



COMMISSION PACKAGE

ACTION REQUESTED:

Purpose of this Commission Package is to request approval to exercise Option Term 1 of Contract No. 7115, a two (2) year term, for Water Planning Architectural/Engineering Services Basic Ordering Agreement (BOA) in the amount of \$2,000,000.00. The Base Term of this contract, consisting of three (3) years, was originally reviewed and approved by the Commissioners on May 17, 2017.

Basis of Award: N/A

PROJECT OVERVIEW:

This contract provides Architectural/Engineering services for water system planning, hydraulic and water quality modeling, and alternatives development and evaluation for a large water utility to the Planning Group. This contract has a base term of three years and (1) two-year option term.

CONTRACT DATA:

CONTRACT NO.:	7115	CUMULATIVE CONTRACT AMOUNT:	\$8,000,000.00
CONTRACT TERM:	5 YEARS	ORIGINAL CONTRACT AMOUNT:	\$6,000,000.00
OPTION TERM:	1 TWO-YEAR	CONTRACT TYPE:	A&E
PROCUREMENT TYPE:	RFP	OSDI CONCURRENCE:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
PROJECT LOCATION:	<input type="checkbox"/> MONTGOMERY COUNTY <input type="checkbox"/> PRINCE GEORGE'S COUNTY <input checked="" type="checkbox"/> BOTH		

AWARDEE INFORMATION.:

AWARDEE:	ARCADIS, U.S., INC.
OPTION TERM AMOUNT:	\$2,000,000.00
PAST PERFORMANCE:	<input checked="" type="checkbox"/> SATISFACTORY <input type="checkbox"/> NO PAST PERFORMANCE

MBE/SLBE REQUIREMENT: 38.00% SUBCONTRACTING

<input type="checkbox"/> AFRICAN AMERICAN	<input checked="" type="checkbox"/> ASIAN AMERICAN	<input type="checkbox"/> NATIVE AMERICAN
<input type="checkbox"/> HISPANIC AMERICAN	<input checked="" type="checkbox"/> WOMEN OWNED	<input checked="" type="checkbox"/> WSSC-SLBE APPROVED

SUBCONTRACTORS (OSDI APPROVED SUBCONTRACTING PLAN)	PROFFERED PERCENTAGE	CLASSIFICATION	SUMMARY OF SERVICES
SZ PM CONSULTANTS, INC.	15.00%	SLBE	Project Management, Inspection, Permitting Assistance and Utility Coordination, Contract Administration, Document Controls, Hydraulic Evaluations,

			Wastewater, Stormwater, and Engineering Consulting Services
TECH INTERNATIONAL CORPORATION	5.00%	SLBE	Modeling, Planning Support, Other Services as needed
EBA ENGINEERING, INC.	12.00%	MBE	Water Modeling, GIS Services, Other Services as needed
LATIS ASSOCIATES, LLC.	0.50%	MBE	Engineering consultant services; hydraulic modeling and evaluation services
CV, INC.	0.50%	MBE	Field services and other engineering consulting services
ENVIRON-CIVIL ENGINEERING, LTD.	5.00%	SLBE	Engineering consultant services; hydraulic modeling and evaluation services

CONTRACT HISTORY:

CONTRACT	AMOUNT OF CHANGE	CUMULATIVE AMOUNT
CURRENT CONTRACT VALUE		\$6,000,000.00
OPTION TERM NO. 1	\$2,000,000.00	\$8,000,000.00
CONTRACT TOTAL	\$2,000,000.00	\$8,000,000.00

Denotes Commission Approval Required

STATEMENT OF DETERMINATION AND FINDINGS

BASED UPON A THOROUGH REVIEW AND ANALYSIS OF THE CONTRACTOR'S PROPOSAL AND ALL OTHER SUPPORTING DOCUMENTATION SUBMITTED BY THE CONTRACTOR, AND IN CONJUNCTION WITH THE DUE DILIGENCE PERFORMED BY THE PROCUREMENT OFFICE, I CERTIFY THAT THE AWARD OF CONTRACT OPTION TERM NO. 1, TO CONTRACT NO. 7115 IS RELEVANT, FAIR AND REASONABLE, AND IN THE BEST INTEREST OF THE COMMISSION. TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL APPLICABLE REGULATORY AND STATUTORY PROVISIONS WERE ADHERED TO WHEN DETERMINING AWARD. ERIK T. LEWIS/ETL EL **BUYER INITIALS**

COMMITTEE REVIEW & APPROVAL

DocuSigned by:
Michael Harmer / May 1, 2020 | 7:11 AM EDT
8DC2D14E73E5485...
Michael Harmer
Chief Engineer
Date

DocuSigned by:
Courtney J. Edmonds / May 1, 2020 | 7:15 AM EDT
528DA92DF0F3438...
Courtney J. Edmonds
OSDI Director
Date

DocuSigned by:
Caprecia M Poole-Williams / May 1, 2020 | 7:37 AM EDT
A42FEDB2CA874D0...
Caprecia Poole-Williams
Chief Procurement Officer
Date

