	Data Management/GIS & Engineering Support Services
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STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CONTRACT NO. 16538 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD.
MICHAEL D. JACKSON BUYER INITIALS MDJ

Legal Form and Sufficiency Review

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

DocuSigned by:

9AD1E0AB7A4F4AF7
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

General Counsel's Office

COMMITTEE REVIEW & APPROVAL

DocuSigned by:

Damion Lampley

Jan 8, 2021 | 10:25 AM EST

Damion Lampley
Director, Utility Services

Date

DocuSigned by:

Courtney J. Edmonds

Jan 8, 2021 | 11:58 AM EST

Courtney J. Edmonds
OSDI Director

Date

DocuSigned by:

Caprecia M. Poole-Williams

Jan 8, 2021 | 12:00 PM EST

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

DocuSigned by:

James Price

Jan 8, 2021 | 12:34 PM EST

James A. Price, Jr.
Deputy GM for Operations

Date

DocuSigned by:

Carla Reid

Jan 9, 2021 | 12:52 PM EST

Carla A. Reid
General Manager/CEO

Date

- This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

- This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

/

COMMISSION

Date



SOLICITATION:	16538	DATE:	10/5/2020
		TIME:	11:59 pm
		LOCATION:	Microsoft Teams
Title:	Wastewater Engineering Services		
ENGINEER'S ESTIMATE	[REDACTED]	RECORDED BY:	MDJ

	NAME OF BIDDER
1.	AECOM Technical Services, Inc.
2.	Brown and Caldwell
3.	Johnson, Mirmiran & Thompson, Inc.
4.	RJN Group, Inc.
5.	Whitman Requardt and Associates, LLP
6.	



Memorandum

January 4, 2021

To: Commissioners DS
CR

Thru: Carla A. Reid
General Manager/CEO

Thru: Joseph F. Beach DS
JFB
Deputy General Manager for Administration

From: Courtney J. Edmonds, Director DS
CJE
Office of Supplier Diversity & Inclusion

Subject: (Revision #2) Review of Request for Award of Contract No. 16538 Wastewater Engineering Services

The Office of Supplier Diversity & Inclusion ("OSDI") has reviewed the request for Award of Contract No. 16538 Wastewater Engineering Services. In accordance with MBE Program Regulation (WSSC Water Code of Regulations Chapter 6.30) and SLBE Program Regulation (WSSC Water Code of Regulations Chapter 6.35), this solicitation was advertised with a 18.00% Minority Business Enterprise and Small Local Business Enterprise (MBE/SLBE) subcontracting requirement that can only be satisfied by WSSC Water-Approved SLBEs (SLBE only or SLBE-SDVs) and the following qualified and certified-MBE firms: African American, Asian American, Hispanic American and Female/Woman-Owned.

This Solicitation was advertised in WSSC Water's Supplier Portal System and through the Commission's normal procurement process. An Evaluation Committee was established with defined evaluation criteria. Six hundred seventy-six (676) firms were notified, seventy-three (73) firms downloaded the solicitation and five (5) proposals were received.

RJN Group, Inc., a majority-owned firm located in Baltimore, Maryland has been recommended for award by the Procurement Office. The contract value is \$3,000,000.00 with a Base Term of Three (3) Years and One (1) Two-Year Option Term.

Listed below is the OSDI determination of the most responsive and responsible proposer deemed by the Procurement Office:

Prime/Bidder	Responsive to OSDI Solicitation Requirements	Subcontractors	Proffered Percentage	Summary of Services	Plan Validated
RJN Group, Inc. Baltimore, Maryland Contract Value: \$3,000,000.00 MBE Subcontracting: 20.00% (\$600,000.00)	Yes	^Environ-Civil Engineering, LTD (MDOT #97-176 African American) Columbia, Maryland	9.00% (MBE)	Performance Assessment, I/I Analysis & Modeling, and Engineering support services	Yes
		Chesapeake Environmental Management (MDOT #94-175 Female/Woman-Owned) Bel Air, Maryland	2.00% (MBE)	Surveying, stream assessment, & environmental/engineering support services	Yes
		Riviera Enterprises, Inc. (MDOT #93-080 African American) Forestville, Maryland	5.00% (MBE)	CCTV inspection & field support services	Yes
		Peer Consultants, P.C. (CRMSDC #CR15428 African American Female/Woman-Owned) Washington, D.C.	4.00% (MBE)	Data Management/GIS & engineering support services	Yes

^{*}WSSC Water-Approved SLBE Firm

All firms are registered in WSSC Water's Supplier Portal System.

The OSDI concurs with the Award of Contract No. 16538 Wastewater Engineering Services to RJN Group, Inc.

Should you require any additional assistance, please contact the Office of Supplier Diversity & Inclusion at 301-206-8800.

CJE/ag/ljm

cc: Procurement Office