

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, MAY 20, 2020

Time	Item	Anticipated Action
<b>1. OPEN SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE</b>		
10:00 AM	<b>A. Pledge of Allegiance</b> <b>B. Mission/Vision Statements</b> <b>C. Approval of Agenda</b> <b>D. Approval of Minutes for April 15, 2020</b> <b>E. Retirees</b> <b>F. Commissioner Comments</b>	Vote Vote
<b>2. STAFF REPORTS</b>		
10:20 AM	<b>A. General Manager's Office</b> 1. Monthly Report 2. COVID-19 Emergency Update	Information Information
11:05 AM	<b>B. Office of the Inspector General (OIG)</b> 1. Monthly Activity Report 2. Resolution 2020-2248 - Adoption of Proposed New and Amended WSSC Water Regulations to Reflect IG Act Requirements and Other Technical Changes	Information Vote
<b>3. OTHER REPORTS</b>		
11:25 AM	<b>A. General Counsel's Office (GCO)</b> 1. Ethics Program Update 2. Resolution 2020-2249 - Transmittal of Annual Ethics Report to Counties 3. Ratification of Emergency Action Extending Deadline for Submission of Annual Disclosure Statements	Information Vote Vote
	<b>B. Finance</b> 1. Approval Request to Set Front Foot Benefit Appeals Hearing Date	Vote
	<b>C. Information Technology (IT)</b> 1. Monthly Cornerstone Update 2. IT Contract 128733, Oracle Solutions Hardware and Software Maintenance and Support Renewal	Information Vote
	<b>D. Engineering and Construction</b> 1. Piscataway BioEnergy Design Build Project Update 2. Contract PM0005A15, Water Main Replacement and Rehabilitation, IDIQ, Option Term 2	Information Vote
	<b>E. Customer Service</b> 1. Customer Affordability Briefing 2. Resolution 2020-2250 - Suspension of Six-Month Estimated Billing Provision, PUA Section 25-504	Information Vote

#### 4. CONSENT CALENDAR - RESOLUTION 2020-2251

Vote

- 1:10 PM
- A. Engineering and Construction**
    - Construction and Architectural/Engineering (A/E) Contracts*
    - 1. AC6516A18, Area Water House Connections, Option Term 1
    - 2. CI5300A11, IDIQ, Sewer Main, Sewer House Connections and Sewer Manhole Repair, Replacement and Rehabilitation, ESA, Northwest Branch Basin, Option Term 1
    - 3. PM5425A12, IDIQ, Sewer Main, Sewer House Connections and Sewer Manhole Repair, Replacement and Rehabilitation, ESA, Parkway Basin, Option Term 1
    - 4. CD6630A19, Solids Screening at Four Water Resource Recovery Facilities
    - 5. 7115, Water Planning A/E Services Basic Ordering Agreement (BOA), Option Term 1
  - B. Production**
    - 1. Contract 115613, Polymer, Option Terms 1 through 4 (Sole Source)
  - C. Utility Services**
    - 1. Contract 7174, Engineering SSO Consent Decree BOA, Option Term 1

#### 5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS

- 1:15 PM
- A. Commission Office**
    - 1. Corporate Secretary Report Information
    - 2. Committee Reports Information
      - a. WSSC Employees' Retirement Plan Board of Trustees
      - b. Governance & Strategic Visioning
      - c. Legislative & Compliance
      - d. Audit - Approval of Audit Committee Minutes of February 19, 2020 Vote
      - e. Customer and Other Stakeholder Relations
      - f. Innovation & Infrastructure
    - 3. Quarterly Audit Committee Meeting (Commission to Convene as Audit Committee) Information

1:45 PM **RECESS TO CONVENE IN CLOSED SESSION**

#### 6. CLOSED SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE

- 1:50 PM
- Closed Pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, Subtitle 3, Open Meetings Requirements - Closed Sessions: Section 3-305(b)(13) to approve the April 15, 2020 Closed Session Minutes; Section 3-305(b)(7) and 3-305(b)(8) to consult with counsel to obtain legal advice and discuss pending or potential litigation; and, Section 3-305(b)(1) to discuss personnel matters affecting one or more specific individuals. Vote

2:00 PM **LUNCH RECESS**

#### 7. OPEN SESSION - COMMISSIONERS ATTEND BY VIRTUAL CONFERENCE

- 2:30 PM
- A. Process for Procurement of Contracts Briefing** Information
  - B. Governance Work Session (Commission Serving in Administrative Function Capacity)** Discussion
  - C. Unfinished Business**
- 5:00 PM **ADJOURNMENT**

#### FUTURE MEETINGS/EVENTS OF NOTE

- May 27, 2020 WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM (Tentative)  
14501 Sweitzer Lane, Laurel, MD 20707, 6109
- June 17, 2020 WSSC Monthly Commission Meeting, 10:00 AM (May Be Conducted Virtually)  
14501 Sweitzer Lane, Laurel, MD 20707, RGH Auditorium
- June 24, 2020 WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM (Tentative)  
14501 Sweitzer Lane, Laurel, MD 20707, 6109