DocuSigned by:
James Price / May 1, 2020 | 7:58 AM EDT
F21E19AE790B467...
James A. Price, Jr.
Deputy GM, Operations
Date

DocuSigned by:
Carla A. Reid / May 4, 2020 | 9:12 AM EDT
B237F1D881E3460...
Carla A. Reid
General Manager/CEO
Date

- This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.
- This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

- This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

/

COMMISSION **Date**



Memorandum

April 21, 2020

To: Commissioners

Thru: Carla A. Reid
General Manager/CEO DS
CR

Thru: Joseph F. Beach
Deputy General Manager for Administration DS
JFB

From: Courtney J. Edmonds, Director
Office of Supplier Diversity & Inclusion DS
CJE

Subject: Review of Request to Exercise Option Year One for Contract No. 7115 for the Water Planning Basic Ordering Agreement (BOA)

The Office of Supplier Diversity & Inclusion (“OSDI”) has reviewed the request to exercise Option Year One for Contract No. 7115 for the Water Planning Basic Ordering Agreement (BOA). In accordance with SP MBE 11-01 and SP SLBE 12-01, this contract was awarded to Arcadis, U.S., Inc. a majority-owned firm located in Laurel, Maryland in the amount of \$6,000,000.00 with a 37.00% (\$2,220,000.00) MBE/SLBE subcontracting requirement.

The Base Term (M05873) for Arcadis, U.S., Inc. commenced on July 10, 2017 and expires on July 4, 2020. According to WSSC Water’s Web-Based Compliance System, Arcadis, U.S. Inc. was paid \$649,618.00 of which 10.66% (\$69,249.28) was paid to its MBE/SLBE subcontractors. The OSDI approved several subplan modifications which increased the MBE/SLBE subcontracting requirement to 38.00%.

Option Year One will commence on July 5, 2020 and will expire on July 4, 2022. The contract value for Option-Year One is \$2,000,000.00 with a 38.00% (\$760,000.00) MBE/SLBE subcontracting requirement.

The chart below reflects a summary of the Base Term subcontracting requirement and performance-to-date and Option Year One (1) subcontracting requirement and summary of services for Contract No. 7115:

Subcontractor	Base Term Subcontracting Requirement (M05873)	Base Term Performance Paid-to-Date (M05873)	Option Year One Subcontracting Requirement	Summary of Services
^SZ PM Consultants, Inc. (MDOT #12-683, Asian American, Female/Women Owned) Washington, DC	15.00% (SLBE)	5.18% (SLBE)	15.00% (SLBE)	Project and program, risk construction management; inspection, permitting assistance and utility coordination, contract and grant administration, office engineering and document controls, hydraulic evaluations, water, wastewater and storm water engineering consulting services
^Tech International Corp. (MDOT #04-460, African American) Rockville, Maryland	5.00% (SLBE)	4.22% (SLBE)	5.00% (SLBE)	Modeling, planning support and other tasks as needed
EBA Engineering, Inc. (SDDD #16-12049, Asian American) Laurel, Maryland	12.00% (MBE)	0.00% (MBE)	12.00% (MBE)	Water modeling, GIS services and other services as needed
^Environ-Civil Engineering, Ltd. (MDOT # 97-156, African American) Gaithersburg, Maryland	5.00% (SLBE)	0.00% (SLBE)	5.00% (SLBE)	Water planning, modeling, and other services as needed
^CV, Inc. (MDOT #11-367, Asian American) Clarksburg, Maryland	0.50% (MBE)	0.00% (MBE)	0.50% (MBE)	Field Services, Other engineering consulting services

Subcontractor	Base Term Subcontracting Requirement (M05873)	Base Term Performance Paid-to-Date (M05873)	Option Year One Subcontracting Requirement	Summary of Services
Latis Associates (MDOT #11-081, Female/Woman-Owned) Arlington, Virginia	0.50% (MBE)	1.26% (MBE)	0.50% (MBE)	Engineering consultant services, hydraulic modeling and evaluations
Alan Wyatt Washington, DC	1.00% (Majority)	0.00% (Majority)	1.00% (Majority)	Review the Water Loss Management Strategy and make recommendations
Total MBE/SLBE Subcontracting	38.00%	10.66%	38.00%	
Majority Subcontracting	1.00%	0.00%	1.00%	
Total Subcontracting	39.00%	10.66%	39.00%	

^AWSSC-Water Approved SLBE Firm

All firms are registered in WSSC Water's Supplier Portal System.

The commission fully expects Arcadis U.S., Inc. to meet its MBE/SLBE subcontracting requirement of 38.00% (\$760,000.00) of the total contract value of \$2,000,000.00 and its individual MBE/SLBE subcontracting requirement for each MBE/SLBE firm by the end of the contract term. All payments to subcontractors for ongoing task order work must be logged and validated in WSSC Water's Web-Based Compliance System. The Project Manager should monitor this contract to ensure that the MBE/SLBE subcontracting requirement is met.

The Office of Supplier Diversity & Inclusion concurs with exercising Option Year One for Contract No. 7115 for the Water Planning Basic Ordering Agreement (BOA).

Should you require any additional information, please contact the OSDI at 301-206-8800.

CJE/te

cc. Procurement Office