

WASHINGTON SUBURBAN SANITARY COMMISSION

AUDIT COMMITTEE MINUTES

Wednesday, February 19, 2020
Laurel, Maryland

The Audit Committee met in the Auditorium of the Washington Suburban Sanitary Commission (WSSC), 14501 Sweitzer Lane, Laurel, Maryland, pursuant to the Open Meetings Act, Maryland Code Annotated, General Provisions Article § 3-102.

A. OPEN SESSION

At 4:37 p.m., Chair Chris Lawson acknowledged that the Commission body is officially meeting in open session as an Audit Committee to conduct its quarterly meeting. Audit Committee Chair Sandra Thompson called the meeting to order, with the following members present:

Chris Lawson, Commission Chair
T. Eloise Foster
Fausto R. Bayonet
Keith E. Bell
Howard A. Denis
Sandra L. Thompson, Audit Committee Chair

Also, present: Carla Reid, General Manager/Chief Executive Officer
Sheila R. Finlayson, Esq., Corporate Secretary
Arthur A. Elkins, Jr., Inspector General
Maxene M. Bardwell, Assistant Inspector General for Audit
James Wall, Supervisory Auditor
Jane Lewis, Supervisory Auditor

A. Open Session

Approval of Agenda

Commissioner Foster moved, and Commissioner Lawson seconded, to approve the Meeting's Agenda, which carried with six affirmative votes.

B. BRIEFING MATERIALS:

STATUS UPDATES

1. Office of the Inspector General – Follow-up on Management Action Plans

Mr. James Wall, Supervisory Auditor, walked through the Management Action Plans Dashboard. No questions were raised.

2. Second Quarter FY'20 Fraud, Waste & Abuse (FW&A) Hotline Report

Ms. Maxene Bardwell, Assistant Inspector General for Audit, provided the report summary of the investigations case status, closed cases outcomes and top allegations reported for the quarter ended December 31, 2019. No questions were raised.

C. OTHER BUSINESS:

None.

D. ADJOURNMENT

The Audit Committee Chair recommended to conclude the meeting, to which there were no objections. The Committee meeting was adjourned at 5:24 p.m.

E. NEXT MEETING – **Wednesday, May 20, 2020**

Respectfully Submitted by:

Lucretia Morris, PACE
Administrative Assistant IV

Reviewed by:

Sheila R. Finlayson, Esquire
WSSC Corporate Secretary