







COMMISSION SUMMARY

AGENDA CATEGORY: Finance Office

ITEM NUMBER:


DATE: May 20, 2020


SUBJECT	Approve Front Foot Benefit Appeal Hearings & Hearing Officer
SUMMARY	Set hearing date for FFBC Appeal Hearings by conference call and select one Commissioner or designee to serve as Hearing Officer.
SPECIAL COMMENTS	N/A
CONTRACT NO./ REFERENCE NO.	N/A
COSTS	N/A
AMENDMENT/ CHANGE ORDER NO. AMOUNT	N/A
MBE PARTICIPATION	N/A
PRIOR STAFF/ COMMITTEE REVIEW	Carla A. Reid, General Manager/CEO 
PRIOR STAFF/ COMMITTEE APPROVALS	Joseph F. Beach, Deputy General Manager for Administration  Patricia A. Colihan, Chief Financial Officer  Sheila R. Finlayson, Corporate Secretary 
RECOMMENDATION TO COMMISSION	Approve request to set hearing date by conference call and select Commissioner or designee to serve as Hearing Officer.
COMMISSION ACTION	





Interoffice Memorandum

TO: COMMISSIONERS

THRU: CARLA A. REID, GENERAL MANAGER/CEO  ^{DS}

THRU: JOSEPH F. BEACH, DEPUTY GENERAL MANAGER FOR ADMINISTRATION  ^{DS}

THRU: PATRICIA A. COLIHAN, CHIEF FINANCIAL OFFICER  ^{DS}

FROM: ANGELA MAKLE FORTUNE, REVENUE DIVISION MANAGER  ^{DS}

DATE: MAY 20, 2020

SUBJECT: FRONT FOOT BENEFIT APPEAL HEARINGS

In early spring, following the completion of the previous year's water and sewer line construction and/or connections to service, affected property owners are notified in writing of their front foot benefit assessments. Customers are directed to contact Property Assessments staff with any questions or concerns they may have about the proposed assessment. The notice also provides a date and time for an Assessment Appeal Informal Hearing with a WSSC Water Commissioner or designee for any customer who remains concerned that the proposed assessment is in error.

We anticipated the hearing would be held on May 20th. Due to a conflict with other Commission business, we will be requesting your approval of another date for the 2020 Front Foot Benefit Assessment Appeal Informal Hearings. In addition, we are requesting that one Commissioner or designee be selected to serve as the hearing officer. Customers have been advised to contact us by May 15th if they are planning to appeal. A hearing will be scheduled by conference call on a date that is mutually convenient for the Commissioner or designee and customer(s).