

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, MARCH 20, 2019

Time	Item	Anticipated Action
<b>1. OPEN SESSION AUDITORIUM</b>		
10:00 AM	<b>A. Pledge of Allegiance</b> <b>B. Mission/Vision Statements</b> <b>C. Approval of Agenda</b> <b>D. Approval of Minutes for January 16, 2019 and February 28, 2019</b> <b>E. Retirees</b> <b>F. Comments:</b> Commissioners / Public	Vote Vote
<b>2. STAFF REPORTS</b>		
10:35 AM	<b>A. General Manager's Office</b> 1. Monthly Report	Information
11:00 AM	<b>B. Office of the Inspector General (OIG)</b> 1. Monthly Activity Report	Information
<b>3. OTHER REPORTS</b>		
11:15 AM	<b>A. General Counsel's Office (GCO)</b> 1. Ethics Program Update	Information
	<b>B. Finance</b> 1. Connection Pipe Emergency Replacement Loan Program Regulation - Briefing 2. Set Front Foot Benefit Appeals Hearing Date - May 15, 2019 at 3:30 p.m. 3. WSSC Employees' Retirement Plan 2018 Annual Results	Information Vote Information
	<b>C. Information Technology (IT)</b> 1. Monthly Project Cornerstone Update	Information
	<b>D. Engineering and Construction</b> 1. Resolution 2019-2216 - Developer Waiver Request/One Town Center, LLC	Vote
	<b>E. Production</b> 1. New Electricity Supply Program - Contract 16009, Electric Supply and Service	Vote
	<b>F. Utility Services</b> 1. Advanced Metering Infrastructure (AMI) Implementation - Briefing	Information
	<b>G. Customer Service</b> 1. HomeServe USA Contract Renewal - Management Recommendation 2. Proposed New Billing and Collecting Water/Sewer Use Charges Regulation - Briefing	Vote Information
	<b>H. Intergovernmental Relations Office</b> 1. Legislative Update	Information

**4. CONSENT CALENDAR - Resolution 2019-2217**

Vote

- 1:15 PM
- A. Engineering and Construction**  
*Construction Contract*
    - 1. BRCRLR5355C12, Takoma Park Water and Sewer Main Replacement
  - B. Production**
    - 1. Contract 6522, Rental of Equipment and Tools, Change Order No. 1 to Option Term IV
  - C. Utility Services**
    - 1. Contract 110928, Condition Assessment of Buried Water Assets, Metallic Pipe
    - 2. Contract 1121, Emergency Water and Sewer Main Repairs, Option Term I
  - D. General Services**
    - 1. Bridge Contract 110262, FY 2019 Vehicles

**5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS**

- 1:20 PM
- A. Commission Office**
    - 1. Corporate Secretary Report Information
    - 2. Committee Reports Information
      - a. WSSC Employees' Retirement Plan Board of Trustees
      - b. Governance & Strategic Visioning
      - c. Legislative & Compliance
      - d. Audit
      - e. Customer and Other Stakeholder Relations
      - f. Innovation & Infrastructure
    - 3. Quarterly Audit Committee Meeting (Commission to Convene as Audit Committee) Information

2:00 PM **LUNCH**

**6. CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM**

- 3:00 PM
- Closed pursuant to Maryland Code Annotated, General Provisions Article: Section 3-305(b)(13) to approve the December 19, 2018 and January 16, 2019 Closed Session Minutes and Section 3-305(b)(7) and 3-305(b)(8) to consult with counsel to obtain legal advice and discuss pending or potential litigation. Vote

**7. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM**

- 3:30 PM
- A. Commission Office**
    - 1. Board Governance Work Session Discussion
  - B. Unfinished Business**

4:30 PM **ADJOURNMENT**

**FUTURE MEETINGS/EVENTS OF NOTE**

- March 27, 2019 WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, 6104
- April 11, 2019 WSSC Board of Ethics Meeting, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707
- April 17, 2019 WSSC Monthly Commission Meeting, 10:00 AM  
14501 Sweitzer Lane, Laurel, MD 20707, RGH Auditorium
- April 24, 2019 WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, 6109